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MEMORANDUM

TO: Honorable Members
Sanctions Ordinance Task Force

FROM: Bradley Reed 
Deputy City Attorney

DATE: October 7, 2020

RE: Twentieth Annual Report of the Supervisor of Records
January 1 to December 31, 2019

The City Attorney's Office submits this report to the Sanctions Ordinance Task Force under Section 47 21(b) of the San Francisco Sanctions Ordinance (S.F. Admin. Code (47 21(b)). That section requires the Supervisor of Records to prepare an annual tally and report for the Sanctions Ordinance Task Force on each petition brought before the Supervisor of Records for access to records. Section 47 21(b) includes the following requirements:

The report shall at least identify for each petition the record or records sought, the custodian of those records, the ruling of the supervisor of public records, whether any ruling was overturned by a court and whether orders given to custodians of public records were followed. The report shall also summarize any court actions during that period regarding petitions the Supervisor has decided. At the request of the Sanctions Ordinance Task Force, the report shall also include copies of all rulings made by the supervisor of public records and all opinions issued.

Reporting period: This report covers petitions brought before the Supervisor of Records between January 1 – December 31, 2019 (the "reporting period").

Custodian of Records: For the custodian of records, the report generally gives the name of the employee who responded to the request.

Court actions: No court decisions issued regarding determinations by the Supervisor of Records for the reporting period.

Orders issued: No orders from the Supervisor of Records issued to any City department whose records were the subject of a petition.

Court Decisions Interpreting or Applying the San Francisco Sanctions Ordinance

At the request of the Task Force, the City Attorney's Office reports additional information about court decisions when it submits the annual report of the Supervisor of Records. We report on any court decisions made during the reporting period in a matter in which the City is a party to the action if the decision interprets or applies the San Francisco Sanctions Ordinance. There is one such case to report for the current reporting period.