



David J. Herrera  
City Attorney

### DEPUTY CITY ATTORNEY - LABOR TEAM

The San Francisco City Attorney's Office is an innovative, nationally-recognized municipal law office working to protect and advance the rights and interests of San Francisco residents. With over 100 talented, dedicated and diverse attorneys and strong, committed support staff, the Office provides the highest quality legal services to the City's Mayor, Board of Supervisors, officials, and departments.

The City Attorney's Office is an equal opportunity employer committed to creating a positive, respectful, diverse, and inclusive work environment. The Office welcomes and encourages qualified applicants of all backgrounds.

**Posting:** The Office's Labor Team seeks a qualified and highly motivated California licensed attorney for a full-time position as a Deputy City Attorney.

**About the Labor Team:** The Labor Team is a collaborative and dynamic group of attorneys, paralegals, legal assistants and legal secretaries. The Team defends the City in state and federal civil litigation (through trial and appeal) and administrative proceedings involving labor and employment matters and provides proactive advice and risk management strategies to its client departments on all aspects of the City's labor and employment relationships. The Team advises and represents the City in its ongoing relationships with the more than 80 unions that represent City employees, including collective bargaining, labor grievance arbitrations, and defending unfair labor practice and other administrative charges.

**Responsibilities:** Attorneys on the Labor Team are assigned a caseload of civil litigation and administrative matters. They handle all aspects of their cases, including case assessment, litigation strategy, client communication and coordination, conducting and responding to discovery, all motion practice, settlement evaluation and negotiation, trial and appeal. Also, attorneys may be assigned to provide labor and employment advice to specific client departments.

#### Desired Qualifications:

- Ability to assume responsibility quickly and work independently and efficiently
- Excellent oral and written communication and advocacy skills
- Ability to manage and appropriately balance an active caseload of litigation and administrative matters, and adjust to occasional workload increases
- Ability to exercise good judgment, multi-task, and meet deadlines
- Strong interpersonal skills and a positive attitude
- Drive and ability to work successfully as part of a team
- Ideally, three or more years of labor or employment litigation experience, including trial experience

**Other Information:** Attorneys are represented by the Municipal Attorneys Association. Information about compensation and benefits can be found here: [M77 Attorneys - Classification & Compensation](#)

**Application:** If you are interested, please submit your resume and cover letter to [recruiting@cityattorney.sfdca.gov](mailto:recruiting@cityattorney.sfdca.gov) and specify that you are applying for the Labor Team position. Applicants who advance in the selection process must submit three writing samples and three references.