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MEMORANDUM

TO: Mayor London N. Breed
Angela Calvillo, Clerk of the Board of Supervisors

FROM: Jon Givner, Deputy City Attorney

DATE: May 20, 2024

RE: Mayoral Appointments to and Seats on Boards, Commissions, and Other Bodies

SUMMARY

In this memorandum, we summarize the legal requirements regarding the various boards, commissions, and other public bodies for which the Mayor has appointing authority, including those bodies where all seats are filled by the Mayor, and those where the Mayor's appointing authority extends to only some of the seats and the Board of Supervisors (sometimes below, the "Board") or other City officials appoint the remainder of the seats. The memorandum also covers bodies on which the Mayor (or the Mayor's designee), or an agency within the Mayor's Office, has one or more seats.

The memorandum includes a general discussion of matters relating to the appointment of members of boards, commissions, and other bodies, including the different methods of appointments (exclusively mayoral, or mixed); residency and other eligibility requirements for members; compensation and health benefits, if any, for members; terms and tenure of members; removal, recall, and resignation of members; and the Mayor's role in appointing and removing department heads when a department is under the jurisdiction of a board or commission.

Also, in Appendices A-C, we provide information about each of the specific bodies to which the memorandum applies. Some of these are not City bodies but nonetheless provide for mayoral appointments.

- Appendix A covers bodies established in the San Francisco Charter (the "Charter").
- Appendix B covers bodies created by ordinance.
- Appendix C covers other bodies created by state or federal law.

Although we cover appointments to many policy bodies, this memorandum still has limited scope. It does not cover bodies to which only the Board or City officials other than the Mayor make appointments to all the seats. Two other resources provide valuable information about boards and commissions in the City. First, for a complete list of City bodies created by Charter, ordinance, or State statute, see the List of Boards and Commissions page on the City Attorney's website (<https://www.sfcityattorney.org/good-government/list-of-commissions->

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boards). That list, which includes a total of 127 bodies and was last updated May 20, 2024, includes all City boards and commissions, regardless of which official appoints the members. But it does not include some of the non-City bodies listed in Appendix C of this memorandum. Second, for information about bodies for which the Board appoints some or all members, see the Board's "2024 Annual Listing of Active Boards, Commissions, Committees and Task Forces with Requirements for Membership, Appointment and Term Dates, and Qualifications" on the Board's website (<https://sfbos.org/vacancy-boards-commissions-task-forces>).

In this memorandum we also do not address the Mayor's authority to fill vacancies in local elective offices on public bodies such as the Board, the Board of Education, and the Governing Board of the Community College District. (Charter §§ 3.100(15), 13.101.5.) Nor do we address the Mayor's authority, which is broad, to appoint members to advisory groups known as "passive meeting bodies" that the Mayor has created to advise the Mayor on particular matters and that do not have decision-making authority. (Admin. Code §§ 67.3(c), 67.4.)

This public memorandum updates and supersedes the last version of our memorandum on this subject, dated July 11, 2018, and that has been available on our website. Similarly, this memorandum will be available under the Opinions tab on our website.

We emphasize that we intend this memorandum as a general overview. Even considering the more specific descriptions of boards, commissions, and other bodies in Appendices A, B, and C, this memorandum does not answer every question regarding mayoral appointments and related issues. The specific facts and circumstances bearing on a question may influence the legal analysis and conclusion; and in some instances the law may be unclear. Where specific questions arise, we encourage you to consult in advance with the City Attorney's Office for additional guidance.

DISCUSSION**I. CREATION OF BOARDS, COMMISSIONS, AND OTHER BODIES**

California general law regulates cities unless voters in the city adopt a charter to govern their own municipal affairs. In a chartered city, such as San Francisco, the charter is the equivalent of the city's constitution and regulates and governs all aspects of municipal governance and administration. San Francisco voters have adopted several charters for the City, most recently in 1932 and then in 1995 (effective July 1996). The Charter establishes most of the decisionmaking boards and commissions in San Francisco government. Most Charter-created boards and commissions exercise the City's sovereign powers and have decisionmaking authority. But there also are a few bodies created in the Charter that are purely advisory. In this memorandum, we often refer to bodies that exercise the City's sovereign powers as "decisionmaking bodies," and we refer to other City bodies as "advisory bodies."

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Some of these Charter-created boards and commissions are long-standing, deriving their genesis from the 1932 Charter and amendments to that Charter. Others are more recently established. And, over the years, voter-approved Charter amendments have revised provisions for existing Charter-created boards and commissions, sometimes substantially; for example, by changing the system of appointments to the board or commission, or modifying its powers and duties.

The Board also has the authority, by ordinance, to create boards and commissions that exercise the City's sovereign powers. San Francisco voters have the same power as the Board to create a board or commission by voting to approve an ordinance on the ballot at a Citywide election. There are a few boards and commissions created by ordinance that exercise the City's sovereign powers. But it is more common for ordinances to create advisory bodies, which can go by many titles including "committee," "task force," "working group," "advisory body," or even "board" or "commission." The name of a body is not critical; what is important is whether it is merely advisory or has the power to make decisions that set policy for the City. Advisory bodies often are more short-lived than boards and commissions that exercise the City's sovereign powers.

In a few instances, a board, commission, or other body is a creature of both Charter and ordinance, created by the Charter, but with its composition or responsibilities spelled out in an ordinance. And in many instances, an ordinance will add to the powers and duties the Charter gives to a board or commission.

The City has also created some legally separate boards, commissions, or other bodies under state or federal law. These bodies govern entities that are not part of the municipal corporation of the City and County of San Francisco, but have jurisdiction within San Francisco. These bodies carry out various state and federal functions at the local city and county level. They include the Health Authority, the Housing Authority, and the Successor Agency Commission (known as the Commission on Community Investment and Infrastructure, or CCII). Further, State law and agreements among public entities within California, including San Francisco, have created certain multi-jurisdictional agencies in which San Francisco participates. These include the Association of Bay Area Governments; the Bay Area Air Quality Management District; the Golden Gate Bridge, Highway and Transportation District; the Peninsula Corridor Joint Powers Board; the Metropolitan Transportation Commission; and the Transbay Joint Powers Authority.

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II. MAYORAL RESPONSIBILITIES FOR APPOINTMENTS

The Charter and ordinances empower the Mayor to appoint members to various City boards, commissions, and other bodies. City law prescribes a range of different appointment systems for different bodies, as described below.

Charter Section 3.100(18) establishes the most common method of appointment to decisionmaking City bodies. Under this system, the Mayor appoints all members of the body. The appointments are effective upon transmittal of a Notice of Appointment to the Clerk of the Board of Supervisors (although, as noted below, the member may not serve without first having taken the oath of office).

The Mayor should transmit the Notice of Appointment to the Clerk promptly upon making the appointment. The Notice of Appointment must include the person's qualifications to serve and a statement as to how the person represents the City's communities of interest, neighborhoods, and diverse populations. The appointment remains in effect unless the Board of Supervisors rejects it by a two-thirds vote (at least eight members) within 30 days following transmittal of the Notice of Appointment.

Charter bodies to which this appointment process applies include (references are to Charter sections):

- Airport Commission (§ 4.115)
- Arts Commission (§ 5.103)
- Civil Service Commission (§ 10.100)
- Commission on the Environment (§ 4.118)
- Commission on the Status of Women (§ 4.119)
- Disability and Aging Services Commission (§ 4.120)
- Fire Commission (§ 4.108)
- Health Commission (§ 4.110)
- Human Rights Commission (§ 4.107)
- Human Services Commission (§ 4.111)
- Juvenile Probation Commission (§ 7.102)
- Library Commission (§ 8.102)
- Recreation and Park Commission (§ 4.113)

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- War Memorial and Performing Arts Center Board of Trustees (§ 5.106)

Also, the Charter requires the Mayor to appoint under Charter Section 3.100(18) all members of boards, commissions, and other bodies created by ordinance that wield decisionmaking power. Such appointments are subject to rejection by a two-thirds vote of the Board of Supervisors (at least eight members) within 30 days of transmittal to the Board of the Notice of Appointment.

While Charter Section 3.100(18) prescribes the appointment system for most Charter bodies to which the Mayor makes all appointments, there are some exceptions, where different rules govern when and whether the appointments are effective. Charter bodies to which this special type of appointment process applies include:

- Historic Preservation Commission (§ 4.135)
- Municipal Transportation Agency Board of Directors (§ 8A.102)
- Port Commission (§ 4.114)
- Public Utilities Commission (§ 4.112)

For these bodies, the Mayor's appointments are, technically, nominations. They are not effective immediately, as under Charter Section 3.100(18). Rather, for the last three bodies listed above, appointments are not effective until the Board of Supervisors approves them. Appointments to the Historic Preservation Commission are governed by a more complicated process. An appointment is not effective immediately but becomes effective if the Board approves it or if, after 60 days, the Board has failed to act on it. But if the Mayor fails to make a timely appointment (within 60 days of the expiration of a term or other vacancy), then the Board President may make the appointment instead, subject to approval by the Board.

In a few instances, a Charter body's members are exclusively appointed by the Mayor, but the appointments are not subject to review, rejection, or approval by the Board. An example is the Asian Art Commission. (§ 5.104.)

The Charter creates some boards, commissions, and bodies to which the Mayor does not appoint all of the members ("nonexclusive bodies"). For these nonexclusive bodies, one or more other City authorities make the remaining appointments. These other appointing authorities usually are the Board acting as a body or the Board President, but may also include other City officers or entities. There are variations among these nonexclusive bodies as to whether mayoral appointments are subject to the Board's review.

For some of these nonexclusive bodies, the Mayor's appointments are not subject to Board review. These include:

- Children, Youth and Their Families Oversight and Advisory Committee (§ 16.108-1)

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- Elections Commission (§ 13.103.5)
- Elections Task Force (§ 13.110(d))
- Ethics Commission (§ 15.100)
- Municipal Transportation Agency Citizens' Advisory Council (§ 8A.111)
- Public Utilities Rate Fairness Board (§ 8B.125(7))
- Sheriff's Department Oversight Board (§ 4.137)
- Youth Commission (§ 4.122)

By contrast, for other nonexclusive bodies, mayoral appointments are subject to Board review. The Mayor's appointments to the Health Service Board (§ 12.200), Retirement Board (§ 12.100), and Small Business Commission (§ 4.134) are subject to the appointment system requiring Board review as prescribed in Charter Section 3.100(18). See the City Attorney Opinion, dated April 21, 2004, entitled "Authority of Board of Supervisors to Reject Mayoral Appointments to the Small Business Commission," available on the City Attorney's website.

Mayoral appointments to certain other nonexclusive bodies are subject to a different review process. These include:

- Board of Appeals (§ 4.106)
- Building Inspection Commission (§ 4.121)
- Entertainment Commission (§ 4.117)
- Homelessness Oversight Commission (§ 4.133)
- Planning Commission (§ 4.105)
- Police Commission (§ 4.109)
- Public Works Commission (§ 4.141)
- Sanitation and Streets Commission (§ 4.139)

For these bodies, a mayoral appointment is not effective immediately but becomes effective if the Board approves it or if, after 60 days, the Board has not acted on it.

The Mayor has a seat but no vote on all boards and commissions appointed by the Mayor. (§ 3.100(10).)

Many advisory bodies created by ordinance include mayoral appointments. The vast majority of these advisory bodies have multiple appointing authorities. Indeed, for many of these bodies, the Mayor has a small number of appointments relative to the total number of

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members of the body. Mayoral appointments to these advisory bodies are generally not subject to Charter Section 3.100(18) or to any other process for review and rejection or approval by the Board of Supervisors. Where the ordinance includes a seat on the body for the Mayor or the Mayor's designee, the same principle applies; the Mayor's selection of the designee is not subject to Board review.

Regardless of the appointment system for a mayoral appointment, if City law requires a mayoral appointee to file a Statement of Economic Interests ("Form 700") with the Ethics Commission, the Mayor must provide written notice to the Ethics Commission of the name of the appointee within 15 days of the appointee's assuming office. (Campaign and Governmental Conduct Code § 3.1-105.) The boards and commissions whose members must file the Form 700 with the Ethics Commission are enumerated in Campaign and Governmental Conduct Code Section 3.1-103(a).

A Board member or the Board President may exercise the Mayor's power to make appointments to boards, commissions, and other bodies, when the Board member or President is serving as Acting Mayor. See City Attorney Opinion No. 2003-05 (November 10, 2003), "Validity of Appointments Made by the Acting Mayor to the Public Utilities Commission," available on the City Attorney's website.

Mayoral appointments to, and mayoral seats on, bodies that are created under state or federal law, including multi-jurisdictional agencies, are governed by the laws, agreements, and by-laws applicable to each of those bodies. They vary from entity to entity. Examples of these bodies are noted in Parts I and IX of this memorandum.

III. RESIDENCY AND OTHER REQUIREMENTS

In general, Charter Section 4.101 governs residency and other requirements for appointees to bodies created by Charter or ordinance, including advisory bodies. Appointees to these entities should be broadly representative of the communities of interest, neighborhoods, and diversity of people who live in San Francisco. (§ 4.101(a)(1).) This requirement is general and aspirational in nature.

Under Charter Section 4.101, members of Charter-created boards and commissions must be, and remain during their tenure, residents of the City and legal voting age in municipal elections (currently at least 18 years old). (§ 4.101(b).) In a few cases, the Charter specifies that members of a board or commission are not bound by one or both of these requirements – for example, the Youth Commission (§ 4.123), Asian Art Commission (§ 5.102), and Fine Arts Museums Board of Trustees (§ 5.102).

For boards and commissions created by ordinance, the appointing officer or entity may waive the residency or age requirement if they cannot otherwise find a qualified person who is

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willing to serve. Also, the ordinance may specify that members need not be City residents or of legal voting age. (§ 4.101(b).)

Some boards, commissions, and other bodies created by Charter or ordinance must include members who come from a specified neighborhood, profession, trade, union, or business, or who meet other special qualifications. Where an appointee is selected to fill such a seat, the Ethics Commission may, upon request, grant that appointee a waiver from certain conflict of interest laws, but the grant of the waiver is in the Ethics Commission's discretion. Typically, a waiver is not necessary if the body serves a purely advisory function.

If a member of a body, whether created by Charter or ordinance, meets the requirements for the position when appointed but later due to changed circumstances fails to meet those requirements (for example, a commissioner of a Charter-created body ceases to be a resident because the commissioner moves out of San Francisco), the member is no longer qualified to serve and has effectively resigned the position by operation of law when the requirement is no longer met. In such an instance, the member should notify the appointing authority immediately of any change of circumstances that renders the member ineligible to serve.

IV. OATH OF OFFICE; DUTY OF LOYALTY TO THE CITY

The California Constitution requires members of boards, commissions, or other bodies that exercise the City's sovereign power to take an oath of office as a condition of assuming office. (Cal. Const. Art. 20, § 3.) As a result, an appointee to a decisionmaking body may not act as a member of the body without having first taken the oath. Members of purely advisory bodies do not have to take an oath of office to serve on the advisory body. But even if an oath is not legally required, members of such bodies may take a ceremonial oath.

Once an appointee who is required to take the oath of office does so, that appointee assumes office and becomes not only a member of the body but also a City officer. After taking the oath and assuming office, the appointee must lodge a copy of the oath with the County Clerk.

After taking the oath, appointees become subject to a range of laws governing their conduct, including ethics rules, restrictions on gifts and honoraria, Form 700 financial disclosure requirements, and public records laws. Newly appointed commissioners must complete trainings on these matters within 30 days after assuming office. For more information about these requirements, appointees should contact our Office and review the City Attorney's Good Government Guide on our website.

A City office is a public trust and all officers must exercise their duties in a manner that serves the City's interests. (§ 15.103.) Even when the law requires that a member of a body that exercises the City's sovereign power be selected from a certain neighborhood, community, industry, or professional group, the officer owes their duty of loyalty to the entire City. They do not in a strict sense represent the neighborhood, community, industry, or profession, although

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they may bring to their service a greater knowledge of or appreciation for the needs of that group. Like all City officers, they must act in the City's best interests.

V. COMPENSATION AND BENEFITS**A. Compensation**

Under Charter Section A8.400, the Board of Supervisors, by ordinance, sets compensation, if any, for City officers – which includes members of decisionmaking bodies – except where the Charter or other controlling law specifies otherwise. Compensation is rarely available for members of purely advisory bodies.

Compensation for members of boards and commissions that are created under state or federal law, including multi-jurisdictional agencies, is governed by the laws and agreements and by-laws applicable to each of those bodies. Accordingly, that compensation varies from entity to entity.

B. Health Benefits

Charter Sections 12.202 and A8.420 establish a Health Service System and establish, among other things, that City officers, and other officials as provided by ordinance, are entitled to membership in the system. Administrative Code Section 16.700 lists City bodies whose members are eligible to participate in the Health Service System.

Members of bodies created under state or federal law, including multi-jurisdictional agencies, generally are not eligible for participation in the Health Service System solely by virtue of their appointment to such entities, although there are certain exceptions. But a member of such a body may be eligible to participate in the system by virtue of that member's City office or if Administrative Code Section 16.700 or another City ordinance so provides.

VI. TERMS OF OFFICE AND TENURE

Under the Charter and applicable ordinances, the term for appointees to most City boards and commissions ("commissions") is four years. The same criteria and procedures that apply to initial appointments for a term also apply to appointments of persons to complete unexpired terms. (§ 4.101(b).)

The term for each seat on a commission is fixed at the time the body is constituted. Unless expressly stated otherwise in the Charter or a governing ordinance, a commission or other body is "constituted" when a majority of its members are sworn into office, where an oath is required. The term for each seat runs whether the seat is occupied or vacant. Charter Section 18.114 provides that when a new commission is created or when new members are added to an existing commission, initial appointments must give the members staggered terms. But a later Charter provision for a particular new commission could expressly provide otherwise.

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The terms for seats on advisory bodies created by ordinance are typically set in the ordinance. In some instances, where an advisory body is expected to be of short duration because of a sunset provision, the term for seats on the body is indefinite and expected to span the life of the body.

As a general rule, there are no term limits for members of commissions. But the Charter or a governing ordinance may provide otherwise for particular commissions. For example, the Charter provides that no person may serve more than three terms as a member of the Municipal Transportation Agency Board of Directors or the Sheriff's Department Oversight Board. (§§ 8A.102(a), 4.137.) The Charter also places term limits on members of the Elections Commission and Ethics Commission. (§§ 13.103.5, 15.100.) Two voter-approved ordinances, creating the Citizens' General Obligation Bond Oversight Committee and the Public Utilities Revenue Bond Oversight Committee, impose term limits on the members of those bodies. (Admin. Code §§ 5.33(a), 5A.33(d).)

In general, once the term of a member of a Charter-created body expires, the incumbent, if not replaced or reappointed, may retain the office as a holdover member for a maximum of 60 days. (§ 4.101.5.) On the one hand, there are some exceptions to this rule, permitting longer holdover service. For example, members of citizen advisory committees created in the Charter, the arts and cultural bodies in Article V of the Charter, and the health and retirement boards in Article XII of the Charter, are not subject to the 60-day limitation and may serve indefinitely – until replaced or reappointed – as holdover members following the end of their terms. On the other hand, the Charter may specifically prohibit a body from having holdover members, in which case the 60-day holdover period does not apply. For example, the Charter prohibits members of the Police Commission from serving as holdovers. (§ 4.109.) Members of non-Charter bodies established by ordinance are not subject to the 60-day limit, and they may serve indefinitely as holdovers unless the authorizing ordinance provides otherwise.

A person serving as a holdover member of a body is replaced by operation of law once another person has been appointed to the body and, where required by law, has taken the oath of office. Or the holdover member may be reappointed to the body. The replacement, or the reappointed holdover member, will serve the unexpired balance of the term.

A key distinction exists between the term of an office and an individual member's tenure in that office. "Tenure" refers to the time an individual has held the office. For example, the tenure of a member could include their scheduled term plus any authorized holdover period. By contrast, the "term" of an office is generally a fixed period measured from a fixed anniversary date. For boards and commissions, the term is often four years from the date a quorum of the entity was first sworn into office, unless the enabling legislation mandates a different date. Importantly, the term runs with the office, not with the individual occupant. As mentioned above, the term continues to run whether the seat is occupied or vacant. If, for example, a seat is

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left open for six months after the prior term expired, the term of the office remains four years, but the next commissioner – if appointed six months after the prior term expired – will hold office only for the remaining three and a half years of that next term.

The terms of office for members of bodies that are legally distinct from the City, including multi-jurisdictional agencies, are governed by the laws, agreements, and by-laws applicable to each of those bodies. Accordingly, they vary from entity to entity.

VII. LEAVING OFFICE: REMOVAL, RECALL, RESIGNATION**A. Removal**

Members of many commissions, though appointed for fixed terms, serve at the pleasure of the Mayor or other appointing authority; that is, they serve an at-will tenure and can be removed for no reason or for any lawful reason. Other members may be removed only for cause—for example, for failure to perform their required duties or for violating a law or policy. All for-cause commissioners must receive notice, including the alleged bases for removal, and an opportunity to be heard before they can be removed.

Under the Charter, the Mayor may suspend for official misconduct most for-cause commissioners appointed by the Mayor. (§ 15.105.) “Official misconduct” is defined in Charter Section 15.105(e) as:

[A]ny wrongful behavior by a public officer in relation to the duties of his or her office, willful in its character, including any failure, refusal or neglect of an officer to perform any duty enjoined on him or her by law, or conduct that falls below the standard of decency, good faith and right action impliedly required of all public officers and including any violation of a specific conflict of interest or governmental ethics law. When any City law provides that a violation of the law constitutes or is deemed official misconduct, the conduct is covered by this definition and may subject the person to discipline and/or removal from office.

When the Mayor seeks to remove an appointee for official misconduct, the Mayor suspends the official and must immediately notify the Ethics Commission and Board of Supervisors of the suspension in writing. The Mayor must present written charges against the appointee to the Ethics Commission and Board of Supervisors at or before their next regularly scheduled meetings following the suspension. The Mayor must also immediately furnish a copy of the charges to the appointee, who has the right to appear with counsel before the Ethics Commission in their defense. After holding a hearing on the charges, the Ethics Commission must recommend to the Board of Supervisors whether the charges should be sustained. If, after reviewing the complete record, the Board of Supervisors sustains the charges by no less than a three-fourths vote (i.e., at least nine members), the suspended officer is removed from office. If

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the charges are not sustained, or if the Board of Supervisors does not act within 30 days after receiving the record from the Ethics Commission, the suspended officer is reinstated. (§ 15.105(a).)

Removal requirements for members of bodies that are legally distinct from the City because created under state or federal law, including multi-jurisdictional agencies, are governed by the laws, agreements, and by-laws applicable to each of those bodies. Accordingly, those requirements vary from entity to entity.

B. Recall

Generally, members of commissions are not subject to recall by the voters. But there are exceptions for a few Charter-created bodies. The Charter empowers the voters to recall members of the Airport Commission, Ethics Commission, Port Commission, and Public Utilities Commission. (§§ 4.114, 14.103.) But no recall petition may be initiated for any officer whose term of office ends in six months or less. (California Elections Code § 11007.)

C. Resignation

Chapter 16, Article IV-A, of the Administrative Code governs resignations of City officers. Any member of a commission may resign by presenting a written resignation to their appointing authority. (Admin. Code § 16.89-15.) Such resignation becomes effective when the office of the appointing authority receives the written resignation, unless otherwise stated in the resignation. (Admin. Code § 16.89-16.)

A purported resignation that is made orally but not reduced to writing is not operative. Similarly, an offer of resignation, while indicating the officeholder's willingness to vacate the office, does not, by itself, constitute a resignation, even if the offer is made in writing. And a court would very likely conclude that a letter of resignation is unenforceable where: (1) the appointee submitted the resignation letter before or as a condition of appointment; and (2) the Charter allows the appointing authority to remove the appointee only for cause or with the concurrence of another City body, such as approval by the Board.

For further information, see City Attorney Opinion No. 2007-01 (September 21, 2007), "Laws Governing Resignations of Appointed City Officers," and our September 27, 2022 opinion titled "Enforceability of Pre-Appointment Letters of Resignation," both available on the City Attorney's website.

D. Resignation by Operation of Law

As previously discussed, if a member of a City body no longer meets the eligibility requirements to serve on the body, then the member may no longer serve, regardless of whether the member has submitted a resignation under the process described below. In effect, by failing

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to maintain the qualifications to serve on the body, the member has automatically resigned from the body. This is called resignation by operation of law.

Resignation by operation of law may occur in other circumstances. With certain narrow exceptions, a member of a Charter-created body other than a citizens' advisory committee who files a declaration of candidacy for any state or local elective office or for the BART Board of Directors forfeits the seat on the body by operation of law. (§ 4.101.1.) And, in some instances, the law creating a City body allows for automatic removal of members if they do not meet specified attendance requirements. This form of removal requirement occurs most commonly with City bodies created by ordinance. The members of at least one Charter body, the Youth Commission, are subject to such a provision. (§ 4.123(c).) A City body may not itself impose automatic removal requirements that are not specified in law. In an extreme case, failure to attend a body's meetings could be considered abandonment of the office, rendering the office vacant. (Admin. Code § 16.89-17.)

E. Post-Separation Processes

Regardless of the appointment system applicable to a mayoral appointment, if City law requires a mayoral appointee to file a Statement of Economic Interests ("Form 700") with the Ethics Commission, the Mayor must provide written notice to the Ethics Commission of the name of the appointee within 15 days of the appointee's leaving office. (Campaign and Governmental Conduct Code § 3.1-105.) The Mayor does not need to provide notice to the Ethics Commission regarding appointees to advisory bodies who are not subject to Form 700 filing requirements.

VIII. APPOINTMENT AND REMOVAL OF DEPARTMENT HEADS SERVING UNDER BOARDS OR COMMISSIONS

The Charter empowers the Mayor to appoint and to seek removal of most department heads serving under boards and commissions. (§§ 3.100(19), 4.102(5), 4.102(6).)

A. Appointment

The Mayor has the power to appoint department heads from among three or more nominees submitted by a board or commission ("commission"). (§ 4.102(5).) But the Mayor may appoint a department head even if the Mayor receives fewer than three nominations, so long as the Mayor receives at least one. The three-nominee process is intended to give the Mayor a range of selection; if the Mayor does not object, the commission may submit fewer than three nominees. Sometimes the Mayor indicates their preference to the commission, and the commission forwards that person as the sole nominee to the Mayor. While the Mayor may indicate a preferred nominee before the commission submits its nominee(s), the commission is not required to honor the Mayor's preference.

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There are some exceptions to this process, where the Mayor has no role in appointing the department head. For example, the Civil Service Commission appoints its Executive Officer (§ 10.101), the Board of Appeals appoints its Executive Secretary (§ 4.106), the Elections Commission appoints the Director of Elections (§ 13.104), the Sheriff's Department Oversight Board appoints the Inspector General in the Sheriff's Department Office of Inspector General (§ 4.137), and the Ethics Commission appoints its Executive Director (§ 15.101). Other examples of bodies that appoint the department head include the arts-related commissions: the Arts Commission (§ 5.103), Fine Arts Museums Board of Trustees (§ 5.102), Asian Art Commission (§ 5.102), and War Memorial and Performing Arts Center Board of Trustees (§ 5.106).

In a few instances, the Mayor has the power to appoint a department head serving under a commission with confirmation by the Board of Supervisors. Two examples are the appointment of the Human Resources Director from nominees submitted by the Civil Service Commission (§ 10.103), and the appointment of the Director of the Department of Police Accountability from nominees submitted by the Police Commission (§ 4.136.)

B. Removal

Department heads serving under a commission are generally subject to removal by that body. (§ 4.102(6).) Also, the Mayor may seek to remove most department heads by recommending removal to the commission under which the department head serves; the commission must then act on the recommendation by removing or retaining the department head within 30 days. Failure to timely act on the Mayor's recommendation constitutes official misconduct. (§ 4.102(6).) For one department head, the Chief of Police, the Mayor has independent authority to remove the department head, as does the Police Commission. (§ 4.109.)

IX. APPENDICES A-C; MAYORAL APPOINTMENTS TO DIFFERENT TYPES OF BODIES

As previously stated, in Appendices A-C, we provide information about specific bodies to which this memorandum applies.

Appendix A includes bodies created in the Charter. Most of those bodies are City bodies, but the Law Library Board of Trustees is a legally separate entity from the City. Most Charter-created bodies are decisionmaking bodies, although a few are purely advisory.

Appendix B includes bodies created by ordinance (approved by the Board or by the voters) rather than Charter. All the bodies in Appendix B are City bodies. Most ordinance-created bodies are purely advisory, although a few exercise City powers.

Appendix C includes several entities that are established by state or federal law. Most of these bodies are not part of City government but the Mayor nonetheless appoints members to the body. Some of the bodies in Appendix C do not have separate governmental entities such as the

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TO: Mayor London N. Breed
Angela Calvillo, Clerk of the Board of Supervisors
DATE: May 20, 2024
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City as members. But some of the bodies in Appendix C are multi-jurisdictional, where the City is one of two or more governmental entities that are members of the body. For a multi-jurisdictional body, generally, each member city, county, or other public agency is authorized to appoint one or more directors to a multi-jurisdictional board of directors. For the City, appointments are usually divided between the Mayor and the Board of Supervisors, but other City agencies such as the Municipal Transportation Agency have appointment authority for some bodies.

One type of multi-jurisdictional agency is created by state statute and derives its authority from the Legislature. The Metropolitan Transportation Commission, the Bay Area Air Quality Management District, and the Golden Gate Bridge, Highway and Transportation District fall into this category. State statutes empower eligible counties to appoint members to the board of directors and enumerate the specific powers of each agency. A mayor, board of supervisors, or other appointing authority may limit the appointment by term, removal conditions, or any other provision that is not specifically covered by state law.

A second type of multi-jurisdictional agency, a “joint powers authority,” is created by agreement between public agencies and derives its authority from a contract known as a joint powers agreement. State law authorizes two or more public agencies to create a joint powers authority and to endow the new entity with some or all the powers of the parties to the contract. A joint powers agreement enumerates the powers and limitations that the member agencies have granted to or withheld from a joint powers authority. Each member agency generally appoints one or more representatives to a board of directors as set forth in the agreement. Unless specified in the joint powers agreement, each member agency retains authority over the appointment, term, and removal of its appointees. The Transbay Joint Powers Authority, the Peninsula Corridor Joint Powers Board, and the Association of Bay Area Governments fall into the category of multi-jurisdictional joint powers authorities.

* * * * *

Again, in this memorandum we have provided a general overview of legal issues regarding mayoral appointments and related matters. If you have questions concerning this memorandum, or questions arising from situations involving mayoral appointments to a particular board, commission, or other body, please do not hesitate to contact the City Attorney’s Office.

Attachments:

- Appendix A: City Boards, Commissions, and Other Bodies Created by Charter
- Appendix B: City Boards, Commissions, and Other Bodies Created by Ordinance
- Appendix C: Bodies Created Under State or Federal Law

**APPENDIX A:
BOARDS, COMMISSIONS, AND OTHER BODIES
CREATED BY CHARTER**

Airport Commission
Arts Commission
Asian Art Commission
Board of Appeals
Building Inspection Commission
Children, Youth and Their Families Oversight and Advisory Committee
Civil Service Commission
Commission on the Environment
Commission on the Status of Women
Dignity Fund Oversight and Advisory Committee
Disability and Aging Services Commission
Elections Commission
Elections Task Force
Entertainment Commission
Ethics Commission
Fine Arts Museums Board of Trustees
Fire Commission
Health Commission
Health Service Board
Historic Preservation Commission
Homelessness Oversight Commission
Human Rights Commission
Human Services Commission
Juvenile Probation Commission
Law Library Board of Trustees
Library Commission
Municipal Transportation Agency Board of Directors
Municipal Transportation Agency Citizens' Advisory Council
Our Children, Our Families Council

Planning Commission
Police Commission
Port Commission
Public Utilities Commission
Public Utilities Rate Fairness Board
Public Works Commission
Recreation and Park Commission
Retirement Board
Sanitation and Streets Commission
Sheriff's Department Oversight Board
Small Business Commission
War Memorial and Performing Arts Center Board of Trustees
Youth Commission

AIRPORT COMMISSION

Charter § 4.115

Purpose: The Airport is a City department. The Airport Commission (“Commission”) has charge of the construction, management, supervision, maintenance, extension, operation, use, and control of all property, as well as the real, personal, and financial assets that are under the Commission’s jurisdiction. (Charter § 4.115.) Subject to the approval, amendment, or rejection of the Board of Supervisors of each issue, the Commission has exclusive authority to plan and issue revenue bonds for airport-related purposes. (Charter § 4.115.)

Members: Five members, appointed by the Mayor and subject to disapproval by the Board of Supervisors under Charter Section 3.100(18). (Charter § 4.115.)

Term: Four years. (Charter § 4.115.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: May be suspended by the Mayor and removed by the Board of Supervisors for official misconduct. (Charter §§ 4.115, 15.105.) Also, voters may recall members who have held office for more than six months. (Charter § 14.103.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member is paid \$100 per month.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: The Mayor appoints the Director from a list of three or more qualified candidates submitted by the Commission “on the basis of executive, administrative and technical qualifications.” (Charter §§ 4.102(5), 4.115.) The Commission may remove the Director on its own initiative. Also, the Mayor may recommend that the Commission remove the Director, and the Commission must act on the Mayor’s recommendation by removing or retaining the Director within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

ARTS COMMISSION

Charter § 5.103

Purpose: The Arts Commission (“Commission”) encourages artistic awareness, participation, and expression; promotes education in the arts; and approves the design of all public structures and any private structures that extend on City property. The Commission also administers the Art Enrichment Ordinance (Admin. Code § 3.19); approves the design and location of all City works of art; maintains the City’s public art collection; promotes neighborhood arts programs and City-owned cultural centers; administers Hotel Tax Allocations for the Cultural Equity Endowment, Cultural Centers, and Arts Impact Endowment; and administers the Street Artists Program.

Members: Fifteen members, appointed by the Mayor under Charter Section 3.100(18). Eleven members must be practicing arts professionals, including two architects, a landscape architect, and representatives of the performing, visual, literary, and media arts; and four members must be lay members. The President of the Planning Commission, or a member of the Planning Commission designated by the President, serves *ex officio*. The Mayor must fill vacancies on the Commission within 90 days. (Charter § 5.100.)

Term: Four years. (Charter § 5.103.) Charter section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by the Mayor without cause. (Charter § 5.103.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: The Commission appoints and may remove the Director of Cultural Affairs. (Charter § 5.103.)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

ASIAN ART COMMISSION

Charter §§ 5.101, 5.102, 5.104

Purpose: The Asian Art Commission (“Commission”) controls and manages the City’s Asian art collection with the Avery Brundage Collection as its nucleus, consistent with the conditions applicable to the Brundage Collection and other gifts; maintains a charitable foundation or other legal entity to develop the Asian Art Museum; promotes, establishes, and develops an acquisition fund for Asian art objects; and collaborates with other groups and institutions to extend and deepen the activities necessary to establish the Asian Art Museum as the outstanding center of Asian art and culture in the western world. (Charter § 5.104.)

Members: Twenty-seven members, appointed by the Mayor. (Charter § 5.104.) Appointments are not subject to disapproval by the Board of Supervisors. (Charter § 5.104.) In filling vacancies, the Mayor solicits nominations from the Commission, giving due consideration to nominees’ knowledge, experience, education, training, interest, or activity in the fields of Asian art and culture. (Charter § 5.104.) Commissioners are exempt from the Charter’s residency requirement. (Charter § 5.102.) The Mayor must fill vacancies on the Commission within 90 days. (Charter § 5.100.)

Term: Three years. (Charter § 5.102.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: May be suspended by the Mayor and removed by the Board of Supervisors for official misconduct. (Charter § 5.105.)

Compensation: Prohibited. (Charter § 5.102.)

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: The Commission appoints and may remove the Director. (Charter § 5.102.)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

BOARD OF APPEALS

Charter § 4.106

Purpose: The Board of Appeals, formerly called the Board of Permit Appeals, is a quasi-judicial body that hears and decides appeals from departmental decisions involving the grant, denial, suspension, or revocation of permits, licenses, variances, zoning administrator determinations, and other use entitlements by various commissions, departments, bureaus, agencies, and officers of the City.

Members: Five members; the Mayor nominates three, and the President of the Board of Supervisors nominates two. (Charter § 4.106(a).) Each nomination is subject to approval by the Board of Supervisors, and is the subject of a public hearing and vote within 60 days. (Charter § 4.106(a).) If the Board fails to act on the nomination within 60 days of the date it was transmitted to the Clerk of the Board, the nominee is deemed approved. (Charter § 4.106(a).) The appointment becomes effective on the date the Board adopts a motion approving the nomination, or, if the Board does not act, 60 days after the date the nomination was transmitted to the Clerk. (Charter § 4.106(a).)

Term: Four years. (Charter § 4.106(a)(2).) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: May be suspended by the appointing authority and removed by the Board of Supervisors for official misconduct. (Charter §§ 4.106(a), 15.105.).

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member receives \$75 per meeting.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: The Board appoints and may remove the Executive Secretary. (Charter § 4.106(a).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

BUILDING INSPECTION COMMISSION

Charter § 4.121, San Francisco Building Code §§ 105.A.2

Purpose: The Building Inspection Commission (“Commission”) oversees the Department of Building Inspection, which is responsible for the enforcement, administration, and interpretation of the City’s Housing, Building, Mechanical, Electrical, and Plumbing Codes. The Commission also hears appeals from certain decisions of the Department of Building Inspection and the Department of Public Works. Members of the Commission serve as members of the Abatement Appeals Board, which hears appeals from the Director of Building Inspection’s abatement orders. (Charter § 4.121. See also San Francisco Building Code §§ 105A.2 *et seq.*) The Commission appoints and may remove at its pleasure the members of the Board of Examiners, Access Appeals Commission, and Code Advisory Committee. The Commission may contract with engineers or other consultants for such services as it may require. (Charter § 4.121.)

Members: Seven members; the Mayor nominates four, and the President of the Board of Supervisors nominates three. Each nomination is subject to approval by the Board of Supervisors, and is the subject of a public hearing and vote within 60 days. If the Board fails to act on the nomination within 60 days of the date it was transmitted to the Clerk of the Board, the nominee is deemed approved. Two of the Mayor’s four appointments must be a structural engineer, architect, or residential builder. One of the President of the Board’s three nominations must be a residential tenant or a current or former employee of a nonprofit housing organization. (Charter § 4.121.) The Board of Supervisors must approve all members of the Commission.

Term: Two years, except the initial term of members in Seats 3, 4, and 7 starting in July 2023 is one year. (Charter §§ 4.121, D3.750-1.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: May be suspended by the appointing authority and removed by the Board of Supervisors for official misconduct. (Charter §§ 4.121, 15.105.)

Compensation: Prohibited. (Charter § 4.121.)

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102, the Mayor appoints the Department Head from a list of three or more qualified candidates submitted by the Commission. The Commission may remove the Department Head on its own initiative. (Charter § 4.102.) Also, the Mayor may recommend that the Commission remove the Department Head, and the Commission must act on the Mayor’s recommendation by removing or retaining the Department Head within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

CHILDREN, YOUTH AND THEIR FAMILIES OVERSIGHT AND ADVISORY COMMITTEE

Charter § 16.108-1; Administrative Code § 2A.233

Purpose: The Children, Youth and Their Families Oversight and Advisory Committee (“Committee”) reviews the governance and policies of the Department of Children, Youth and Their Families and monitors and participates in the administration of the Children and Youth Fund in Charter Section 16.108. This involves making recommendations on services, funding/budget decisions, program improvements, and community engagement. (Charter §§ 16.108-1(a), (b).)

Members: Eleven members: six appointed by the Mayor (Seats 1-6) and five appointed by the Board of Supervisors (Seats 7-11). (Charter § 16.108-1(c).) The Mayor’s appointees are not subject to rejection by the Board of Supervisors under Charter Section 3.100(18). However, the Mayor’s appointments take effect 30 days after transmittal of the Notice of Appointment, and the Board of Supervisors may conduct a hearing on a mayoral appointee. (Admin. Code § 2A.233(d).) The seats on the Committee have specific requirements, outline below. (Admin. Code § 2A.233(e)).

For mayoral appointments: Seats 1 and 2 must be youths 19 years or younger recommended by the Youth Commission. Seat 3 must be a parent or guardian of a youth under the age of 18 enrolled in the San Francisco Unified School District and who has demonstrated a commitment to improving services for children, youth, and families. Seat 4 must be a person with expertise or substantial experience working in services and programs for children 5 years and younger. Seat 5 must be a person with expertise or substantial experience working in the field of children and youth services in low-income or underserved communities. Seat 6 must be a person who has demonstrated a commitment to improving services for children, youth, and families in low-income or underserved communities.

For Board of Supervisors appointments: Seat 7 must be a Disconnected Transitional-Aged Youth (defined by Charter § 16.108) who is 18-24 years old and is familiar with the challenges faced by Disconnected Transitional-Aged Youth and the services, programs, and systems for them. Seat 8 must be a parent or guardian of a child who is enrolled in kindergarten through 8th grade. The parent or guardian must be from a low-income community or have expertise or substantial experience promoting interests of communities of color, and must have demonstrated a commitment to improving services for children, youth, and families. Seat 9 must be a parent or guardian of a child who is under 5 years of age and is enrolled in a publicly-subsidized or City-funded program. The parent or guardian must have demonstrated a commitment to improving services for children, youth, and families. Seat 10 must be a person with expertise or substantial experience working in the field of children and youth services in low-income or underserved communities. Seat 11 must be a person who has demonstrated a commitment to improving services for children, youth, and families.

For all appointments: City employees at the department head or deputy department head level, SFUSD employees at the Director or Assistant Superintendent level, and employees or members of the board of directors of organizations where DCYF is the decision-maker for funding, may not serve on any seat on the Committee.

Term: Two years. Members may not serve more than two consecutive terms. (Admin. Code § 2A.233(g).) Charter Section 4.101.5, regarding holdover service by trustees, does not apply.

Removal: May be removed by the appointing authority without cause. Any member who fails to attend at least half of the meetings of the Committee in a calendar year is deemed to have resigned from the Committee. (Admin. Code § 2A.233)

Compensation: Not eligible for compensation.

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700).

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

CIVIL SERVICE COMMISSION

Charter §§ 10.100-10.104

Purpose: The Civil Service Commission’s (“Commission”) primary purpose is to maintain a fair, credible, and robust merit system of employment for City employees. (Charter § 10.101.) To that end, the Commission adopts rules, policies, and procedures to implement and refine provisions in the Charter and, where applicable, City Codes pertaining to the merit system. (Charter § 10.101.) The Commission hears appeals of certain decisions made by departments and the Director of Human Resources pertaining to the operation of the civil service system and to related issues such as claims of discrimination. (Charter § 10.101.) And under its Charter-based duty to safeguard the merit system, the Commission decides whether departments may enter into personal services contracts with outside sources. The Commission also performs several ancillary roles, such as setting the salaries for elected City officials (Charter §§ 2.100; A8.409-1) and providing a recommendation as to prevailing wage rates that must be paid by City contractors. (Admin. Code §§ 6.22(E), 21C.7.)

Members: Five members appointed by the Mayor, no fewer than two of whom must be women. (Charter §§ 3.100(18), 10.100.) In addition to the oath required by the California Constitution, Commission members must take the following oath: “I am opposed to appointments to the public service as a reward for political activity and will execute the office of Civil Service Commissioner in the spirit of this declaration.” (Charter § 10.100.)

Term: Six years. (Charter § 10.100.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: May be suspended by the Mayor and removed by the Board of Supervisors for official misconduct. (Charter §§ 10.100, 15.105.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member is paid \$100 per month.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Section 10.101, the Commission appoints an Executive Assistant (known as the Executive Officer) to be the administrative head of its affairs. The Executive Officer serves at the Commission’s pleasure. (Charter §10.101.)

Also, under Charter Section 10.103, the Mayor appoints the Director of the Human Resources Department from candidates nominated by the Commission. The Human Resources Director must have at least ten years professional experience in personnel, human resources management, and/or labor or employee relations, at least five years of which must be in federal, state, or local governmental personnel management; plus, such other qualifications as determined by the Commission. The appointment must be confirmed by the Board of Supervisors. Before taking office, the appointee must take the same oath as Commissioners.

The Human Resources Director serves at the pleasure of the Mayor, but the Mayor’s removal of the Human Resources Director may be rejected by a four-fifths vote of the

Commission. (Charter §10.103.) Failure of the Commission to act within 30 days is deemed approval of the Mayor's action. (Charter §10.103.)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

COMMISSION ON THE ENVIRONMENT

Charter § 4.118

Purpose: The Commission on the Environment (“Commission”) sets policies and directives regarding environmental programs and long-term environmental sustainability to guide the work of the Department of the Environment, and conducts public outreach and education on these issues. (Charter § 4.118.) The Commission may review and make recommendations on any policy proposed for adoption by any City agency regarding conformity with plans for long-term environmental sustainability, except for policies regarding building and land use. (Charter § 4.118.) The Commission may also investigate and make recommendations to all City agencies regarding related City operations and functions, such as solid waste management, recycling, energy conservation, natural resource conservation, environmental inspections, toxics, urban forestry and natural resources, habitat restoration, and hazardous materials. (Charter § 4.118.)

Members: Seven members appointed by the Mayor under Charter Section 3.100(18). (Charter § 4.118.)

Term: Four years. (Charter § 4.118.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members serve at will and may be removed by the Mayor without cause. (Charter § 4.118.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member is paid \$25 per meeting.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Department Head from a list of three or more qualified candidates submitted by the Commission. The Commission may remove the Department Head on its own initiative. (Charter § 4.102(6).) Also, the Mayor may recommend that the Commission remove the Department Head, and the Commission must act on the Mayor’s recommendation by removing or retaining the Department Head within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

COMMISSION ON THE STATUS OF WOMEN

Charter § 4.119

Purpose: The Commission develops and recommends policies and practices for the City to reduce the particular impacts on women and girls of problems such as domestic violence, sexual harassment, employment and health care inequity, and homelessness. (Charter § 4.119; Admin. Code Ch. 33.) The Commission also advocates on behalf of women and girls in such areas. (Charter § 4.119.)

Members: Seven members appointed by the Mayor under Charter Section 3.100(18). (Charter § 4.119.)

Term: Four years. (Charter § 4.119.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter §4.101.5.)

Removal: May be suspended by the Mayor and removed by the Board of Supervisors for official misconduct. (Charter §§ 4.119, 15.105).

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member is paid \$25 per meeting.

Health Benefits: Eligible for health benefits. (Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Department Head from a list of three or more qualified candidates submitted by the Commission. The Commission may remove the Department Head on its own initiative. (Charter §4.102(6).) Also, the Mayor may recommend that the Commission remove the Department Head, and the Commission must act on the Mayor's recommendation by removing or retaining the Department Head within 30 days. (Charter §4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

DIGNITY FUND OVERSIGHT AND ADVISORY COMMITTEE

Charter § 16.128-11; Administrative Code Chapter 5, Article XXXIV, §§ 5.34-1-5.34-4

Purpose: The Dignity Fund Oversight and Advisory Committee (the “Committee”) monitors and participates in the administration of the Dignity Fund (the “Fund”), and makes recommendations to the Department of Disability and Aging Services regarding outcomes for services to seniors and adults with disabilities, evaluation of services and data systems, funding decisions, program improvement, and related matters. The Committee promotes and facilitates transparency and accountability in the administration of the Fund and in the planning and allocation process. The Committee provides input into the planning process for the Community Needs Assessment (“CNA”) and the final CNA, the Services and Allocation Plan, and the overall spending plan for the Fund to be presented to the Disability and Aging Services Commission, and reviews the annual Data and Evaluation Report. (Charter § 16.128-11(b).) The Committee maintains a Service Provider Working Group. (Charter § 16.128-11(e).)

Membership: Eleven members; two appointed by the Disability and Aging Services Commission from among the Commission’s members, three appointed by the Advisory Council to the Department of Disability and Aging Services from among that Council’s members; three appointed by the Long Term Care Council from among that Council’s members; and three at-large members appointed by the Mayor, subject to rejection by the Board of Supervisors within 30 days of transmittal of the Notice of Appointment. (Charter § 16.128-11(c).) Appointing authorities shall endeavor to ensure that the Committee is broadly representative of the City’s communities of interest, neighborhoods, and demographic diversity, and endeavor to appoint members who are seniors, disabled adults, veterans, and those living with HIV/AIDS. (Admin. Code § 5.34-2(a).)

Term: Two years, commencing on February 1 of odd-numbered years. (Admin. Code § 5.34-2(b).) Charter Section 4.101.5, regarding holdover service by trustees, does not apply.

Removal: Members serve at will and may be removed by their appointing authority without cause. (Admin. Code § 5.34-2(c).) When a member appointed by the Disability and Aging Services Commission, the Advisory Council to the Department of Disability and Aging Services, or the Long Term Care Council vacates their seat on the appointing body, the member automatically vacates their seat on the Committee. (Admin. Code § 5.34-2(c).) Any member who has three unexcused absences from regularly scheduled meetings within a six-month period is deemed to have resigned. (Admin. Code § 5.34-2(e).)

Sunset: June 30, 2037. (Charter § 16.128-12.).

Compensation: None; but City employees serving in an official capacity may receive their respective salaries for time spent on the Committee. (Admin. Code § 5.34-2(d).)

Health Benefits: Ineligible to receive health benefits unless otherwise entitled to same under Charter Sections 12.202 and A8.420 or Administrative Code Section 16.700.

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

DISABILITY AND AGING SERVICES COMMISSION

Charter § 4.120

Purpose: The Disability and Aging Services Commission (“Commission”) oversees the Department of Disability and Aging Services, including the functions of the Public Guardian/Administrator. (Charter § 4.120(a).) It serves as the designated Area Agency on Aging for the City and County under federal law (Admin. Code § 5.52; 42 U.S.C. § 3025(a)(2)(A)), which requires it to develop, implement, and monitor an Area Plan for seniors in accordance with federal requirements. (42 U.S.C. § 3026.) The Area Plan provides for a coordinated service delivery system to assist senior citizens (*e.g.*, meals, senior day care), including establishing standards for services, assessing services, awarding grants for service, and making an annual report to the Board of Supervisors on service delivery and coordination. (Admin. Code §§ 5.53.) Federal law (42 U.S.C. § 3026(a)(6)(D)) also requires the Commission to establish an Advisory Council, which consists of 22 members, 11 appointed by the Commission and 11 appointed by the Board of Supervisors. (Admin. Code § 5.54.)

Members: Seven members, appointed by the Mayor under Charter Section 3.100(18). (Charter § 4.120(a).) Seat 1 must be held by a person who is 60 years or older; Seat 2 must be held by a person with a disability, as defined under the Americans with Disabilities Act, who is 18 years or older; and Seat 3 must be held by a person who served in the United States military and who was discharged or released under conditions other than dishonorable. (Charter § 4.120(b).) Seats 4 through 7 have no additional qualifications. (Charter § 4.120(b).)

Term: Four years. (Charter § 4.120). Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5(b).)

Removal: Members serve at will and may be removed by the Mayor without cause. (Charter § 4.120(a).)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Department Head from a list of three or more qualified candidates submitted by the Commission. The Commission may remove the Department Head on its own initiative. (Charter § 4.102(6).) Also, the Mayor may recommend that the Commission remove the Department Head, and the Commission must act on the Mayor’s recommendation by removing or retaining the Department Head within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

ELECTIONS COMMISSION

Charter Article XIII, §§ 13.103.5, 13.104

Purpose: The Elections Commission (“Commission”) sets policies for the Department of Elections and is responsible for the proper administration of the Department. (Charter §13.103.5.) Additionally, the Commission approves written plans before each election, submitted by the Director of Elections, detailing the policies, procedures, and personnel that will be used to conduct the election, and after the election, the Commission assesses how well the plan succeeded in carrying out a free, fair, and functional election. (Charter §13.103.5.)

Members: Seven members: one appointed by the Mayor, with a background in the electoral process; one appointed by the City Attorney, with a background in elections law; one appointed by the Treasurer, with a background in financial management; and one each, broadly representative of the general public, appointed by the District Attorney, Public Defender, Board of Education of the School District, and Board of Supervisors. (Charter §13.103.5.) The Mayor’s appointment is not subject to rejection by the Board of Supervisors.

A number of restrictions apply to appointments. No member (or employee) of the Commission may hold any other City office or be an officer of a political party. (Charter §13.103.5(a).) No member (or employee) may be a registered campaign consultant or registered lobbyist, or be employed by or receive gifts or other compensation from a registered campaign consultant or registered lobbyist. No member (or employee) may hold any employment with the City. (Charter §13.103.5(b).) No member (or employee) may participate in any campaign supporting or opposing a candidate or a ballot measure that appears on the San Francisco ballot, other than candidates seeking election to federal or statewide office; participation includes, but is not limited to, making contributions or soliciting contributions to any committee, publicly endorsing or urging endorsement of any candidate or ballot measure, or participating in decisions by organizations to participate in a campaign. (Charter § 13.103.5(c).) If a person appointed to the Commission is, at the time of appointment, an officer or employee as prohibited above, that person can serve on the Commission only if he or she resigns from that position within 30 days of appointment. (Charter §13.103.5.)

Term: Five years. No member may serve more than two consecutive terms, until at least five years after the expiration of the second consecutive term. Service of more than two and one-half years of a five-year term is deemed to be one full term. (Charter §13.103.5.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members may be suspended by their appointing authority and removed by the Board of Supervisors for official misconduct. (Charter §§ 13.103.5, 15.105.)

Compensation: Not eligible for compensation. (Charter §13.103.5.)

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Administrative Code §16.700.)

Appointment and Removal of Department Head: The Commission appoints the Director of Elections from qualified applicants under the civil service provisions of the Charter to a five-year term. The Director may be removed by the Commission only for cause upon written charges and following a hearing; and the Director may appeal the removal to the Civil Service Commission.

No less than 30 days before expiration of the Director's term, the Commission must appoint a Director for the next term, who may but need not be the incumbent. (Charter § 13.104.) (See City and County of San Francisco Civil Service Commission Rule 114, Article IX "Director of Elections.")

Decisionmaking or Advisory: The Commission is a decisionmaking body.

ELECTIONS TASK FORCE

Charter § 13.110

Purpose: Within 60 days following publication of the decennial federal census, the Director of Elections must report to the Board of Supervisors whether existing supervisorial districts continue to meet the requirements of federal, state, and local law. (Charter § 13.110(d).) If the Director determines that any of the districts are not in compliance with such laws, the Board of Supervisors must convene the Elections Task Force, also referred to as the Redistricting Task Force, which must redraw the district lines to conform to federal, state, and local law. (Charter § 13.110(d).)

Members: Nine members; three each appointed by the Mayor, the Board of Supervisors, and the Elections Commission. (Charter § 13.110(d).) The Director of Elections serves *ex officio* as a non-voting member. (Charter § 13.110(d).) The Mayor's appointees are not subject to disapproval by the Board of Supervisors.

Term: Members serve until the Task Force terminates following the final approval of the district map and accompanying report.

Removal: Members serve at will and may be removed by their appointing authority without cause.

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400.

Health Benefits: Not eligible for health benefits.

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Task Force is a decisionmaking body.

ENTERTAINMENT COMMISSION

Charter § 4.117; Administrative Code Chapter 90

Purpose: The Entertainment Commission (“Commission”) coordinates planning and permitting for cultural, entertainment, athletic, and similar events and establishments throughout the City to promote such establishments and events for the economic and cultural enrichment of San Franciscans and visitors to San Francisco, and to celebrate the diverse communities within San Francisco. (Admin. Code § 90.1.) The Commission must accept, review, gather information regarding, and conduct hearings upon applications for entertainment-related permits; and rule upon and issue, deny, condition, suspend, revoke, or transfer entertainment-related permits in accordance with applicable laws and regulations. (Admin. Code § 90.4(a); see also Articles 1, 15, 15.1, and 15.2 of the Police Code.) The Commission may also hold hearings on noise issues related to proposed residential projects to be located within 300 radial feet of a Place of Entertainment. (Admin. Code Chapter 116.) Additionally, the Commission plans and coordinates the provision of City services for major events for which there is no recognized organizer, promoter, or sponsor. (Admin. Code § 90.1.)

Members: Seven members, four nominated by the Mayor and confirmed by the Board of Supervisors, and three appointed by the Board of Supervisors. If the Board does not act on a mayoral nomination within 60 days, the nominee is deemed approved. Of the four members nominated by the Mayor, one each must represent the interests of City neighborhood associations or groups; entertainment associations or groups; the urban planning community; and the law enforcement community. Of the three members appointed by the Board, one each must represent the interests of City neighborhood associations or groups; entertainment associations or groups; and the public health community. (Charter § 4.117.)

Term: Four years. (Charter § 4.117.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members may be suspended by their appointing authority and removed by the Board of Supervisors for official misconduct. (Charter §§ 4.117, 15.105.)

Compensation: \$50 per meeting. (Administrative Code § 90.3(d).)

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Executive Director from a list of three or more qualified candidates submitted by the Commission. The Commission may remove the Executive Director on its own initiative. (Charter §4.102(6).) Also, the Mayor may recommend that the Commission remove the Executive Director, and the Commission must act on the Mayor’s recommendation by removing or retaining the Executive Director within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

ETHICS COMMISSION

Charter §§ 15.100-15.102

Purpose: The Ethics Commission (the “Commission”) is responsible for the implementation, administration, and interpretation of local laws relating to political campaigns, lobbying, conflicts of interest, governmental ethics, open meetings, and public records. The Commission provides advice to City officers, candidates for City office, and City employees regarding these laws and proposes amendments, rules, and regulations for such laws when necessary. The Commission also investigates complaints about possible violations of these laws and performs audits of campaign committees. Finally, the Commission serves as the filing officer for campaign statements, lobbyist disclosure forms, financial disclosure forms, campaign consultant statements, and sunshine ordinance declarations. By a four-fifths vote, the Commission may place on the ballot at the next succeeding general election any City ordinance that the Board of Supervisors is empowered to pass relating to conflicts of interest, campaign finance, lobbying, campaign consultants, or governmental ethics. (Charter § 15.102.)

Members: Five members: one appointed by the Mayor, with a background in public information and public meetings; one appointed by the Board of Supervisors, who is broadly representative of the general public; one appointed by the District Attorney who is broadly representative of the general public; one appointed by the City Attorney, with a background in law related to government ethics; and one appointed by the Assessor, with a background in campaign finance. No member may hold any other City office or employment; be an officer of a political party; be a registered lobbyist or campaign consultant, or be employed by or receive gifts from a registered lobbyist or campaign consultant; or participate in any campaign supporting or opposing a candidate for City elective office, a City ballot measure, or a City officer running for elective office. (Charter § 15.100.)

Term: Six years. No person may serve more than one six-year term, until six years after the expiration of the term. Persons appointed to fill a vacancy for an unexpired term with less than three years remaining are eligible to be appointed to one additional six-year term. (Charter § 15.100.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members may be suspended by their appointing authority and removed by the Board of Supervisors for official misconduct. (Charter §§ 15.100, 15.105.) Also, voters may recall members. (Charter § 14.103(a).)

Compensation: Not eligible for compensation. (Charter § 15.100.)

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: The Commission appoints and may remove the Executive Director. (Charter § 15.101.)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

FINE ARTS MUSEUMS BOARD OF TRUSTEES

Charter §§ 5.101, 5.102, 5.105

Purpose: The Fine Arts Museums Board of Trustees (“Board”) is responsible for the protection and conservation of the assets of the Fine Arts Museums (“Museums”) and for setting the public course the Museums will follow. The Fine Arts Museums consist of the California Palace of the Legion of Honor and the M.H. de Young Memorial Museum. The Board assures that the Museums are open, accessible, and vital contributors to the cultural life of the City, and that their programs bring art appreciation and education to all the people of the City. Additionally, the Board may enter into agreements with a not-for-profit or other legal entity to develop or operate the Museums and to raise and maintain funds for the Museums’ support. (Charter § 5.105.)

Members: No more than 62 trustees, elected by members of the Board. This is a self-perpetuating body. (Charter § 5.105.) In selecting members to serve on the Board, the Board must give due consideration to nominees who are broadly representative of the diverse communities of the City and knowledgeable in the fields of art and culture, as demonstrated by their experience, training, interest, or philanthropic activities. (Charter § 5.105.) Members of the Board are exempt from the residency requirement of Charter Section 4.101, but at least a majority of the members of the Board must be residents of the City. (Charter § 5.102.) On a vote of the majority of members, the number of Trustees may be increased or decreased from time to time, provided that the number does not exceed 62, and that a vote to decrease the number does not affect the power or tenure of any incumbent. Vacancies on the Board must be filled within 90 days. (Charter § 5.100.)

Term: Three years. (Charter § 5.102.) Charter Section 4.101.5, regarding holdover service by trustees, does not apply.

Removal: Members may be suspended by the Mayor and removed by the Board of Supervisors for official misconduct. (Charter §§ 5.102, 15.105.)

Compensation: Prohibited. (Charter § 5.102.)

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: The Board of Trustees appoints and may remove the Director. (Charter § 5.102.)

Decisionmaking or Advisory: The Board of Trustees is a decisionmaking body.

FIRE COMMISSION

Charter § 4.108

Purpose: The Fire Commission (“Commission”) prescribes and enforces rules and regulations that it deems necessary to provide for the efficiency of the Fire Department. (Charter § 4.108.) The mission of the Fire Department includes protecting the lives and property of the people of San Francisco from fires, natural disasters, and hazardous materials incidents; saving lives by providing emergency medical services; and preventing fires through prevention and education programs. The Commission also reviews Fire Department personnel matters under Charter Sections A8.343-A8.345.

Members: Five members appointed by the Mayor under Charter Section 3.100(18).

Term: Four years. (Charter §4.108.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter §4.101.5.)

Removal: Members serve at will and may be removed by the Mayor without cause. (Charter § 4.108.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member is paid \$100 per month.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Fire Chief from a list of three or more qualified candidates submitted by the Commission. The Commission may remove the Fire Chief on its own initiative. (Charter § 4.102(6).) Also, the Mayor may recommend that the Commission remove the Fire Chief, and the Commission must act on the Mayor’s recommendation by removing or retaining the Fire Chief within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

HEALTH COMMISSION

Charter § 4.110

Purpose: The Health Commission (“Commission”), together with the Department of Public Health, manages and controls City hospitals and emergency medical services, and in general provides for the preservation, promotion, and protection of the physical and mental health of the inhabitants of San Francisco, except where the Charter grants such authority to another officer or department. (Charter § 4.110.) The Commission and the Department also determine the nature and character of public nuisances and provide for their abatement. (Charter § 4.110.)

Members: Seven members appointed by the Mayor under Charter Section 3.100(18). Less than a majority of the members can be direct care providers. (Charter § 4.110.)

Term: Four years. (Charter § 4.110.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members may be suspended by the Mayor and removed by the Board of Supervisors for official misconduct. (Charter §§ 4.110, 15.105.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member is paid \$100 per month.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Director of Health from a list of three or more qualified candidates submitted by the Commission. The Commission may remove the Director on its own initiative. (Charter § 4.102(6).) Also, the Mayor may recommend that the Commission remove the Director, and the Commission must act on the Mayor’s recommendation by removing or retaining the Director within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

HEALTH SERVICE BOARD

Charter §§ 12.200, 12.201, A8.420-A8.425

Purpose: The Health Service Board (the “Board”) contracts for and administers health plans for Health Service System members and their dependents. The Board establishes and maintains detailed historical costs for medical and hospital care and conducts an annual review of such costs, approves rates and benefits on an annual basis, makes rules and regulations for administering the business of the Health Service System, and decides appeals from Health Service System members and those who have contracted to render medical care to the members. (Charter § 12.200.)

Members: Seven members: two appointed by the Mayor, one an individual who regularly consults in the health care field, and the other a doctor of medicine; one, who is on the Board of Supervisors, appointed by the President of the Board of Supervisors; one nominated by the Controller; and three elected from the active and retired members of the System from among their number. The Mayor’s appointees are subject to rejection by the Board of Supervisors under Charter Section 3.100(18). The Controller’s nominee must be approved by the Health Service Board, but is deemed approved if the Board does not calendar the nomination for consideration within 60 days of receiving it. Elected members need not reside in the City. (Charter § 12.200.)

Term: Other than the ex officio members, five years, expiring on May 15. (Charter § 12.200.) Midterm vacancies in seats on the Board appointed by the Mayor or the Controller are filled by the appointing authority. Charter Section 4.101.5, regarding limits on holdover service by commissioners, does not apply. A vacancy in an elective office on the Board is filled by a special election within 90 days after the vacancy occurs, unless a regular election is to be held within six months of the vacancy. (Charter § 12.200.)

Removal: Members appointed by the Mayor may be removed by the Mayor without cause. The President of the Board of Supervisors may appoint a different member of the Board of Supervisors to sit at any time.

Compensation: Not eligible for compensation.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: The Board appoints a full-time administrator (the Executive Director) with experience in administering health plans or in comparable work, who serves at the pleasure of the Board. The Board may appoint a full-time or part-time medical director who serves at the Board’s pleasure. (Charter § 12.201.)

Decisionmaking or Advisory: The Board is a decisionmaking body.

HISTORIC PRESERVATION COMMISSION

Charter § 4.135

Purpose: The Commission advises the City on historic preservation matters, approves Certificates of Appropriateness for landmarks or for resources located in historic districts under Article 10 of the Planning Code, and approves Permits to Alter for certain downtown buildings under Article 11 of the Planning Code. The Commission may initiate the designation of a particular property as a landmark or collections of properties as a historic district, and recommend approval, disapproval, or modification of proposed nominations of properties and districts under the Planning Code, as well as to State and Federal registers. The Commission must review and make recommendations to the Board of Supervisors on applications for Mills Act contracts. The Commission must recommend a Preservation Element of the General Plan to the Planning Commission. The Commission also reviews and comments on projects affecting historical resources under the California Environmental Quality Act, the National Environmental Policy Act, and the National Historic Preservation Act. The Board of Supervisors must refer certain matters to the Commission for a written report, including ordinances and resolutions concerning historic resources. (Charter § 4.135.)

Members: Seven members nominated by the Mayor and subject to the approval of the Board of Supervisors. Within 60 days of the expiration of a term or other vacancy, the Mayor must nominate a qualified person to fill the vacant seat for the term, or the remainder of the term. The Board must hold a hearing and vote on the nomination within 60 days of the Mayor's transmittal of the nomination to the Clerk of the Board. If the Board does not act within 60 days, the nominee is deemed approved. If the Mayor fails to make a nomination within the 60 days, the President of the Board may make the nomination, subject to the approval of a majority of the Board. (Charter § 4.135.)

The appointed members must be qualified by reason of training or experience in the historic and cultural traditions of the City and interested in the preservation of the City's historic structures, sites, and areas. Additionally, Seats 1 and 2 must be licensed architects, Seat 3 must be an architectural historian, and Seat 4 must be a historian, all of whom must meet the Secretary of the Interior's Professional Qualification Standards for their respective fields. Seat 5 must be an historic preservation professional or other professional as set forth in Charter Section 4.135, Seat 6 must be from a list of professions set forth in Charter Section 4.135, and Seat 7 is at large. (Charter § 4.135.)

Term: Four years. (Charter § 4.135.) Holdover tenure of commissioners is permitted until a successor has been nominated by the Mayor and approved by the Board of Supervisors. (Charter § 4.135.)

Removal: Members may be suspended by the Mayor and removed by the Board of Supervisors for official misconduct. (Charter §§ 4.135, 15.105.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, Commissioners receive \$50 per hearing.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: The Planning Director, head of the Planning Department, executes the duties that would otherwise be executed by a Historic Preservation Commission department head. The Commission does not have appointment or removal authority over the Planning Director.

Decisionmaking or Advisory: The Commission is a decisionmaking body.

HOMELESSNESS OVERSIGHT COMMISSION

Charter § 4.133

Purpose: The Commission oversees the Department of Homelessness and Supportive Housing. It manages and directs housing, programs, and services for persons experiencing homelessness in the City, including street outreach, homeless shelters, transitional housing, homeless prevention, and permanent supportive housing. (Charter § 4.133.)

Members: Seven members, with Seats 1, 2, 3 and 4 appointed by the Mayor subject to Board of Supervisors approval, and Seats 5, 6, and 7 appointed by the Board of Supervisors. Members must have the following additional backgrounds: (1) Seats 1 and 5 must be held by persons who have personally experienced homelessness; (2) Seats 2 and 5 must be held by persons with significant experience providing services to or engaging in advocacy on behalf of persons experiencing homelessness; (3) Seat 3 must be held by a person with expertise in mental health service delivery or substance abuse treatment; (4) Seat 4 must be held by a person with a record of participation in a merchants' or small business association, or neighborhood association; and (5) Seat 7 must be held by a person with significant experience working with homeless families with children and/or homeless youth. At least one of the Mayor's appointees must also have experience in budgeting, finance, and auditing. (Charter § 4.133.)

Term: Four years (except that the initial terms for appointees in Seats 1, 4, and 6 are two years expiring on May 1, 2025). (Charter § 4.133.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Charter § 4.133.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member receives \$100 per month.

Health Benefits: None. (Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Director of the Department of Homelessness and Supportive Housing from among three qualified applicants recommended by the Commission. (Charter § 4.133.) The Commission may remove the Director on its own initiative. (Charter § 4.102(6).) Also, the Mayor may recommend that the Commission remove the Director and the Commission must act on the Mayor's recommendation by removing or retaining the Director within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

HUMAN RIGHTS COMMISSION

Charter § 4.107; Administrative Code §§ 12A.4, 12A.5

Purpose: The Human Rights Commission (“Commission”) itself, and through overseeing the City department of the same name, advocates for the human and civil rights of all persons by investigating and mediating complaints of unlawful discrimination in public contracting, employment, housing, and public accommodations; studying, investigating, mediating, and making recommendations concerning intergroup tensions; implementing ordinances prohibiting discrimination in contracting; and providing technical assistance, information, and referrals related to discrimination and human rights to individuals, community groups, businesses, and government agencies. (Charter § 4.107; Admin. Code § 12A.5.)

Members: Eleven members appointed by the Mayor under Charter Section 3.100(18). (Charter § 4.107.)

Term: Four years. (Charter § 4.107.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members serve at will and may be removed by the Mayor without cause. (Charter § 4.107.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member is paid \$50 per meeting for attending up to two meetings per month.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Department Head from a list of three or more qualified candidates submitted by the Commission. The Commission may remove the Department Head on its own initiative. (Charter § 4.102(6).) Also, the Mayor may recommend that the Commission remove the Department Head, and the Commission must act on the Mayor’s recommendation by removing or retaining the Department Head within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

HUMAN SERVICES COMMISSION

Charter § 4.111

Purpose: The Human Services Commission (“Commission”) oversees the Human Services Agency (also referred to in the Charter and the Municipal Code as the “Department of Human Services”); formulates, evaluates and approves goals, objectives, plans, programs, and expenditures; and sets policies consistent with the overall objectives of the City, for City social service programs. These benefits and programs include CalFresh (food stamps), CalWORKs, County Adult Assistance Programs (CAAP), Family and Children’s Services (child protection, foster care, adoption), JobsNow!, and Medi-Cal.

Members: Five members appointed by the Mayor under Charter Section 3.100(18). (Charter § 4.111.)

Term: Four years. (Charter § 4.111.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members may be suspended by the Mayor and removed by the Board of Supervisors for official misconduct. (Charter §§ 4.111, 15.105.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Department Head from a list of three or more qualified candidates submitted by the Commission. The Commission may remove the Department Head on its own initiative. (Charter § 4.102(6).) Also, the Mayor may recommend that the Commission remove the Department Head, and the Commission must act on the Mayor’s recommendation by removing or retaining the Department Head within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

JUVENILE PROBATION COMMISSION

Charter § 7.102

Purpose: The Juvenile Probation Commission (“Commission”) oversees the Juvenile Probation Department, including review of current policies and procedures to ensure that the Department promotes the safety and welfare of juveniles entering the juvenile justice system, and follows state and court mandates for protection of juveniles in the justice system. The Commission also serves as a resource for positive change in the lives of youth and their families, accountability to victims, and the protection of the public. (Charter § 7.102.)

Members: Seven members, appointed by the Mayor under Charter Section 3.100(18). Two of the Mayor’s appointees must be from a list of eligible individuals submitted by the Superior Court. A member may serve concurrently as a member of the Juvenile Justice Commission created by state law, and as a member of the Juvenile Probation Commission. (Charter § 7.102.)

Term: Four years. (Charter § 7.102.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members may be suspended by the Mayor and removed by the Board of Supervisors for official misconduct. (Charter §§ 7.102, 15.105.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member is paid \$25 per meeting for attending up to two meetings per month.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Chief of Juvenile Probation from a list of three or more qualified candidates submitted by the Commission. The Commission may remove the Chief on its own initiative. (Charter § 4.102(6).) Also, the Mayor may recommend that the Commission remove the Chief, and the Commission must act on the Mayor’s recommendation by removing or retaining the Chief within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

LAW LIBRARY BOARD OF TRUSTEES

Charter § 8.103; California Statutes 1869-1870, Ch. 173, § 1, page 235, uncodified

Purpose: The Law Library Board of Trustees (“Board”) oversees the San Francisco Law Library (“Law Library”), which was created by State law in 1870. (Charter § 8.103; Cal. Stats. 1869-1870 [Ch. 173, §16, p. 239].) The Law Library provides free access and use of legal reference material to the judiciary, the Bar, City and State officials, and members of the public. (Charter § 8.103.) The Law Library is a separate legal entity, not a department of the City.

Members: Twelve members: seven attorney members from the San Francisco Bar appointed by the Board; and five *ex officio* members, consisting of the Mayor, the Presiding Judge of the Superior Court, and three judges of the Appellate Department of the Superior Court. (Charter § 8.103.)

Term: Indefinite.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause.

Compensation: None.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code §§ 1.150, 16.700.)

Appointment and Removal of Department Head: The Board of Trustees appoints and may remove the librarian, who is the Executive Officer. (Charter § 8.103.)

Decisionmaking or Advisory: The Board of Trustees is a decisionmaking body.

LIBRARY COMMISSION

Charter § 8.102

Purpose: The Library Commission (“Commission”) is the policy-making body that oversees the San Francisco Public Library system (“Library”). The Library includes the Main Library, 27 neighborhood branch libraries, and a bookmobile service. The Commission sets policy for the department and is responsible for the Library’s budget.

Members: Seven members, appointed by the Mayor under Charter Section 3.100(18). (Charter § 8.102.)

Term: Four years. (Charter § 8.102.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members serve at will and may be removed by the Mayor without cause. (Charter § 8.102.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Department Head, known as the City Librarian, from a list of three or more qualified candidates submitted by the Commission. The Commission may remove the City Librarian on its own initiative. (Charter § 4.102(6).) Also, the Mayor may recommend that the Commission remove the City Librarian, and the Commission must act on the Mayor’s recommendation by removing or retaining the City Librarian within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

MUNICIPAL TRANSPORTATION AGENCY BOARD OF DIRECTORS

Charter §§ 8A.101-8A.104, 8A.112-8A.113

Purpose: The Board of Directors (“Board of Directors”) of the Municipal Transportation Agency (“SFMTA” or “Agency”) oversees SFMTA, operates the City’s public transit service, the Municipal Railway (Charter §§ 8A.101(a), 8A.102(c)), is responsible for all taxi-related functions of the former Taxi Commission (Charter § 8A.101(b)) and all traffic regulation and control, traffic engineering, parking enforcement, and administrative functions of the former Parking and Traffic Commission. (Charter §§ 8A.101(a), 8A.112, 8A.113.) SFMTA provides administrative support for the Parking Authority, which owns four of the City’s 19 parking garages. (Charter § 8A.112.) The Board of Directors also serves *ex officio* as the San Francisco Parking Authority Commission. (Charter § 8A.112.)

The Agency has exclusive authority over the acquisition, construction, management, supervision, maintenance, extension, operation, use, and control of all property and assets of the Agency. (Charter § 8A.102(b).) The Agency also has exclusive authority over contract, leasing, and purchasing by the Agency and promulgating regulations that control the flow and direction of vehicle, bicycle, and pedestrian traffic. (Charter § 8A.102(b).) The SFMTA is generally subject to City ordinances of general application, but is solely responsible for the administration and enforcement of such requirements. (Charter § 8A.101(d).) The SFMTA has exclusive authority to adopt parking regulations, including establishing parking privileges, establishing parking meter zones, and setting parking rates, and to adopt policies regarding collection of parking revenues. (Charter §§ 8A.102(b)8, 9.) Consistent with the Charter, Transportation Code Section 10.1 provides for Board of Supervisors review of certain SFMTA decisions.

The Board of Directors adopts SFMTA rules setting forth the methods by which Municipal Railway performance must be measured in accordance with industry best practices. (Charter § 8A.103(e).) The Director of Transportation serves at the pleasure of the SFMTA Board of Directors, but has sole control of the agency’s administrative matters. (Charter §§ 8A.102(c), (f).) The SFMTA is authorized to perform for itself many functions the Director of Human Resources performs for other City departments. (Charter §§ 8A.104(a), (c)-(n).)

Members: Seven members nominated by the Mayor and confirmed by the Board of Supervisors. At least four members must be regular riders of the Municipal Railway and continue to be regular riders during their terms. At least two members must have significant knowledge of, or professional experience in, the field of public transportation. Each member must have significant knowledge of, or professional experience in, government, finance, or labor relations. (Charter § 8A.102(a).)

Term: Four years. (Charter § 8A.102(a).) No person may serve more than three terms. (Charter § 8A.102(a).) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members may be suspended by the Mayor and removed by the Board of Supervisors for official misconduct. (Charter §§ 8A.102(a), 15.105.)

Compensation: Members receive reasonable compensation for attending Agency meetings that do not exceed the average of the two highest compensations paid to members of any board or

commission with authority over a transit system in the nine Bay Area counties. (Charter § 8A.102(a).) Currently, each member is paid \$100 per month.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: The Board of Directors appoints a Director of Transportation who serves at the pleasure of the Board under an employment contract. (Charter § 8A.102(c)(1).)

Decisionmaking or Advisory: The Board is a decisionmaking body.

MUNICIPAL TRANSPORTATION AGENCY CITIZENS' ADVISORY COUNCIL

Charter § 8A.111

Purpose: The Municipal Transportation Agency Citizens' Advisory Council ("Council") provides recommendations to the Municipal Transportation Agency with respect to matters within the jurisdiction of the Agency and presents reports to the Agency's Board of Directors. (Charter § 8A.111.)

Members: Fifteen members: one appointed by each member of the Board of Supervisors, and four appointed by the Mayor. The Mayor's appointees are not subject to disapproval by the Board of Supervisors. Each member must be a resident of the City. At least ten members must be regular riders of the Municipal Railway, at least two members must use the Municipal's Railway paratransit system, and at least three members must be over the age of 60. The membership of the Council shall be reflective of the diversity and neighborhoods of the City and County. (Charter § 8A.111.)

Term: Four years. (Charter § 8A.111.) Charter Section 4.101.5, regarding limits on holdover service by commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Charter § 8A.111.)

Compensation: Not eligible for compensation.

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700.)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Council is an advisory body.

OUR CHILDREN, OUR FAMILIES COUNCIL

Charter § 16.127-1, *et seq.*; Administrative Code § 102.1, *et seq.*

Purpose: The Our Children, Our Families Council (“Council”) is tasked with the development of a San Francisco Children and Families Plan (“Plan”) for the purpose of creating a system of programs and services to strengthen the City’s ability to serve children, youth, and their families and with the specific goals of promoting coordination among and increased accessibility to and efficiency of those programs and services. (Charter § 16.127-3.)

Members: The Mayor serves as the chair of the Council and shall invite the Superintendent of Schools for the San Francisco Unified School District (“Superintendent”) to serve as co-chair. (Charter § 16.127-4.)

The heads of the following departments are members of the Council: (1) Children, Youth and Their Families; (2) Public Health; (3) General Services Agency; (4) Human Services Agency; (5) Juvenile Probation; (6) Office of Early Care and Education; (7) Office of Economic and Workforce Development; (8) Mayor’s Office of Housing and Community Development; (9) Municipal Transportation Authority; (10) Planning; (11) Police; (12) Public Library; and (13) Recreation and Park. (Admin. Code § 102.2.)

The Superintendent may also nominate the heads of the following divisions of the School District to serve as voting members of the Council: (1) Student Family and Community Support; (2) Early Education; (3) Elementary Schools; (4) Secondary Schools; (5) Chief Academic Officer; (6) Special Education Services; (7) Policy and Operations; and (8) Instruction, Innovation and Social Justice.

The Mayor appoints 14 members of the public (“Public Members”) to serve as voting members in Public Seats 1-14 with the following composition for each numerical Public Seat: (1) a member of the Department of Youth, Children, and Their Families Oversight and Advisory Committee; (2) a parent or guardian of a youth enrolled in kindergarten through 12th grade at a school in San Francisco and who is actively engaged in or connected to a group or advocacy network supporting parents or early care and education, or who has demonstrated commitment to improving access to and quality of services for children, youth, and families; (3) a member of the Office of Early Care and Education Citizens Advisory Committee; (4) a parent or guardian of a youth receiving early care and education services and who is also actively engaged in or connected to a group or advocacy network supporting parents or early care and education; (5) a member of the Board of Education’s Public Education Enrichment Fund Citizen Advisory Committee; (6) a youth 19 years old or younger; (7) a person who works as a service provider delivering services to children, youth, and families in San Francisco, with a preference for service providers working with low-income communities and who is actively engaged in or connected to a group or advocacy network supporting services for children, youth and families; (8) a youth 19 years old or younger, recommended to the Mayor by the Youth Commission; (9) a person representing a business community or network with a demonstrated a commitment to solving issues related to children, youth, and families in San Francisco; (10) a person with expertise or substantial experience in the field of housing development or housing advocacy in San Francisco; (11) a person representing a philanthropic organization, foundation, or network; (12) a person with expertise or substantial experience in the field of economic and workforce

development in San Francisco; (13) an executive of an institution of higher education with a demonstrated a commitment to solving issues related to children, youth, and families in San Francisco; and, (14) a person who is a Disconnected Transitional-Aged Youth, as that term is used in Charter Section 16.108, 18 through 24 years of age, who is familiar with the issues and challenges faced by Disconnected Transitional-Aged Youth, and actively engaged in or connected to a group or advocacy network supporting services for Disconnected Transitional-Aged Youth. (Admin. Code §102.4.)

Term: Public Members serve for two-year terms and for no more than two consecutive terms. Public members who miss two regularly scheduled meetings in any 12-month period without the express permission of the Commission will be deemed to have resigned. (Admin. Code §102.4). Charter Section 4.101.5, regarding limits on holdover service by commissioners, does not apply.

Removal: Public members serve at will and may be removed by the Mayor without cause. (Admin. Code. §102.4.)

Compensation: Not eligible for compensation.

Health Benefits: Appointed members not eligible. (Admin. Code §16.700.)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Council is an advisory body.

PLANNING COMMISSION

Charter § 4.105

Purpose: The Planning Commission (“Commission”) oversees the Planning Department. (Charter § 4.105.) The Commission must review all proposed amendments to the Planning Code. (Charter § 4.105.) It is also responsible for periodically recommending amendments to the City’s General Plan to the Board of Supervisors and for providing findings regarding consistency with the General Plan before the Board may act on certain matters. (Charter § 4.105.) The Commission has review authority over all permits regulated by the Planning Code, except certain permits issued under Articles 10 and 11. (Charter §§ 4.105, 4.135.) The Commission may delegate this review function to Department staff.

Members: Seven members, four nominated by the Mayor and three by the President of the Board of Supervisors. (Charter § 4.105.) Each nomination is subject to approval by the Board of Supervisors at a public hearing and vote within 60 days. If the Board does not act on a nomination within 60 days, the nominee is deemed approved. (Charter § 4.105.) Charter Section 4.101 applies to these appointments, with particular emphasis on the geographic diversity of City neighborhoods. (Charter § 4.105.)

Term: Four years. (Charter § 4.105.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members may be suspended by their appointing authority and removed by the Board of Supervisors for official misconduct. (Charter §§ 4.105, 15.105.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member is paid \$300 per meeting.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Planning Director from a list of three or more qualified candidates submitted by the Commission, selected on the basis of administrative and technical qualifications, with special regard for experience, training, and knowledge in the field of city planning. (Charter § 4.105.) The Commission may remove the Planning Director on its own initiative. (Charter § 4.102(6).) Also, the Mayor may recommend that the Commission remove the Director, and the Commission must act on the Mayor’s recommendation by removing or retaining the Director within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

POLICE COMMISSION

Charter § 4.109

Purpose: The Police Commission (“Commission”) is the oversight and policy-making body for the Police Department and the Department of Police Accountability (“DPA”). The Commission also adjudicates discipline cases involving sworn members of the Police Department. (Charter § A8.343.) DPA is, among other things, responsible for investigating citizen complaints of police misconduct, providing investigatory findings and recommendations for discipline to the Chief of Police, and, in certain situations, filing disciplinary charges directly with the Commission. (Charter § 4.136.)

Members: Seven members; four nominated by the Mayor and confirmed by the Board of Supervisors, and three appointed by the Board of Supervisors. At least one of the mayoral seats must be filled by a retired judge or an attorney with trial experience. If the Board does not act on a mayoral nomination within 60 days, the nominee is deemed approved. (Charter § 4.109.) The Charter provides that the District Attorney, Sheriff and Public Defender may make recommendations to the Mayor and Board of Supervisors for appointment to the Police Commission.

Term: Four years. After a Commissioner completes a term, that Commissioner’s appointment expires and the position is vacant until the Commissioner is reappointed or a new Commissioner is appointed. There can be no holdover tenure for members of the Commission. (Charter § 4.109.) The Mayor must submit a nomination or renomination to the Clerk of the Board of Supervisors no later than 60 days before the expiration of the term of a mayoral appointee. (Charter § 4.109.) For vacancies occurring for reasons other than expiration of a member’s term, within 60 days following the creation of the vacancy, the Mayor must submit a nomination to fill the vacancy, if it is for one of the mayoral seats on the Commission. (Charter § 4.109.)

Removal: The Mayor may remove mayoral appointees without cause, but only with approval of the Board of Supervisors. The Board of Supervisors may remove its appointees without cause. (Charter § 4.109.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member is paid \$100 per month.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Chief of Police from a list of at least three qualified applicants submitted by the Commission. Both the Commission and the Mayor may remove the Police Chief, acting jointly or separately. (Charter § 4.109.)

Under Charter Section 4.136(b), the Mayor appoints a nominee of the Commission as Director of DPA subject to confirmation by the Board of Supervisors. If the Board fails to act on the nomination within 30 days, the appointment is deemed approved. The Director of DPA cannot have been a uniformed member or employee of the Police Department. If the office of the Director of DPA is vacant, and until the Mayor makes an appointment that is confirmed by

the Board, the Commission appoints an interim Director. Both the interim and permanent Director of DPA serve at the pleasure of the Commission. (Charter § 4.136.)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

PORT COMMISSION

Charter §§ 4.114, B3.581; Burton Act (Ch. 1333, Stats. 1968, as amended)

Purpose: The Port Commission (“Commission”) oversees the Port, which is an enterprise department of the City that has the power and duty to use, conduct, operate, maintain, manage, regulate, and control the port area of San Francisco. The Port consists of property along the Bay waterfront transferred by the State and held by the City in trust for the people of the State, subject to the Burton Act (Ch. 1333, Stats. 1968, as amended), the Transfer Agreement (defined below) between the State and the City, and the Charter (Charter § B3.581). The Port has authority to use, conduct, operate, maintain, manage, regulate, and control the port area of San Francisco and to do all things it deems necessary in connection with the use, conduct, operation, management, maintenance, regulation, improvement, and control of the port area, or which may further the interests of the Port in the world of trade.

Members: Five members appointed by the Mayor subject to confirmation by the Board of Supervisors. (Charter § 4.114.)

Term: Four years. (Charter § 4.114.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members may be suspended by the Mayor and removed by the Board of Supervisors for official misconduct. (Charter §§ 4.114, 15.105.) Also, voters may recall members. (Charter §§ 4.114, 14.103.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member is paid \$100 per month.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Other: The Burton Act, California Statutes of 1968, Chapter 1333, required a Charter amendment as a condition of the transfer of Port property from the State to the City. The Burton Act also required the City to enter into an agreement with the State (Agreement Relating to Transfer of the Port of San Francisco from the State to the City and County of San Francisco, “Transfer Agreement”) that effectuated the transfer. The Act provides at Section 12 that the Port must be under the control of a Harbor Commission established by Charter, with five members, each serving a term of four years. The Act also required that the members be appointed by the Mayor, subject to confirmation by the Board of Supervisors.

Appointment and Removal of Department Head: Under Charter Section B3.581(h), the Commission nominates and the Mayor appoints the Port’s Executive Director, who serves at the pleasure of the Commission.

Decisionmaking or Advisory: The Commission is a decisionmaking body.

PUBLIC UTILITIES COMMISSION

Charter § 4.112; Charter Article 8B

Purpose: The Public Utilities Commission (“Commission”) oversees the department of the same name. The Commission has exclusive charge of the construction, management, supervision, maintenance, extension, expansion, operation, use and control of all water, clean water, and energy supplies and utilities of the City, as well as the real, personal, and financial assets, under the Commission’s jurisdiction. (Charter § 8B.121(a).)

Members: Five members appointed by the Mayor subject to confirmation by the Board of Supervisors. (Charter § 4.112(a).) Four of the five seats require experience in distinctive areas: Seat 1, environmental policy and environmental justice; Seat 2, ratepayer and consumer advocacy; Seat 3, project finance; Seat 4, water systems, power systems, or public utility management. Seat 5 is an at-large seat. (Charter § 4.112(b).)

Term: Four years. (Charter § 4.112(c).) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members may be suspended by the Mayor and removed by the Board of Supervisors for official misconduct. (Charter §§ 4.112(a), 15.105.) Also, voters may recall members. (Charter § 14.103.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member is paid \$100 per month.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the General Manager from a list of three or more qualified candidates submitted by the Commission. The Commission may remove the General Manager on its own initiative. (Charter § 4.102(6).) Also, the Mayor may recommend that the Commission remove the General Manager, and the Commission must act on the Mayor’s recommendation by removing or retaining the General Manager within 30 days. (Charter § 4.102(6).) The Commission may enter an individual contract with the General Manager. (Charter § 8B.126.)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

PUBLIC UTILITIES RATE FAIRNESS BOARD

Charter § 8B.125

Purpose: The Public Utilities Rate Fairness Board (“Board”) reviews the Public Utilities Commission’s (“PUC”) five-year rate forecast; holds public hearings on rate recommendations before the PUC adopts rates; provides a report and recommendation to the PUC on rate proposals; and, in connection with periodic rate studies, submits rate policy recommendations to the PUC. (Charter § 8B.125(7).)

Members: The Board consists of seven members: the City Administrator or their designee; the Controller or their designee; the Director of the Mayor’s Office of Public Finance or their designee; two residential City retail customers, one appointed by the Mayor and one appointed by the Board of Supervisors; and two city retail business customers – a large business customer appointed by the Mayor, and a small business customer appointed by the Board of Supervisors. (Charter § 8B.125(7).) The Mayor’s appointments are not subject to disapproval by the Board of Supervisors.

Term: Not specified.

Removal: Appointed members serve at will and may be removed by their respective appointing authorities without cause.

Compensation: Not eligible for compensation.

Health Benefits: Not separately eligible for health benefits by virtue of appointment to the Board. (Admin. Code § 16.700.)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Board is an advisory body.

PUBLIC WORKS COMMISSION

Charter § 4.141

Purpose: The Public Works Commission (“Commission”) is the policy-making body that oversees the Department of Public Works (“Department”). The Department is responsible for the design, building, repair, and improvement of the City’s infrastructure, including City-owned buildings and facilities and the public right of way; maintenance of the public right of way, including street sweeping, and litter abatement; the provision and maintenance of City trash receptacles and removal of illegal dumping and graffiti in the public right of way; and planting and maintenance of street trees. The Commission sets policy for the Department regarding all these areas—except sanitation standards and protocols, and maintenance of the public right of way, which are within the jurisdiction of the Sanitation and Streets Commission. (Charter § 4.139.)

Members: Five members; the Board of Supervisors appoints two (Seats 1 and 5); the Mayor appoints two (Seats 2 and 4); and the Controller appoints one (Seat 3). Each nomination by the Mayor and Controller is subject to approval by the Board of Supervisors, and is the subject of a public hearing and vote within 60 days. If the Board fails to act on the nomination within 60 days of the date it was transmitted to the Clerk of the Board, the nominee is deemed confirmed. Qualifications for commissioners that are desirable, but not required, include a background or experience in cleaning and maintaining public spaces, urban forestry, urban design, construction, skilled crafts and trades, finance and audits, architecture, landscape architecture, engineering, or performance measurement and management. (Charter § 4.141(b)(1).)

Term: Four years, except the initial term for Seats 1, 3, and 5 starting July 2022 is only two years. (Charter § 4.141(b)(2).) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5(b).)

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Charter § 4.141(b)(3).)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member receives \$50 per meeting.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Department Head from a list of three or more qualified candidates submitted by the Commission. The Commission may remove the Department Head on its own initiative. (Charter § 4.102(6).) Also, the Mayor may recommend that the Commission remove the Department Head, and the Commission must act on the Mayor’s recommendation by removing or retaining the Department Head within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

RECREATION AND PARK COMMISSION

Charter § 4.113

Purpose: The Commission sets the policies and directives for the Recreation and Park Department. Under these policies, and with the direction and supervision of the General Manager, the Recreation and Park Department manages and directs all parks, playgrounds, recreation centers and all other recreation facilities, avenues, and grounds under the Commission's control or placed under its jurisdiction. (Charter § 4.113.) The Commission has the power to lease or rent any stadium or recreation field under its jurisdiction for athletic contests, exhibitions, and other special events, and permit the lessee to charge an admission fee. (Charter § 4.113.)

Members: Seven members, appointed by the Mayor under Charter Section 3.100(18). (Charter § 4.113.)

Term: Four years. (Charter § 4.113.) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members may be suspended by the Mayor and removed by the Board of Supervisors for official misconduct. (Charter §§ 4.113, 15.105.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member receives \$100 per month.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the General Manager of the Recreation and Park Department from a list of three or more qualified candidates submitted by the Commission. The Commission may remove the General Manager on its own initiative. (Charter § 4.102(6).) Also, the Mayor may recommend that the Commission remove the General Manager, and the Commission must act on the Mayor's recommendation by removing or retaining the General Manager within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

RETIREMENT BOARD

Charter §§ 12.100

Purpose: In accordance with Article XVI, Section 17, of the California Constitution, the Retirement Board has plenary authority and fiduciary responsibility for investment of monies and administration of the City's Retirement System. The Board is the sole authority and judge, consistent with the Charter and Administrative Code, as to the conditions under which members of the Retirement System may receive benefits under the Retirement System. (Charter § 12.100.)

Members: Seven members: one member of the Board of Supervisors appointed by the President of the Board of Supervisors; three elected by the active members and retirees of the Retirement System from among themselves; and three who are experienced in either life insurance, actuarial science, employee pension planning, or investment portfolio management, or who hold a degree of doctor of medicine, appointed by the Mayor under Charter Section 3.100(18). The elected members need not be residents of the City. There may not be, at any one time, more than one retired person on the Board. (Charter § 12.100.)

Term: Five years, expiring on February 20 for all members other than the Board of Supervisors member, who serves without a specified term but may be replaced at any time if the President of the Board of Supervisors makes a new appointment. In the case of elected members, a vacancy is filled by a special election within 120 days after the vacancy occurs unless the next regularly scheduled employee member election is to be held within six months after such vacancy occurred. (Charter § 12.100.) Charter Section 4.101.5, regarding limits on holdover service by commissioners, does not apply.

Removal: Members appointed by the Mayor serve at will and may be removed by the Mayor without cause. The President of the Board of Supervisors may appoint a different Board of Supervisors member to sit at any time.

Compensation: Not eligible for compensation.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: The Retirement Board appoints and may remove the Executive Director. (Charter § 12.100.)

Decisionmaking or Advisory: The Board is a decisionmaking body.

SANITATION AND STREETS COMMISSION

Charter § 4.139

Purpose: The Sanitation and Streets Commission (“Commission”) sets policy and provides oversight for the Department of Public Works (“Department”) regarding sanitation standards and protocols, and maintenance of the public right of way. The Commission’s responsibilities specifically include reviewing and evaluating data regarding the conditions of the public right of way and establishing minimum standards of cleanliness for the public right of way and baselines for services to be administered by the Department to maintain cleanliness of the public rights of way. (Charter § 4.139.)

Members: Five members; the Board of Supervisors appoints two (Seats 1 and 2), the Controller appoints one (Seat 3), and the Mayor appoints two (Seats 4 and 5). Each nomination of the Mayor and Controller is subject to approval by the Board of Supervisors, and is the subject of a public hearing and vote within 60 days. If the Board fails to act on the nomination within 60 days of the date it was transmitted to the Clerk of the Board, the nomination is deemed confirmed. Qualifications that are desirable, but not required, for commissioners include a background or experience in cleaning and maintaining public spaces, urban forestry, urban design, construction, skilled crafts and trades, finance and audits, architecture, landscape architecture, engineering, or performance measurement and management. (Charter § 4.139(b)(1).)

Term: Four years, except the initial term for Seats 1 and 4 starting in July 2022 is only two years. (Charter § 4.139(b)(2).) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5(b).)

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Charter § 4.139(b)(3).)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, each member receives \$50 per meeting.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: The Commission does not have authority over appointment or removal of the Director of Public Works. (Charter § 4.139(c)(2).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

SHERIFF'S DEPARTMENT OVERSIGHT BOARD

Charter § 4.137

Purpose: The Sheriff's Department Oversight Board ("Oversight Board") appoints, evaluates the work of, and removes the Inspector General in the Sheriff's Department Office of Inspector General ("OIG"). OIG investigates complaints about Sheriff's Department ("Department") employees and contractors, investigates the death of any individual in the custody of the Department, and, as necessary, makes referrals for disciplinary proceedings to the Sheriff, criminal prosecutions to the District Attorney, and ethics investigations to the Ethics Commission. OIG also recommends use-of-force policies to the Sheriff and reports quarterly to the Sheriff and the Oversight Board regarding its investigations. The Oversight Board also studies and recommends custodial and patrol best practices, as well as community feedback regarding Department operations and jail conditions to the Sheriff, reports this information quarterly to the Board of Supervisors, and prepares an annual summary to the Board of Supervisors by March 1 of each year. (Charter § 4.137.)

Members: Seven members; the Board of Supervisors appoints four (Seats 1, 2, 3, and 4), and the Mayor appoints three (Seats 5, 6, and 7). Seat 4 must be held by an individual with experience in labor representation. (Charter § 4.137(a)(1).)

Term: Four years. Members are limited to three consecutive terms, and must wait at least four years following the completion of their third term to serve again. Service for longer than two years constitutes one complete term. Members must complete training and orientation on custodial law enforcement, constitutional policing, and Department policies and procedures within 90 days of assuming office for their first term. Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5(b).)

Removal: Members may be suspended by their appointing authority and removed by the Board of Supervisors for official misconduct. (Charter §§ 4.137, 15.105.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400. Currently, members receive \$100 per month.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: The Oversight Board appoints and may remove the Inspector General in OIG. (Charter § 4.137.) The Oversight Board cannot appoint or remove the Sheriff, who is an elective officer under Charter Section 6.100.

Decisionmaking or Advisory: The Board is a decisionmaking body.

SMALL BUSINESS COMMISSION

Charter § 4.134

Purpose: The Small Business Commission (“Commission”) oversees the Office of Small Business. This entails formulating and evaluating goals, objectives, plans, and programs, and setting policies for the City regarding small businesses, consistent with any overall objectives established by the Mayor and the Board of Supervisors through the adoption of legislation. (Admin. Code § 2A.240(a)(1).) Additionally, the Commission collects and analyzes information about the small business economy in San Francisco and conducts investigations under its power of inquiry into any aspect of governmental operations affecting small businesses, including holding hearings and taking testimony, and makes recommendations to the Mayor or the Board of Supervisors. (Admin. Code § 2A.240(a)(10).)

Members: Seven members: four appointed by the Mayor under Charter Section 3.100(18) and three appointed by the Board of Supervisors. (Charter § 4.134(a).) At least five of the seven members must own, operate, or be officers of a small business located in San Francisco. (Charter § 4.134(b).) One of the individuals appointed may be either a current or former owner, operator, or officer of a San Francisco small business. One member may be an officer or representative of a neighborhood economic development organization or an expert in small business finance. (Charter § 4.134(b).) The Mayor and the Board of Supervisors must select members who reflect the diversity of neighborhood and small business interests in the City. (Charter § 4.134(c).)

Term: Four years. (Charter § 4.134(a).) Holdover tenure of commissioners is limited to 60 days after their terms expire. (Charter § 4.101.5.)

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Charter § 4.134(a).)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700.)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Department Head from a list of three names submitted by the Commission. The Commission may remove the Department Head. (Charter § 4.102(6).) Also, the Mayor may recommend removal of the Department Head to the Commission, and it is the Commission’s duty to act on the Mayor’s recommendation by removing or retaining the Department Head within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

WAR MEMORIAL AND PERFORMING ARTS CENTER BOARD OF TRUSTEES

Charter §§ 5.101, 5.106

Purpose: The War Memorial and Performing Arts Center Board of Trustees (“Board of Trustees”) is responsible for the construction, administration, management and operation of the War Memorial and Performing Arts Center. (Admin. Code § 2A.165.1.) The City holds these assets in trust.

Members: Eleven trustees, appointed by the Mayor under Charter Section 3.100(18). (Charter § 5.106.) In making appointments, the Mayor shall consider veterans and others who may have a special interest in the purposes for which the War Memorial and Performing Arts Center exists. (Charter § 5.106.) Charter Section 5.100 requires that vacancies on the Board of Trustees be filled within 90 days.

Term: Four years. (Charter § 5.106.) Charter Section 4.101.5, limiting holdover service by Commissioners, does not apply.

Removal: Members may be suspended by the Mayor and removed by the Board of Supervisors for official misconduct. (Charter §§ 5.106, 15.105.)

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400.

Health Benefits: Eligible for health benefits. (Charter §§ 12.202, A8.420; Admin. Code § 16.700(c)(39).)

Appointment and Removal of Department Head: The War Memorial Board appoints and may remove the Director. (Charter § 5.106.)

Decisionmaking or Advisory: The Board is a decisionmaking body.

YOUTH COMMISSION

Charter §§ 4.122-4.124

Purpose: The Youth Commission (“Commission”) advises the Board of Supervisors and Mayor on issues relating to children and youth. (Charter § 4.122.) Before the Board of Supervisors takes final action on a matter that would primarily affect children and youth, the Commission is given an opportunity to provide its input. (Charter § 4.124.)

Members: Seventeen members, six appointed by the Mayor, one appointed by each member of the Board of Supervisors. Five of the Mayor’s appointees must be from underrepresented communities. All members must be between 12 and 23 at the time of appointment. All members must have an understanding of the needs of young people in San Francisco, or experience with children and youth programs or youth organizations, or involvement with school or community activities. The members must reflect the diversity of the people of San Francisco, and must be City residents. (Charter § 4.123(a).) Charter § 3.100(18) does not apply to the mayoral appointees.

Term: One year. If a vacancy occurs during the term of any member, a successor is appointed to complete the unexpired term, the appointment governed by the same rules as governed the initial appointment. (Charter § 4.123(b).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Charter § 4.123(a).) If a member has three unexcused absences from regularly scheduled Commission meetings in any six-month period, that member is deemed to have resigned. (Charter § 4.123(c).)

Compensation: Both compensation and reimbursement for expenses are prohibited. (Charter § 4.123(d).)

Health Benefits: Eligible for health benefits. (Admin. Code § 16.700(43).)

Appointment and Removal of Department Head: Charter Section 4.122 places the Youth Commission under the jurisdiction of the Board of Supervisors. The Youth Commission does not administer or oversee any City department, and accordingly does not appoint a separate department head. (Upon the recommendation of the Youth Commission, the Clerk of the Board of Supervisors appoints a Director and staff members.)

Decisionmaking or Advisory: The Commission is an advisory body.

**APPENDIX B:
BOARDS, COMMISSIONS, AND OTHER BODIES
CREATED BY ORDINANCE**

Ballot Simplification Committee
Bayview Hunters Point Citizens Advisory Committee
Citizens Advisory Committee for Street Utility Construction
Citizen’s Committee on Community Development
Citizens’ General Obligation Bond Oversight Committee
City Hall Preservation Advisory Commission
Committee on City Workforce Alignment
Disaster Council
Early Childhood Community Oversight and Advisory Committee
Eastern Neighborhoods Community Advisory Committee
Family Violence Council
Film Commission
Free City College Oversight Committee
Immigrant Rights Commission
Inclusionary Housing Technical Advisory Committee
Market and Octavia Community Advisory Board
Mental Health SF Implementation Working Group
Mission Bay Transportation Improvement Fund Advisory Committee
Municipal Green Building Task Force
Our City, Our Home Oversight Committee
Park, Recreation, and Open Space Advisory Committee
Public Utilities Citizen’s Advisory Committee
Public Utilities Revenue Bond Oversight Committee
Reentry Council
Refuse Rate Board
Residential Rent Stabilization and Arbitration Board (Rent Board)
Sentencing Commission
Southeast Community Facility Commission

South of Market Community Planning Advisory Committee
State Legislation Committee
Street Artists and Crafts Examiners Advisory Committee
Sunshine Ordinance Task Force
Sweatfree Procurement Advisory Group
Urban Forestry Council
Veterans' Affairs Commission
Workforce Development Advisory Committee

BALLOT SIMPLIFICATION COMMITTEE

Municipal Elections Code (MEC) Article VI, §§ 600, 610, 620

Purpose: The Ballot Simplification Committee (“Committee”) prepares a digest of each ballot measure that will be voted on only in the City, and assists the Director of Elections in preparing materials for publication in the City’s Voter Information Pamphlet. (MEC § 610.) The Pamphlet is mailed to all registered voters in advance of each election. (Charter § 13.107.)

Members: Five voting members. The Mayor appoints two voting members: one educational reading specialist recommended by the Superintendent of Schools of the San Francisco Unified School District, and one person from names provided by the Northern California Newspaper Guild. The Mayor’s appointees are not subject to disapproval by the Board of Supervisors. The Board of Supervisors appoints three voting members: Two recommended by the National Academy of Television Arts and Sciences, Northern California Chapter, or the Northern California Broadcasters Association; and one recommended by the League of Women Voters of San Francisco. The City Attorney, or designated representative, serves *ex officio* and has no vote. Each voting member must be a San Francisco registered voter with an understanding of ballot issues, writing skills, and training such that they can provide clear written communications to the general public. (MEC § 600.)

Term: Two years, unless removed by the appointing authority. (MEC § 600.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (MEC § 600.)

Compensation: Prohibited. (MEC § 600.)

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: None.

BAYVIEW HUNTERS POINT CITIZENS ADVISORY COMMITTEE

Administrative Code Chapter 5, Article VIII, § 5.71

Purpose: The Bayview Hunters Point Citizens Advisory Committee (the “Committee”) provides policy advice to the Board of Supervisors and City boards, commissions, and departments, including the Planning Commission and Planning Department, on planning and land use matters in Zone 2 of the Bayview Hunters Point Redevelopment Project Area (the “Project Area”) and on the appropriateness of projects, and land use and zoning designations for projects in Zone 2 or Survey Area C of the Project Area. (Admin. Code § 5.71(a).)

Members: Twelve members; nine voting members, three non-voting members. The District 10 Supervisor, the Mayor, and the City Administrator each appoints three voting members and one non-voting member. (Admin. Code § 5.71(b)(1)(A).) City employees may be nonvoting members, but may not be voting members. (Admin. Code § 5.71(b)(1)(A).) Each member of the Committee must have a capacity for volunteerism and be able to commit at least ten hour per week to the work of the Committee, and must have one or more of the following qualifications: (1) experience working with multiple City boards, commissions, departments, or their representatives; (2) a workman-like understanding or high level of interest in land use policies and requirements, zoning issues for Zone 2, and a high level of interest in reviewing projects in that area; or (3) familiarity with architecture, engineering, construction, historic preservation, public art, transportation and city planning, community benefits, low-income housing development, or land use in San Francisco or other urban areas. (Admin. Code § 5.71(b)(2).) Non-voting members also must have professional expertise or training in disciplines such as architecture, land use, or urban planning that would be helpful to the Committee. (Admin. Code § 5.71(b)(3).) Each member must be one of the following: (1) a resident of the Project Area; (2) a person who owns a business with a fixed office in the City or real property in the City; (3) a representative of a neighborhood group in the Project Area; or (4) a City resident with experience working on architecture, planning, or land use issues in San Francisco. (Admin. Code § 5.71(b)(4).) Specific conflict of interest rules may disqualify certain persons from serving on the Committee. (Admin. Code § 5.71(b)(5).)

Term: Two years. (Admin. Code § 5.71(b)(1)(D).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Admin. Code § 5.71(b)(1)(C).)

Compensation: Not eligible for compensation. (Admin. Code § 5.71(b)(1)(C).)

Health Benefits: Not eligible to receive health benefits. (Admin. Code § 5.71(b)(1)(C).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: None, except that the Committee shall exist for the duration of the Amended Redevelopment Plan, including any extensions of the Plan that the Board of Supervisors approves. (Admin. Code § 5.71(a).)

CITIZENS ADVISORY COMMITTEE FOR STREET UTILITY CONSTRUCTION

Administrative Code Chapter 5, Article VII, §§ 5.64-5.66

Purpose: The Citizens Advisory Committee for Street Utility Construction (the “Committee”) secures citizens’ input concerning general problems relating to use of any digging-up of streets and sidewalks by utility companies or City departments, and recommends to the Street Utilities Coordinating Committee ways and means to alleviate these problems. (Admin. Code § 5.66.)

Members: Twenty-one members, appointed by the Mayor: one each from the Department of Public Works, Department of Technology; Police Department; Water Department (PUC); Municipal Railway (MTA); Pacific Gas and Electric Company, Gas Division; Pacific Gas and Electric Company, Electric Division; Pacific Telephone Company; Western Union; Television Signal Corporation; San Francisco Planning and Urban Renewal Association; Greater San Francisco Chamber of Commerce; San Francisco Council of District Merchants Association; Associated General Contractors of California; organized labor; and Downtown Association. Six members are appointed from neighborhood organizations representing the various neighborhoods within the City. Any member may delegate an alternate within their respective organization to represent him or her at any meeting of the Committee in the member’s absence. The Mayor’s appointees are not subject to disapproval by the Board of Supervisors. (Admin. Code § 5.64.)

Term: Not specified. Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by the Mayor without cause.

Compensation: Not eligible for compensation.

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: None.

CITIZEN'S COMMITTEE ON COMMUNITY DEVELOPMENT

Administrative Code Chapter 2A, Article XXI, § 2A.290

Purpose: The Citizen's Committee on Community Development ("Committee") is an advisory body that makes recommendations to the Mayor and Board of Supervisors on HUD-based funding allocations and policy matters directly related to community development efforts in the City. The Committee provides citizen participation and oversight of the development of the City's consolidated planning process. (Admin. Code § 2A.290(b),(c).)

Members: Nine members; five appointed by the Mayor, four by the Board of Supervisors. The Mayor's appointees must have professional expertise in one or more of the following areas of community development: community development finance, affordable housing, small business development, microenterprise, homelessness, neighborhood planning, workforce development, social services, technical assistance to community-based service providers, and capital projects and public space improvement. In making its appointments, the Board must consider its appointees' ability to reflect and advance the concerns and needs of low-income neighborhoods and/or communities in the City. (Admin. Code § 2A.290(d).) Also, the following individuals, or their respective designees, serve *ex officio* as non-voting members: the Directors of the Office of Economic and Workforce Development and the Mayor's Office of Housing and Community Development. And the Director of the Successor Agency to the Redevelopment Agency or the Director's designee may also serve *ex officio* as a non-voting member of the Committee. (Admin. Code § 2A.290(d).)

Term: Two years. (Admin. Code § 2A.290(d).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members may be removed by their appointing authority for cause. (Admin. Code § 290(d).) Any member who misses three regular or subcommittee meetings within a calendar year, whether excused or unexcused, will receive an inquiry from the Chair. If the same member has two or more additional unexcused absences, the member will be deemed to have resigned from the Committee. (Admin. Code §§ 2A.290(d)-(e).)

Compensation: Not eligible for compensation.

Health Benefits: Not eligible to receive health benefits. (Admin. Code § 16.700.)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: None.

CITIZENS' GENERAL OBLIGATION BOND OVERSIGHT COMMITTEE

Administrative Code Chapter 5, Article V, § 5.30-5.36; Charter § F1.111

Purpose: The Citizens' General Obligation Bond Oversight Committee ("Committee") conducts hearings and reviews documentation relating to the City's general obligation bond programs and informs the Board of Supervisors and the public concerning the expenditure of the proceeds of such bonds. (Admin. Code § 5.31.) If the Committee determines, by majority vote, that general obligation bond proceeds from a particular authorization have been used in a manner inconsistent with the voter authorization of such bond program, the Committee may prohibit further issuances of general obligation bonds under such authorization, unless the Committee's determination is appealed to the Board of Supervisors within 30 days and overturned by a super-majority vote of the Board. (Admin. Code § 5.34.) The Committee also serves as a Citizens Audit Review Board, providing advisory input to the Controller acting as City Services Auditor, including by reviewing service standards, audits, and the City's whistleblower program. (Charter § F1.111.)

Members: Nine members; three appointed by the Mayor, three by the Board of Supervisors, two by the Controller, and one by the Civil Grand Jury. Of the Mayor's appointees, one member must be active in a business organization representing the business community located in the City, one must be active in a labor organization, and one must be active in a community organization. The Mayor's appointees are not subject to disapproval by the Board of Supervisors. Of the Board's appointees, one member must be active in a business organization representing the business community located in the City, one must be active in a labor organization, and one must be active in a community organization. Of the Controller's appointees, one member must have expertise in auditing governmental financial statements or expertise in public finance law, and the other must have expertise in construction management. The member appointed by the Civil Grand Jury must be a member of the Civil Grand Jury or a designee appointed by the Civil Grand Jury. No City employee or officer may be appointed to the Committee. No vendor, contractor, or consultant of the City that performs work funded by bonds issued by the City may be appointed to the Committee. (Admin. Code § 5.33.)

Term: Two years; no member may serve more than two consecutive terms. (Admin. Code § 5.33.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause.

Compensation: Not eligible for compensation. (Admin. Code § 5.33.)

Health Benefits: Not eligible to receive health benefits. (Admin. Code § 16.700(c).)

Other: The Committee was established in a voter-approved ordinance at the election of March 5, 2002 (Proposition F).

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is a decisionmaking body.

Sunset: None.

CITY HALL PRESERVATION ADVISORY COMMISSION

Administrative Code §§ 5.240-5.244

Purpose: The City Hall Preservation Advisory Commission (“Commission”) is an advisory body responsible for ensuring that the building’s historical character and beauty are preserved in a manner befitting its architectural significance, and that the facilities are maintained according to the highest standard and not allowed to fall into disrepair. (Admin. Code § 5.240.) The Commission may advise on a wide range of matters, including budgetary issues and issues affecting the use, operation, or maintenance of City Hall. (Admin. Code § 5.242.) Also, the Commission may solicit gifts to the City for the benefit of City Hall. (Admin. Code § 5.242.)

Members: Five members, appointed by the Mayor and confirmed by a majority vote of the Board of Supervisors. (Admin. Code § 5.241(a).) At least one member must have documented expertise in the area of building maintenance and repair, at least one must have documented expertise in the area of historic building preservation, and at least one must have documented expertise in the history of City Hall. (Admin. Code § 5.241(b).)

Term: Four years. (Admin. Code § 5.241(a).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by the Mayor without cause. (Admin. Code § 5.241(a).)

Sunset: None.

Compensation: Not eligible for compensation. (Admin. Code §5.241(d).)

Health Benefits: Not eligible for health benefits. (Admin. Code §16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Commission is an advisory body.

COMMITTEE ON CITY WORKFORCE ALIGNMENT

Administrative Code § 30.5

Purpose: The Committee on City Workforce Alignment develops a Citywide Workforce Development Plan for the purpose of coordinating workforce development services across City departments to increase their effectiveness. The Committee is also responsible for preparing and periodically updating a Citywide Workforce Development Plan to assess existing services and recommend necessary changes. (Admin. Code § 30.5.)

Members: The Committee consists of 17 members as follows: (1) a member of the Board of Supervisors or a City employee designated by the Board; (2) the Director of Economic and Workforce Development or their designee; (3) the Executive Director of the Human Rights Commission or their designee; (4) the Executive Director of the Human Services Agency or their designee; (5) the Director of the Department of Children, Youth and Their Families or their designee; (6) the General Manager of the Public Utilities Commission or their designee; (7) the Director of the Department of Human Resources or their designee; (8) the Director of Public Health or their designee; (9) the Director of Public Works or their designee; (10) the Director of the Department of Homelessness and Supportive Housing or their designee; (11) the Chief Adult Probation Officer or their designee; (12) two members of the public employed by nonprofit corporations that provide Workforce Development Services to low-income San Francisco residents and those with barriers to employment, appointed by the Mayor; (13) a member of the public affiliated with a labor organization and with leadership experience and demonstrated expertise in workforce development, appointed by the Mayor; (14) two members of the public employed by nonprofit corporations that provide Workforce Development Services to low-income San Francisco residents and those with barriers to employment, appointed by the Board of Supervisors; and (15) a member of the public affiliated with a labor organization and with leadership experience and demonstrated expertise in workforce development, appointed by the Board of Supervisors. (Admin. Code § 30.5.)

Term: Public members serve three-year terms. (Admin. Code § 30.5.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Appointed members serve at will and may be removed by their respective appointing authorities without cause. If a member misses three regular meetings in a nine-month period without express approval of the Committee, they are deemed to have resigned ten days after their last absence. (Admin. Code § 30.5.)

Compensation: None.

Health Benefits: Not eligible. (Admin Code § 16.700.)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: None.

DISASTER COUNCIL

Administrative Code Chapter 7, §§ 7.3, 7.4

Purpose: The Disaster Council (“Council”) develops a plan for the City to meet any emergency, including mobilization of all available community resources, both public and private. The Council also recommends to the Board of Supervisors any mutual-aid plans, and such ordinances, resolutions, rules, and regulations as are necessary to implement the emergency plan. (Admin. Code § 7.4.)

Members: The Mayor is Chair of the Council, and appoints a Vice-Chair who acts on the Mayor’s behalf as directed by the Mayor or when the Mayor is absent. The Director of Emergency Services (now the Director of Emergency Management) is the Council’s Executive Secretary. The remaining members of the Council include: City officers in charge of emergency services under the current emergency plan (such as the Chief of Police, the Fire Chief, and the Director of Public Health); three members of the Board of Supervisors appointed by the President of the Board; the Controller; and such other representatives of civic, business, labor, veterans, professional, or other organizations having an official emergency responsibility as may be appointed by the Mayor. (The full membership of the Disaster Council is listed on the Department of Emergency Management’s website.) The Mayor’s appointees are not subject to disapproval by the Board of Supervisors. (Admin. Code § 7.3.)

Term: Not specified.

Removal: Appointed members serve at will and may be removed by their respective appointing authorities without cause.

Compensation: Not separately eligible for compensation.

Health Benefits: Not separately eligible for health benefits. (Admin. Code § 16.700(c)).

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Council is an advisory body.

Sunset: None.

EARLY CHILDHOOD COMMUNITY OVERSIGHT AND ADVISORY COMMITTEE

Administrative Code § 5.13-1 - 5.13-6

Purpose: The Early Childhood Community Oversight and Advisory Committee (“Committee”) makes recommendations to the Department of Early Childhood (“Department”) regarding the Department’s mission of providing early care and education for children ages zero to five in San Francisco, and makes recommendations to other City departments involved in early care and education initiatives. The Committee also advises the Department on the development of a Department Strategic Plan for expanding high-quality early care and education in San Francisco. (Admin. Code § 5.13-2.)

Members: The Committee has nine members, with the Mayor appointing Seats 1-5 and the Board of Supervisors appointing Seats 6-9. The Mayor’s appointees are subject to disapproval by the Board of Supervisors under Charter Section 3.100(18). Members must have the following qualifications: (1) Seat 1 must be a parent or guardian of a child enrolled in a facility that provides early care and education services; (2) Seat 2 must be a representative of the School District’s (“SFUSD”) Early Education Division; (3) Seat 3 must be an early care and education provider serving infants aged zero to three; (4) Seat 4 must be a family support provider, a provider or educator who works with children with special needs, a community member with expertise in early education, a member of the mental health community specializing in early care, a member of a philanthropic organization with an emphasis on early care and education issues, or a member of the business community with an interest in early care and education issues; (5) Seat 5 must be a representative of an institution of higher education that specializes in early care and education; (6) Seat 6 must be a family child care provider; (7) Seat 7 must be a provider of early care and education at a community-based childcare center in the City, but who is not a SFUSD provider; (8) Seat 8 must be a family support provider, a provider or educator who works with children with special needs, a community member with expertise in early education, a member of the mental health community specializing in early care, a member of a philanthropic organization with an emphasis on early care and education issues, or a member of the business community with an interest in early care and education issues; and (9) Seat 9 must be a representative of the Child Care Planning and Advisory Council. (Admin. Code § 5.13-3.)

Term: Two years. Members may not serve more than two consecutive terms. (Admin. Code § 5.13-4.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Admin. Code § 5.13-3.) A member who fails to attend at least half of the meetings held in a calendar year shall be deemed to have resigned from the Committee. (Admin. Code § 5.13-4.)

Compensation: None.

Health Benefits: Not eligible.

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: None. (Admin. Code § 5.13-6.)

EASTERN NEIGHBORHOODS COMMUNITY ADVISORY COMMITTEE

Administrative Code §§ 5.32-1-5.32-4

Purpose: The Eastern Neighborhoods Community Advisory Committee (“Committee”) provides input to City agencies and decision makers regarding the implementation of three of the Eastern Neighborhoods Area Plans: Showplace Square/Potrero Hill, Mission, and Central Waterfront. The Committee provides input on the prioritization of public benefits funded with revenues collected from development projects within those three Plan Areas, updating the public benefits program, relaying information to community members in each of these three neighborhoods regarding the status of development proposals in the three Areas, and providing input to Plan Area monitoring efforts as appropriate. The Committee advises the Planning Department, the Interagency Planning & Implementation Committee (IPIC), the Planning Commission, and the Board of Supervisors. (Admin. Code § 5.32-1.)

Members: Eleven members. Seven are appointed by the Board of Supervisors, with nominations for four seats by the District 10 Supervisor, nominations for two seats by the District 9 Supervisor, and nomination for one seat by the District 8 Supervisor. The Mayor appoints four members, with one member representing each of the three Plan Area neighborhoods, and one at-large member from any of the three Plan Area neighborhoods. Members should represent the diversity of the Eastern Neighborhoods; key stakeholders, including resident renters, resident homeowners, low-income residents, local merchants, established neighborhood groups within the Plan Areas; and other groups identified through refinement of the Committee process. All members must live, work, or own a business in the Eastern Neighborhoods Plan Area they are appointed to represent. (Admin. Code § 5.32-2(a)-(d).)

Term: Two years. (Admin. Code §§ 5.32-2(e)-(f).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Admin. Code § 5.32-2(g).)

Compensation: None.

Health Benefits: Not eligible to receive health benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: The Committee will sunset on January 1, 2024, unless the Board of Supervisors extends the life of the body by ordinance. (Admin. Code § 5.32-4.)

FAMILY VIOLENCE COUNCIL

Administrative Code Chapter 5, Article XIX, §§ 5.19-1-5.19-8.

Purpose: The Family Violence Council (“Council”) advises and makes recommendations to the Board of Supervisors regarding the problem of family violence. (Admin. Code §5.19-1(b).) It increases awareness and understanding of family violence, its disproportionate impact on people of color, and its consequences by establishing a series of roundtables, forums, meetings, or summits that identify, highlight, and discuss critical issues pertaining to family violence so as to broaden understanding of family violence and its causes and consequences among the public, governmental agencies, courts, and community organizations; recommends programs and policies that promote communication and coordination of City and community-based organizations’ services relating to child abuse, domestic violence, and elder/dependent abuse; and recommends to the Board of Supervisors and Mayor programs, policies, and coordination of City services that may reduce the incidence of family violence in San Francisco, and its disproportionate impact on people of color. (Admin. Code § 5.19-1(b)(1-3).)

Members: The following 28 individuals, or their designees: The Mayor, Presiding Judge of the Superior Court, President of the Board of Supervisors, District Attorney, Chief of Police, Sheriff, President of the Commission on the Status of Women, Chief of Adult Probation, Executive Director of Department of Emergency Management, Executive Director of the Domestic Violence Consortium, Executive Director of the Human Services Agency, Executive Director of the Consortium for Elder Abuse Prevention, Executive Director of Safe & Sound that operates the San Francisco Child Abuse Prevention Council, Director of the Department of Public Health, Executive Director of the Department of Aging and Adult Services, Executive Director of the Department of Children, Youth and Their Families, Chief Medical Examiner, Director of Child Support Services, Chief of Juvenile Probation, Public Defender, Director of the Department of Animal Care and Control, Superintendent of San Francisco Unified School District, Human Resources Director, Fire Chief, Director of the Department of Homelessness and Supportive Housing, Executive Director of First 5 San Francisco, Director of the Department of Police Accountability, and Executive Director of the Human Rights Commission. (Admin. Code § 5.19-5(a).)

The three Council members from the Domestic Violence Consortium, Consortium for Elder Abuse Prevention, and Safe & Sound serve as the Steering Committee and co-chairs of the Council, and may appoint six additional members to the Council, who must have professional and/or lived experience in issues of family violence prevention or intervention, and must represent the diversity of the communities most impacted by family violence. (Admin. Code § 5.19-5(a).)

Term: The six additional members appointed by the Steering Committee have one-year terms. (Admin. Code § 5.19-5(a).) No terms are set for other Council members. No individual serving as a member of the Steering Committee may serve as a Council member for more than six years out of a nine-year period, but service before May 1, 2015 does not count for the purposes of this calculation. (Admin. Code § 5.19-5(b).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: The six additional members appointed by the Steering Committee serve at will and may be removed by the Steering Committee without cause. (Admin. Code § 5.19-5(a).)

If a member appointed by the Steering Committee has three unexcused absences from regularly scheduled meetings in any 12-month period, the Steering Committee may appoint a new member to fill that seat on the Council. (Admin. Code § 5.19-6(a).) If a member of the Council who is a designee in one of the other seats has three unexcused absences from regularly scheduled meetings in any 12-month period, the Steering Committee may ask the person holding the position to designate another individual to occupy that seat. (Admin. Code §5.19-6(a).)

Compensation: Both compensation and reimbursement for expenses are prohibited. (Admin. Code §5.19-6(b).)

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Council is an advisory body.

Sunset: The Council sunsets on May 1, 2027, unless the Board of Supervisors by ordinance extends the life of the Council. (Admin. Code § 5.19-8.)

FILM COMMISSION

Administrative Code Chapter 57

Purpose: The Film Commission (“Commission”) develops, recognizes, and promotes film activities in the City. (Admin. Code § 57.3.) The Executive Director coordinates the efforts of City departments where filming uses City property and employees. (Admin. Code § 57.4.) Also, the Executive Director is the sole City representative authorized to negotiate use contracts with entities filming in San Francisco. (Admin. Code § 57.5.)

Members: Eleven members appointed by the Mayor subject to Charter Section 3.100. (Admin. Code § 57.2.) At least six members must be residents of the City and County. (Admin. Code § 57.2(b).) The Commission must be composed of “outstanding members of the community.” (Admin. Code § 57.2(b).) The Commission may include members who have experience in areas such as performing and creative arts, production, film or sound technology, services and facilities, education, presentation and producing, or interactive multimedia. (Admin. Code § 57.2(b).) Members must be broadly representative of ethnic, racial, gender, age, and sexual orientation groups, and otherwise reflect the diversity of the City. (Admin. Code § 57.2(b).) The President of the Arts Commission is invited to serve as a non-voting, *ex officio* member of the Film Commission. (Admin. Code § 57.2.)

Term: Four years. (Admin. Code § 57.2(c).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by the Mayor without cause. (Admin. Code § 57.2(b).)

Compensation: Prohibited. But, upon a majority vote of the Commission, Commissioners may be reimbursed for expenses incurred resulting from their authorized activities on behalf of the Commission. (Admin. Code § 57.2(d).)

Health Benefits: Eligible for health benefits. (Admin. Code § 16.700(c)(19).)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Executive Director from a list of three or more qualified candidates submitted by the Commission. The Commission may remove the Executive Director on its own initiative. Also, the Mayor may recommend that the Commission remove the Executive Director, and the Commission must act on the Mayor’s recommendation by removing or retaining the Executive Director within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

Sunset: None.

FREE CITY COLLEGE OVERSIGHT COMMITTEE

Administrative Code Chapter 5, Article II, §§ 5.2-1-5.2-6

Purpose: The Free City College Oversight Committee (the “Committee”) provides advice to the Board of Supervisors, the Mayor, the Department of Children, Youth and Their Families (“DCYF”), all other relevant City departments, and City College regarding implementation of the Memorandum of Understanding between the City and City College to provide City funding to allow students to attend City College for free (the “Free City College MOU”). The Oversight Committee’s advice may include recommendations regarding the uses of funds disbursed under the Free City College MOU, proposed changes in uses of the funds, and potential expansions of the Free City College program.

Members: Fifteen members: (1) the Mayor or the Mayor’s designee; (2) the President of the City College Board of Trustees or the President’s designee; (3) the Controller or Controller’s designee; (4) a student at City College appointed by the Mayor; (5) a member of the public appointed by the Mayor; (6) a student at City College appointed by the Board of Supervisors; (7) a member of the Board of Supervisors appointed by the Board or that member’s designee; (8) a member of the public appointed by the Board of Supervisors; (9) a student at City College appointed by the City College Associated Students; (10) an employee or officer of the San Francisco Unified School District appointed by the Board of Education; (11) an employee of the DCYF appointed by the Director of that department; (12) a student trustee member of the City College Board of Trustees appointed by the Board of Trustees; (13) a City College employee involved in the administration of the Free City College program appointed by the Board of Trustees.; (14) a City College faculty member appointed by the City College Academic Senate; and (15) a classified staff member of City College appointed by the labor organization that represents the largest number of classified City College employees. If any appointing authority, other than the Mayor and the Controller, fails to appoint a member within 90 days of a vacancy, the Board of Supervisors may appoint a member of the public to serve until the original appointing authority appoints a member to fill the seat. (Admin. Code §§ 5.2-2(a)-(o).)

Terms: None. (Admin. Code § 5.2-3(a).)

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. If a member misses three regular meetings in a nine-month period without express approval of the Committee, they are deemed to have resigned ten days after their last absence. (Admin. Code § 5.2-3(c).)

Sunset: Unless extended by an ordinance, the Committee will terminate on June 30, 2029. (Admin. Code § 5.2-6.)

Compensation: Not eligible for compensation, except for Mayor/Mayor’s designee, member of Board of Supervisors/member’s designee, Controller/Controller’s designee, employee of DCYF, who may receive their regular salaries for serving in an official capacity. (Admin Code § 5.2-3(b).)

Health Benefits: Not eligible to receive health benefits. (Admin. Code §§ 5.2-2(a)-(o).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

IMMIGRANT RIGHTS COMMISSION

Administrative Code Chapter 5, Article XXI, § 5.201

Purpose: The Immigrant Rights Commission (“Commission”) makes recommendations to the Board of Supervisors and the Mayor to further involve immigrants in local governmental processes, advises on state and federal legislation related to immigrants, cooperates with City departments, makes recommendations to the Board of Supervisors and the Mayor regarding the administration of laws affecting immigrants, and submits an annual report to the Board of Supervisors and the Mayor on services and programs for immigrants residing in San Francisco. (Admin. Code § 5.201(d).)

Members: Fifteen members: four appointed by the Mayor, eleven by the Board of Supervisors. At least eight of the fifteen members must be immigrants. Members must have a demonstrated knowledge and interest in the health, human services, educational, or employment issues that affect immigrants residing in San Francisco, and must reflect the diverse geographic, ethnic, and sexual orientation populations of San Francisco. (Admin. Code § 5.201(b).) The Mayor’s appointees are not subject to disapproval by the Board of Supervisors under Charter Section 3.100(18).

Term: Two years. (Admin. Code § 5.201(c).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Admin. Code § 5.201(c).)

Compensation: None.

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Commission is an advisory body.

Sunset: None.

INCLUSIONARY HOUSING TECHNICAL ADVISORY COMMITTEE

Administrative Code, Chapter 5, Article XXIX, §§ 5.29-1-5.29-7

Purpose: The Inclusionary Housing Technical Advisory Committee (the “Committee”) provides advice and input to the Controller, the Mayor, the Planning Department, and the Board of Supervisors regarding the economic feasibility study under Planning Code Section 415.10., with the objective of providing transparency and public inclusion. (Admin. Code §§ 5.29-2, 5.29-5.) The Committee holds technical workshops to evaluate the fiscal feasibility of inclusionary housing fees and on-site, off-site alternatives, including the evaluation of a range of project types, inclusionary percentages, and resident income levels. The Committee may prepare written reports. (Admin. Code § 5.29-5(a).)

Members: Eight members, four appointed by the Mayor and four by the Board of Supervisors. All members must have experience and expertise in development finance. (Admin. Code 5.29-3.)

Term: Each member appointed to the Committee in 2016 served until three months after the date the Controller produced the first economic feasibility analysis required by Planning Code Section 415.10, at which point the members’ terms expired. In anticipation of each subsequent economic feasibility analysis by the Controller, the appointing authorities must select new Committee members, whose terms will similarly expire three months after the Controller produces the economic feasibility analysis. (Admin. Code § 5.29-4(a).) Members may not hold over after their terms expire. (Admin. Code § 5.29-4(a).)

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Admin. Code § 5.29-4(a).) Any member who has three unexcused absences from regular meetings of the Committee is deemed to have resigned. (Admin. Code § 5.29-4(d).)

Compensation: None. (Admin. Code § 5.29-4(c).)

Health Benefits: Members are not eligible to receive health benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: None. (Admin. Code § 5.29-7.)

MARKET AND OCTAVIA COMMUNITY ADVISORY COMMITTEE

Planning Code § 341.5 (Ord. No. 72-08; Res. No. 474-08)

Purpose: The Market and Octavia Community Advisory Committee (“Committee”) advises the Planning Director, the Interagency Plan Implementation Committee (“IPIC”), the Planning Commission, and the Board of Supervisors. (Planning Code § 341.5(a).) The Committee may collaborate with the Planning Department and the IPIC to prioritize community improvement projects, advise the Planning Department on project compliance with the Market and Octavia Area Plan standards, collaborate with the Planning Department in updating the community improvements program at least every five years, and other responsibilities outlined in Planning Code Section 341.5(a).

Members: The Committee is comprised of nine community members from varying geographic, socio-economic, ethnic, racial, gender, and sexual orientations living or working within the plan area, with at least one representative from each of the included geographic areas of the Plan Area. The Board of Supervisors appoints six the members and the Mayor appoints three. (Planning Code § 341.5(b).) Two members of the Committee may live or work in the Market and Octavia Plan Area Boundary or within 1,250 feet of the Plan Area boundary. The Committee should represent key stakeholders including resident renters, homeowners, low-income residents, local merchants, established neighborhood groups within the Plan Area, and others. (Planning Code § 341.5(b).)

Term: Two years. (Planning Code § 341.5(b).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause.

Compensation: None.

Health Benefits: Not separately eligible for health benefits. (Admin. Code §16.700(c).)

Appointment and Renewal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: None.

MENTAL HEALTH SF IMPLEMENTATION WORKING GROUP

Administrative Code § 5.44

Purpose: The Mental Health SF Implementation Working Group (“Working Group”) advises the Mental Health Board or any successor agency, the Health Commission, the Department of Public Health, the Mayor, and the Board of Supervisors, and may advise the San Francisco Health Authority, on the design, outcomes, and effectiveness of Mental Health SF, established in Administrative Code Section 15.104. (Admin. Code § 5.44-4(a).) The Working Group makes an annual written report about its progress to the Board of Supervisors, the Mayor, and the Director of Health. (Admin. Code § 5.44-4(c).) If the actual or projected annual cost of implementing Mental Health SF exceeds \$150 million, as annually adjusted to reflect changes in the Consumer Price Index (the “Cost Cap”), the Working Group will submit to the Board of Supervisors, the Mayor, and the Director of Health recommendations for reducing the scope of services Mental Health SF provides to maintain an annual cost at or below the Cost Cap. (Admin. Code § 5.44-4(f).)

Membership: Thirteen members. The Mayor appoints six (Seats 2, 4, 5, 9, 10, and 12), the Board of Supervisors appoints six (Seats 1, 3, 6, 7, 8, and 11), and the City Attorney appoints one (Seat 13). Seat 1 is reserved for a person with expertise working on behalf of healthcare workers. Seats 2 and 3 are reserved for people who identify as having a mental health condition or having both a mental health condition and substance use condition, and who have accessed mental health or substance use services in San Francisco. Seat 4 is reserved for a City peace officer, emergency medical technician, or firefighter with expertise in mental health and/or substance use treatment. Seats 5 and 6 are reserved for substance use treatment providers with expertise in mental health treatment and harm reduction. Seat 7 is reserved for a mental health or substance use treatment provider with experience working with criminal system-involved patients. Seat 8 is reserved for a psychiatrist or other behavioral health professional with expertise providing services to transitional age youth (ages 18 to 24) in San Francisco. Seat 9 is reserved for a person with experience in the management or operation of residential treatment programs. Seat 10 is reserved for an employee of the Department of Public Health with expertise in working with dually diagnosed persons (i.e., persons who have both mental health and substance use conditions). Seat 11 is reserved for a person with experience providing supportive housing in San Francisco. Seat 12 is reserved for an employee of the Department of Public Health with experience in health systems or hospital administration. Seat 13 is reserved for a person with expertise in the field of health law. (Admin. Code § 5.44-2(b).)

Term: Two years. (Admin. Code § 5.44-3(a).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Admin. Code § 5.44-3(b).) Additionally, any member who misses three regular meetings within any 12-month period without the Working Group’s express approval at or before each missed meeting is deemed to have resigned 10 days after the third unapproved absence. (Admin. Code § 5.44-3(f).)

Sunset: September 1, 2026. (Admin. Code § 5.44-5.)

Compensation: Not eligible for compensation, except that City employees appointed to Seats 4, 10, and 12 receive compensation because work on the Working Group is considered part of the employees' work for the City. (Admin. Code § 5.44-3(g).)

Benefits: Not eligible for health benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Working Group is an advisory body.

MISSION BAY TRANSPORTATION IMPROVEMENT FUND ADVISORY COMMITTEE

Administrative Code Chapter 5, Article XXIII, §§ 5.23-1 - 5.23-6

Purpose: The Mission Bay Transportation Improvement Fund Advisory Committee (“Committee”) is an advisory body charged with providing input to City departments regarding the allocation of monies from the Mission Bay Transportation Improvement Fund, created to finance infrastructure improvements and other community needs in connection with the Golden State Warriors Event Center. (Admin. Code § 10.100-364.) The Committee must collaborate with City Departments in monitoring the dispersal of funds, as well prioritizing the allocation of monies towards community improvement purposes. (Admin. Code § 5.23-4(a).) The Committee is to evaluate travel data in connection with events at the Center to provide recommendations to the SFMTA on courses of action and proposed expenditures. (Admin. Code § 5.23-4(d).)

Members: Five members, appointed as follows: Seat 1, appointed by the Event Center’s owner, is for an employee, officer, or other representative of the Event Center; Seat 2, appointed by the Chancellor of the University or the Chancellor’s designee, is for an employee, officer, or other representative of the University; Seat 3, appointed by the Mayor, is for a person who resides in a neighborhood within a half-mile of the Event Center; Seat 4, appointed by the Mayor, is for a representative of a business that operates within a half-mile of the Event Center; and Seat 5, appointed by the Supervisor representing the district in which the Event Center is located, is for a person who resides in a neighborhood within a half-mile of the Event Center. At least one of the appointees to Seats 3 and 4 must have served on the Ballpark/Mission Bay Transportation Coordination Committee, or its successor body, for at least six months before being appointed to the Advisory Committee. For every seat there is an alternate member who meets the qualifications for that seat and is appointed by the same appointing authority. (Admin. Code § 5.23-2.)

Term: Each member serves for the life of the Committee unless removed by the appointing authority. (Admin. Code § 5.23-3(a).) If a vacancy occurs, the alternate serves, with full power, as a member of the Committee. For the purposes of a meeting, if the original member is absent the alternate member attends with the full power of the absent member. (Admin. Code § 5.23-3(b).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Admin. Code § 5.23-3(a).) Any member who has three unexcused absences from regular meetings of the Committee within a 12-month period is deemed to have resigned by operation of law. (Admin. Code § 5.23-3(d).)

Compensation: Not eligible for compensation. (Admin. Code § 5.23-3(c).)

Health Benefits: Not eligible to receive benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: The Committee will terminate on the date the Fund expires, unless extended by an ordinance adopted by the Board of Supervisors. (Admin. Code § 5.23-6.) The Fund will remain in effect as long as events are held at the Event Center. (Admin. Code § 10.100-364(e).)

MUNICIPAL GREEN BUILDING TASK FORCE

Environment Code Section 702

Purpose: The Municipal Green Building Task Force (“Task Force”) reviews municipal construction projects under the City’s Green Building Requirements for City Buildings during their design and construction to ensure that the responsible City departments are complying with those requirements. The Task Force may advise the Department of the Environment on matters of policy related to the City’s Green Building Requirements for City Buildings. The Task Force hears waiver requests from City departments and makes recommendations to the Director (or Executive Director of the Port for projects located on property owned or managed by the Port). (Environmental Code § 700.)

Members: The Task Force consists of one member of the public appointed by the Mayor and representatives from the following City departments and divisions, all of whom must have building design, construction, and/or finance experience: (1) Department of the Environment; (2) Building Design and Construction Division in the Department of Public Works (“DPW”); (3) Design and Engineering Division in DPW; (4) Landscape Architecture Division in DPW; (5) San Francisco Public Works Buildings – Project Management in DPW; (6) Power Enterprise in San Francisco Public Utilities Commission (“SFPUC”); (7) Water Enterprise in SFPUC; (8) Wastewater Enterprise in SFPUC; (9) Infrastructure in SFPUC; (10) Project Management Division in the Recreation and Park Department; (11) Capital Programs and Construction Division in the San Francisco Municipal Transportation Agency; (12) Capital Planning Program in the Office of City Administrator; (13) Department of Building Inspection; (14) Citywide Planning Division in the Planning Department; (15) Port of San Francisco; (16) San Francisco International Airport; (17) Facilities Division in the Public Library; (18) Fire Department; (19) Department of Public Health; and, (20) Real Estate Division in the Department of Administrative Services. At least half of the Task Force members must hold the credential of LEED Accredited Professional with specialty. (Environmental Code § 700.) The Municipal Green Building Coordinator from the Department of the Environment acts as chair of the Task Force.

Term: The public member serves for a three-year term and no public member may serve for more than two consecutive terms. (Environment Code § 700.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause.

Compensation: None.

Health Benefits: None. (Admin. Code §16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Task Force is an advisory body.

Sunset: None.

OUR CITY, OUR HOME OVERSIGHT COMMITTEE

Administrative Code § 5.41; Business and Tax Regulations Code § 2810

Purpose: The Our City, Our Home Oversight Committee (“Committee”) monitors and makes recommendations to the Mayor and the Board of Supervisors regarding the administration of the Our City, Our Home Fund (“Fund”) consistent with Business and Tax Regulations Code Section 2810. (Bus. and Tax Regs. Code § 2810.) The Fund was created after San Francisco voters approved Proposition C, the Homelessness Gross Receipts Tax Ordinance, on the November 2018 ballot. (Admin. Code § 5.41-1.) The Committee develops recommendations regarding funding priorities, conducts needs assessments regarding homelessness every three years, and promotes transparency and cultural sensitivity in the administration of the Fund. (Bus. and Tax Regs. Code § 2810(e).) The Committee also identifies barriers to safe and successful exits out of homelessness and proposes to the Mayor and the Board ways to reduce those barriers, solicits substantive input from Homeless individuals regarding spending priorities, provides written reports regarding needs assessments, and incorporates the timely feedback of departments discussed in draft reports. (Admin. Code § 5.41-2.)

Members: Nine members. The Mayor appoints four (seats 1, 3, 5, and 7), the Board appoints four (seats 2, 4, 6, and 8), and the Controller appoints one (seat 9). (Bus. and Tax Regs. Code § 2810(e)(3)(A).) Seat 1 is reserved for an individual with experience in Homeless housing development or supportive housing services. Seat 2 is reserved for an individual representing families with minor children residing in SRO Units or a family member residing in an SRO Unit. Seat 3 is reserved for an individual with experience providing Homeless services. Seat 4 is reserved for an individual who has experienced homelessness and has experience advocating for Homeless people. Seat 5 is reserved for an individual who with mental health service and/or substance abuse experience. Seats 6 and 7 are reserved for individuals who have personally experienced homelessness. Seat 8 is reserved for an individual who has experience advocating on Homeless or mental health issues. Seat 9 is an at-large seat. (Bus. and Tax Regs. Code § 2810(e)(3)(B).)

In this context, the Business and Tax Regulations Code defines “Homeless” as “an individual or family that lacks a fixed, regular, and adequate nighttime residence, and whose primary nighttime residence is one or more of the following: a shelter; a sidewalk or street; outdoors; a vehicle; a structure not certified or fit for human residence, such as an abandoned building; a couch used for sleeping in accommodations that are inadequate or overly crowded; a SRO Unit in which one or more family members are under the age of 18; a transitional housing program; or in such other location that is unsafe or unstable.” (Bus. and Tax Regs. Code § 2810(h)(1).)

Terms: Two years, except that the initial terms for odd-numbered seats are three years. (Admin. Code § 5.41-3(b).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. Additionally, the Committee deems members who miss three regular Committee meetings within a six-month period, without the Committee’s express approval at or before each

meeting, to have resigned ten days after the third unapproved absence. (Admin. Code § 5.41-3(d).)

Compensation: Not eligible for compensation. (Admin. Code § 5.41-3(c).)

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: The Committee will not expire unless the Board enacts an ordinance terminating it. (Admin. Code § 5.41-4(e).)

PARK, RECREATION, AND OPEN SPACE ADVISORY COMMITTEE

Charter § 16.107(i); Park Code § 13.01; Resolution No. 168-01

Purpose: The Park, Recreation, and Open Space Advisory Committee reviews and comments on the Recreation and Park Department's Strategic, Capital and Operational Plans and plan updates, and serves as a liaison between the Recreation and Park Commission and the community. (Park Code § 13.01(d).)

Members: 13 members. The eleven members of the Board of Supervisors each appoint one member from their own supervisorial districts, with approval of the full Board; and the Board members also appoint alternates for each of their regular members, with approval of the full Board, who can be seated if the corresponding regular member is unable to participate. The Board President appoints the 12th member, with approval of the full Board. The Mayor appoints the 13th member, and this appointment is not subject to Board approval or rejection under Charter Section 3.100(18). All 13 members must be City residents and must have relevant experience with recreational, cultural, sports, youth, disability, racial equity, or senior citizen issues. (Park Code § 13.01(a).)

If a Board-appointed voting seat is vacant for more than 30 days, the Committee shall transmit a notice to the appointing Supervisor. If the Supervisor does not fill vacancy within 30 days of the notice, the Board President may appoint a member to the vacant seat, subject to approval by the Board, and the Board President shall become the member's appointing authority for the remainder of the member's term, at the end of which the authority to appoint a member to the seat shall revert back to the regular appointing Supervisor. (Park Code § 13.01(a).)

Term: Two years. (Park Code § 13.01(b).) Charter Section 4.101.5, regarding holdover service by commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Park Code § 13.01(b).)

Compensation: None.

Health Benefits: Not eligible for health benefits. (Admin. Code §16.700(c).)

Other: The Charter mandates the Board of Supervisors to create the Committee by ordinance, but does not specify any details regarding appointments, terms, or related matters.

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: None.

PUBLIC UTILITIES CITIZEN’S ADVISORY COMMITTEE

Charter § 8B.123(b), Administrative Code Chapter 5, Article XV, §§ 5.140-5.142

Purpose: The Public Utilities Citizen’s Advisory Committee (“Committee”) is mandated by Charter Section 8B.123(B) to provide recommendations to the General Manager of the Public Utilities Commission, the Public Utilities Commission (PUC), and the Board of Supervisors. The Committee must provide recommendations pertaining to Charter Section 8B.122, excluding Section 8B.122(a)(2). At minimum, the Committee must review and recommend long-term strategic, financial, and capital improvement plans in concert with the PUC. (Admin. Code § 5.140(a).) The Committee may not duplicate the functions of the Public Utilities Rate Fairness Board and the Public Utilities Revenue Bond Oversight Committee. (Admin. Code § 5.140(c).) At least annually, the Committee prepares a report with recommendations concerning the long-term strategic plan; the report must be submitted at least two weeks before the PUC’s consideration of action regarding the long-term strategic plan. (Admin. Code § 5.142.)

Members: Seventeen members, including four appointed by the Mayor: one who represents the PUC’s regional water customers, one who represents a large San Francisco water user, one City resident who has demonstrated knowledge of engineering or financial management, and one appointee who represents a regional or statewide environmental organization. Each member of the Board of Supervisors appoints a member of the Committee, who must reside in the Supervisor’s district and meet at least one of these qualifications: represent a community, business, environmental, or environmental justice organization, or have demonstrated knowledge, skill, or experience in a field related to public utilities, environmental justice, or environmental science. (Admin. Code § 5.141(a).)

Term: Four years. (Admin. Code § 5.141(b).) Charter Section 4.101.5, regarding limits on holdover service, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Admin. Code § 5.141(b).)

Compensation: Committee members may not be compensated nor reimbursed for expenses. (Admin. Code § 5.141(c).)

Health Benefits: Ineligible for health benefits. (Admin. Code § 16.700(c).)

Subcommittees: There are three prescribed subcommittees of the Committee: the Water Subcommittee, Wastewater Subcommittee, and Energy Subcommittee. Membership on these subcommittees is open to members of the public. Representation on the subcommittees by residents living near PUC facilities is encouraged. (Admin. Code §§ 5.141(e), (f).)

Other: The Charter mandates the Board of Supervisors to create the Committee by ordinance, but does not specify any details regarding appointments, terms, or related matters.

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: None.

PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE

Administrative Code §§ 5A.30-5A.36

Purpose: The Public Utilities Revenue Bond Oversight Committee (“Committee”) conducts public hearings and oversees the expenditure of revenue bond proceeds by the Public Utilities Commission (PUC). (Admin. Code §§ 5A.31(b), (c)(2).) The Committee is responsible for reporting publicly to the Mayor, the PUC, and the Board of Supervisors regarding the expenditure of revenue bond proceeds for the repair, replacement, upgrade, and expansion of the City’s water collection, power generation, water distribution, and wastewater treatment facilities. (Admin. Code § 5A.31(a).) If the Committee determines, after consultation with the City Attorney, that revenue bond proceeds have been used illegally or in a manner inconsistent with the authorization for such revenue bonds, the Committee may by majority vote of all its members prohibit further issuances of revenue bonds by the PUC. (Admin. Code § 5A.34(a).) Any such decision by the Committee is appealable to the Board of Supervisors. By two-thirds vote of all its members, the Board by resolution may overturn the Committee’s decision and remand the matter to the Committee for further consideration consistent with the views expressed by the Board in its resolution. (Admin. Code § 5A.34(b).) The Committee also has the authority to hire independent auditors, inspect bond-financed facilities, and review the PUC’s capital improvement plans. (Admin. Code § 5A.31(c)(6).)

Members: Seven members: two appointed by the Mayor, two by the Board of Supervisors, one by the Controller, and one by the governing body of the Bay Area Water Users Association. (Admin. Code § 5A.33(a).) The seventh member is the Budget Analyst for the Board of Supervisors or his/her representative. (Admin. Code § 5A.33(a).) Members appointed by the Mayor are not subject to disapproval by the Board of Supervisors. Members appointed by the Mayor and the Board must, individually or collectively, have expertise, skills, and experience in economics, the environment, construction, and project management. (Admin. Code § 5A.33(b).) The member appointed by the Controller must have background and experience in auditing, accounting, and project finance. (Admin. Code § 5A.33(b).) Except as expressly authorized in the governing legislation, no City officer or employee, except for those identified above, may serve on the Committee. (Admin. Code § 5A.33(c).) All members are subject to applicable conflict of interest provisions of local and state law. (Admin. Code § 5A.33(c).) No City vendor, contractor, or consultant that performs work funded by bonds issued by the City may serve on the Committee. (Admin. Code § 5A.33(c).)

Term: Four years. Committee members may serve no more than two consecutive terms. (Admin. Code § 5A.33(d).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause.

Compensation: Each member, except City employees appointed to serve as part of their official City duties and the Budget Analyst or employees of the Budget Analyst, is paid \$100 per month; the Board of Supervisors funds such payment from sources other than revenue bonds. (Admin. Code § 5A.33(e).)

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700.)

Other: The Committee was established by voter-approved ordinance at the March 5, 2002 election (Proposition P).

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is a decisionmaking body.

Sunset: The Committee expires on January 1, 2025, unless the Board by ordinance reauthorizes the provisions of the ordinance establishing the Committee for a specified period of years. (Admin. Code § 5A.36).

REENTRY COUNCIL

Administrative Code, Chapter 5, Article I, §§ 5.1-1-5.1-6

Purpose: The Reentry Council (“Council”) coordinates local efforts to support adults exiting San Francisco County Jail, San Francisco juvenile justice system out-of-home placements, the California Department of Corrections and Rehabilitation facilities, and the United States Federal Bureau of Prison facilities. (Admin. Code § 5.1-2.) The Council provides the Mayor, the Board of Supervisors, the public, and any other appropriate agency with accurate and comprehensive information about programs that serve this population, barriers faced by this population, best practices to meet the needs of this population, and funding sources for programs and practices that address the needs of this population. (Admin. Code § 5.1-2.) The Council coordinates information sharing, planning, and engagement among all interested private and public stakeholders to the extent permissible under federal and State law. (Admin. Code § 5.1-2.) The Council shares information and works in collaboration with the San Francisco Community Corrections Partnership, as established by the California Community Corrections Performance Incentives Act of 2009 (Admin. Code § 5.1-4(f)), and with the San Francisco Juvenile Justice Coordinating Council, as required by the Juvenile Crime Enforcement and Accountability Challenge Grant Program. (Admin. Code § 5.1-4(h).)

Members: Twenty-five members, one of whom is the Mayor or the Mayor’s designee. Seven members must be persons formerly incarcerated in the San Francisco County Jail, a California Department of Corrections and Rehabilitation adult facility, and/or a United States Bureau of Prison facility. The Mayor appoints three of these formerly incarcerated persons; of these three, at least one must be between 18-35 at the time of appointment and have been a person incarcerated before age 24, and at least one must have expertise in providing services to individuals exiting the criminal justice system. The Board of Supervisors appoints the other four of the seven formerly incarcerated persons; of these four, at least one must have expertise in providing services to individuals exiting the criminal justice system, at least one must have been released from custody within two years of their appointment, at least one must have served multiple terms of incarceration, and at least one must self-identify as a survivor of violence or crime. The Board of Supervisors also designates one of its members to serve on the Council, and the Board (or the Board’s designee if the Board authorizes it by motion) also appoints a representative of the entity or agency primarily responsible for administering pretrial services involving alternatives to incarceration in San Francisco. (Admin. Code § 5.1-3(a).)

These City departments or agencies appoint one member each to the Council: the Public Defender’s Office, the District Attorney’s Office, the Sheriff’s Department, the Police Department, the Adult Probation Department, the Juvenile Probation Department, the Office of Economic and Workforce Development; the Human Services Agency, the Department of Children Youth and Families, the Department of Public Health, and the Department of Homelessness and Supportive Housing. Mayoral and Board of Supervisors appointments to the Council expire 90 days following an appointee’s date of hire in any of these City departments or agencies. (Admin. Code § 5.1-3(a)(5).) The four members appointed by the Adult Probation Department, District Attorney’s Office, Public Defender’s Office, and Sheriff’s Department, as well as the Mayor or the Mayor’s designee, co-chair the Council. (Admin. Code § 5.1-3(c).) The co-chairs must invite the San Francisco Superior Court, the Department of Child Support Services, the California Department of

Corrections and Rehabilitation Division of Adult Parole Operations, and the United States Probation and Pretrial Services System to appoint one member each to the Council. (Admin. Code § 5.1-3(a).)

Members are exempt from the Charter requirement that they be San Francisco residents. (Admin. Code § 5.1-3(a).)

Term: Two years. (Admin. Code § 5.1-3(a).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Admin. Code § 5.1-3(a).) Also, if a member has two unexcused absences from regularly scheduled Council meetings in a twelve-month period, the member is deemed to have resigned. The appointing authority must appoint a successor to the resigned member not later than 60 days after the resignation. (Admin. Code § 5.1-5.)

Compensation: None.

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Council is an advisory body.

Sunset: June 1, 2029, unless the Board of Supervisors adopts an ordinance to continue the Council's existence. (Admin. Code § 5.1-6.)

REFUSE RATE BOARD

Health Code § 290.6

Purpose: The Refuse Rate Board sets the maximum rate for collecting and disposing of residential refuse in the City. (Health Code § 290.6(a).) The Refuse Rate Board is also authorized to oversee the financial performance of refuse collectors and disposers, and to adopt performance standards for refuse collectors and disposers, and it endeavors to maintain rate stability and accountability and an annual accounting of actual versus projected expenditures and revenues of the refuse collectors and disposers, through means such as the establishment of balancing accounts, rate stabilization funds, or similar features. (Health Code § 290.6(b)(6).)

Members: The Refuse Rate Board consists of the City Administrator, who acts as chairperson; the General Manager of the San Francisco Public Utilities Commission; and a Ratepayer Representative appointed under Charter Section 3.100(18). The Utility Reform Network or other entity dedicated to protecting ratepayers (as designated by the Board of Supervisors) shall recommend the Ratepayer Representative, who shall have professionally relevant experience in operations, finance, utilities regulation, the refuse industry, or other related fields. (Health Code § 290.6(b)(1).)

Term: Not specified. Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: The Ratepayer Representative serves at will and may be removed by the Mayor without cause.

Compensation: May be set by the Mayor and the Board of Supervisors as part of the City budget under Charter Section A8.400.

Health Benefits: None. (Admin. Code § 16.700.)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Refuse Rate Board is a decisionmaking body.

Sunset: None.

RESIDENTIAL RENT STABILIZATION AND ARBITRATION BOARD (RENT BOARD)

Administrative Code §37.4

Purpose: The Residential Rent Stabilization and Arbitration Board (“Rent Board”) implements and administers the City’s residential rent control ordinance by promulgating policies, rules, and regulations as needed, and conducting hearings. (Administrative Code Chapter 37.) It also administers the City’s residential hotel visitor policy ordinance under Administrative Code Chapter 41D, and determines the interest rate on residential security deposits under Administrative Code Chapter 49. It also has authority to issue rules and regulations to implement the City’s ordinance on residential tenant communications and tenant unions, Administrative Code Chapter 49A.

Members: Five members appointed by the Mayor, subject to disapproval by the Board of Supervisors under Charter Section 3.100(18). Members include two landlords, two tenants, and one person who is neither a landlord nor a tenant and who owns no residential rental property. Members must be San Francisco residents. Additionally, the Mayor appoints a specific alternate for each regular member. An alternate must meet the criteria to be a member and can vote if the regular member is unavailable. If a regular landlord member or tenant member is unavailable to vote, and if the regular member’s specific alternate is also unavailable to vote, then the other landlord/tenant alternate may vote as a substitute alternate. (Admin. Code §§ 37.4(a), (b).)

Term: Four years. Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by the Mayor without cause. (Admin. Code § 37.4(a).)

Compensation: \$75 per meeting attended if the meeting lasts for six or more hours in a single 24-hour period, \$70 if the meeting lasts less than six hours in a single 24-hour period. (Admin. Code § 37.4(h); Rent Board Rules and Regulations §2.15.) The total per diem may not exceed \$750 per month. (Admin. Code § 37.4(h).)

Health Benefits: Eligible for health benefits. (Admin. Code § 16.700(c)(34).)

Appointment and Removal of Department Head: Under Charter Sections 3.100(19) and 4.102(5), the Mayor appoints the Executive Director from a list of three or more qualified candidates submitted by the Rent Board. The Rent Board may remove the Executive Director on its own initiative. Also, the Mayor may recommend that the Rent Board remove the Executive Director, and the Rent Board must act on the Mayor’s recommendation by removing or retaining the Executive Director within 30 days. (Charter § 4.102(6).)

Decisionmaking or Advisory: The Committee is a decisionmaking body.

Sunset: None.

SENTENCING COMMISSION

Administrative Code Chapter 5, Article XXV §§ 5.25-1 - 5.25-4

Purpose: The Sentencing Commission (the “Commission”) encourages the development of criminal sentencing strategies that reduce recidivism, prioritize public safety and victim protection, emphasize fairness, employ evidence-based best practices, and efficiently utilize San Francisco’s criminal justice resources. (Admin. Code § 5.25-1.)

Members: Thirteen members, including the head or chair of each of these agencies and bodies, or their designees: District Attorney; Public Defender; Adult Probation; Juvenile Probation; Sheriff; Police; Department of Public Health; Reentry Council; and the Superior Court. (Admin. Code § 5.25-2(a).) The Superior Court may choose whether to be a member of the Commission, and, if so, whether in a voting or non-voting capacity. (Admin. Code § 5.25-2(a).) Also, there are four “public members”: the Family Violence Council appoints a member of a nonprofit organization that works with victims; the Reentry Council appoints a member of a nonprofit organization that works with ex-offenders; the Board of Supervisors appoints a sentencing expert; and the Mayor appoints an academic researcher with expertise in data analysis. (Admin. Code § 5.25-2(a).)

Term: Agency and body members and their designees’ terms are limited by their tenure in their respective offices. The public members’ terms are not specified. Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Public members serve at will and may be removed by their respective appointing authorities without cause. (Admin. Code § 5.25-2(f).) Public members who have unexcused absences from at least half of the Commission’s meetings during a fiscal year are deemed to have resigned from the Commission. (Admin. Code § 5.25-2(g).)

Compensation: Not eligible for compensation.

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Commission is an advisory body.

Sunset: The Commission will sunset on June 30, 2026, unless the Board of Supervisors adopts an ordinance continuing its existence. The Commission must submit a report to the Board by January 1, 2026, recommending whether the Commission should continue to operate or consider a legislative change to enhance the capacity of the Commission. (Admin. Code § 5.25-5.)

SOUTHEAST COMMUNITY FACILITY COMMISSION

Administrative Code Chapter 54, §§ 54.1-54.4

Purpose: The Southeast Community Facility Commission (“Commission”) reviews and provides guidance for the operation of the Southeast Community Facility (“Facility”), which is owned by the City and operated and maintained by the San Francisco Public Utilities Commission (SFPUC) for the benefit of the Bayview Hunters Point community. The Commission advises the SFPUC regarding the operations of the Facility, including educational and job skills centers, child care, a senior activities center, budget matters, and proposed leases with qualified tenants. (Admin. Code § 54.3). The Commission fosters the following purposes in providing such guidance: the full and gainful employment of residents of chronically economically depressed areas of the City; the progressive development of marketable job skills for untrained and under-trained City residents; the creation and expansion of opportunities for residents to participate in day and evening education programs; the creation and expansion of opportunities for providing day care services at a low and reasonable cost to parents; the expansion of opportunities for special community services for senior citizens; and the overall improvement of the general economic prosperity, health, safety, and welfare of residents of chronically economically depressed areas of the City. (Admin. Code § 54.1.)

Members: Seven members appointed by the Mayor. (Admin. Code § 54.2(a).) Unless the Mayor determines it is otherwise impracticable, persons appointed as members must either reside or work in the Bayview-Hunters Point community as defined in Administrative Code Section 54.2(b). (Admin. Code § 54.2(a).) The Mayor’s appointees are not subject to disapproval by the Board of Supervisors.

Term: Four years. A vacancy occurring during a term is filled by appointment made by the Mayor for the unexpired term. Each vacancy must be filled within 30 days. (Admin. Code § 54.2(c).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by the Mayor without cause. (Admin. Code § 54.2(a).) Any member who has three unexcused absences from regularly scheduled meetings of the Commission in any 12-month period is deemed to have resigned. (Admin. Code § 54.2(g).)

Compensation: Each member is paid \$50 per Commission meeting or committee meeting attended. Total compensation shall not exceed \$100 per month. (Admin. Code § 54.2(f).)

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: The Commission appoints an Executive Director, who serves at the pleasure of the Commission. (Admin. Code § 54.2(h).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

Sunset: None.

SOUTH OF MARKET COMMUNITY PLANNING ADVISORY COMMITTEE

Administrative Code § 5.26

Purpose: The South of Market Community Planning Advisory Committee (“Committee”) provides input to the Board of Supervisors, the Mayor, and City agencies regarding the implementation of the Central SoMa Plan, Western SoMa Area Plan, and East SoMa Area Plan. The Committee may also provide advice on development proposals, design and programming of open spaces, and compliance with conditions of project approvals, within the boundaries of the East SoMa Area Plan, Central SoMa Plan, or Western SoMa Area Plan, or certain projects nearby but outside the boundaries of other Area Plans. City departments may seek the Committee’s input on policy matters regarding land use and zoning changes, capital improvement plans, and other activities that implement the East SoMa Area Plan, Central SoMa Plan, and Western SoMa Area Plan. The Committee coordinates with the Planning Department and other agencies in monitoring the implementation of the East SoMa Area Plan, Central SoMa Plan, and Western SoMa Area Plan approximately every five years, and coordinates with the SoMa Community Stabilization Fund Community Advisory Committee when providing advice on matters within the programmatic jurisdiction of both committees. (Admin. Code § 5.26-4.)

Members: Eleven members. The District 6 Supervisor nominates and the Board appoints seven (Seats 1 through 7), and the Mayor appoints four (Seats 8 through 11). Together, Committee members must represent the cultural diversity of the East SoMa, Central SoMa, and Western SoMa neighborhoods, and ideally include neighborhood renters and resident homeowners, low-income residents, local merchants, and representatives of established neighborhood groups within the East SoMa, Central SoMa, and Western SoMa Plan Areas. All members must live, work, or own a business within the boundaries of the East SoMa, Central SoMa, or Western SoMa Area Plans. At least three members shall live within the boundaries of the East SoMa, Central SoMa, or Western SoMa Area Plans. (Admin. Code § 5.26-2(a).)

Seat 1 is reserved for an individual who has small business expertise. Seat 2 is reserved for an individual with familiarity and experience in infrastructure and/or safety, as relating to pedestrians, bicyclists, or transit. Seat 3 is reserved for an individual who has familiarity and experience in historic preservation and/or cultural preservation. Seat 4 is reserved for an individual who has familiarity and experience in development and/or management of affordable housing. Seat 5 is reserved for an individual who provides direct social services to SoMa residents. Seats 6 and 7 have no additional required qualifications. (Admin. Code § 5.26-2(b).)

Seat 8 is reserved for an individual with a record of advocacy for parks, recreation, and open space in San Francisco. Seat 9 is reserved for an individual who has expertise in employment development or represents labor interests. Seats 10 and 11 have no additional required qualifications. (Admin. Code § 5.26-2(c).)

Additionally, there are 11 alternate Committee members appointed in the same manner and ideally meeting the same requirements above. (Admin. Code § 5.26-2(d).)

Terms: Three years. (Admin. Code § 5.26-3(a).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Admin. Code § 5.26-2(e).) Additionally, members who miss three regular

Committee meetings within a six-month period, without the Committee's express approval at or before each meeting, are deemed to have resigned ten days after the third unapproved absence. (Admin. Code § 5.26-3(c).)

Compensation: Not eligible for compensation. (Admin. Code § 5.26-3(b).)

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: The Committee will expire on January 1, 2035, unless the Board extends its term by ordinance. (Admin. Code § 5.26-6.)

STATE LEGISLATION COMMITTEE

Administrative Code Chapter 5, Article III, §§ 5.5-5.11

Purpose: The State Legislation Committee (“Committee”) studies all proposed legislation affecting in any way the interests or welfare of the City, that is pending before the Legislature or that may be considered for presentation to the Legislature, and formulates recommendations for endorsement, opposition, or neutrality with respect to such proposals, as matters of policy of the City. (Admin. Code §§ 5.5, 5.6.)

Members: Seven members: the Mayor, the City Attorney, two members of the Board of Supervisors designated by the President of the Board of Supervisors, the Controller, the Assessor, and the Treasurer. Each member may designate a representative to attend the meeting in the member’s absence. The Mayor, or the Mayor’s authorized representative, acts as Chair. (Admin. Code § 5.7.)

Term: Members serve *ex officio* without any specified term, so the tenure of members of the Committee and their designees is limited by their tenure in terms of their respective elected offices; designees serve at the pleasure of their appointing authority.

Removal: Not applicable.

Compensation: Not applicable.

Health Benefits: Not applicable.

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is a decisionmaking body.

Sunset: None.

STREET ARTISTS AND CRAFTS EXAMINERS ADVISORY COMMITTEE

Police Code Article 24, §§ 2400, 2402

Purpose: The Street Artists and Crafts Examiners Advisory Committee (the “Committee”) advises the Arts Commission on matters relating to the wares produced by street artists, and performs other functions as directed by the Commission. (Police Code §2400; Section 2 of Proposition L, adopted at the November 4, 1975 election.)

Members: Five members, appointed by the Mayor. Four of the members must be experienced artists or craftspersons. Each of those members is appointed from three names submitted by the Arts Commission. The fifth member is an art educator. (Police Code § 2400; Section 2 of Proposition L.) The Mayor’s appointments are not subject to disapproval by the Board of Supervisors.

Term: Two years. (Police Code § 2400; Section 2 of Proposition L.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by the Mayor without cause.

Compensation: Each member is compensated for the time he or she spends in this capacity as assigned by the Chairperson, at a rate of pay established from time to time by the Board of Supervisors. (Police Code § 2400; Section 2 of Proposition L.) Police Code Section 2402 sets the rate of compensation for members.

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700(c)).

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: None.

SUNSHINE ORDINANCE TASK FORCE

Administrative Code §§ 67.30

Purpose: The Sunshine Ordinance Task Force (“Task Force”) advises the Board of Supervisors and provides information to other City Departments on appropriate ways to implement the City’s Sunshine Ordinance. (Admin. Code § 67.30(c).) The Task Force reports to the Board of Supervisors at least once annually on any practical or policy problems encountered in the administration of the ordinance, and may from time to time issue reports evaluating compliance with the ordinance and related California laws. (Admin. Code § 67.30(c).) The Task Force reviews the current Sunshine Ordinance and may propose amendments to the Board of Supervisors. (Admin. Code § 67.30(c).) The Task Force also acts as an administrative hearing body to hear complaints made by members of the public against departments or public bodies for violations of the Sunshine Ordinance, the Public Records Act, or the Brown Act. (Admin. Code §§ 67.21(e), 67.30(c)). The Task Force issues Orders of Determination and conducts hearings to ensure that the Orders are complied with by the departments or public bodies. Where the Orders are not complied with, it may refer cases to other City or state agencies. (Admin. Code § 67.21(e), 67.30(c).)

Members: Eleven voting members appointed by the Board of Supervisors: (1) three appointed from individuals whose names have been submitted by the local chapter of the Society of Professional Journalists, one an attorney, one a local journalist, and one either a journalist from a racial/ethnic-minority-owned news organization, a journalist whose work focuses on issues impacting minority racial or ethnic communities, or a journalist who works with a media organization or publication whose target audience is a minority racial or ethnic community; one appointed from the press or electronic media; (2) one appointed from individuals whose names have been submitted by the local chapter of the League of Women Voters; (3) four who are members of the public who have demonstrated interest in or have experience in the issues of citizen access and participation in local government; and (4) two who are members of the public experienced in consumer advocacy. (Admin. Code § 67.30(a).) All members must have experience and/or demonstrated interest in citizen access to and participation in local government. (Admin. Code § 67.30(a).) At all times the Task Force must include at least one member who is a member of the public with a physical disability and who has demonstrated interest in citizen access and participation in local government. (Admin. Code § 67.30(a).) The Mayor or the Mayor’s designee and the Clerk of the Board of Supervisors or the Clerk’s designee, are non-voting members. (Admin. Code § 67.30(a).)

Term: Two years. (Admin. Code § 67.30(b).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Admin. Code § 67.30(b).)

Compensation: Prohibited. (Admin. Code § 67.30(b).)

Health Benefits: Eligible for health benefits. (Administrative Code § 16.700(c)(38).)

Other: The Task Force was originally created in the City’s original Sunshine Ordinance, established by the Board of Supervisors in 1993 (Ordinance No. 265-93), but that ordinance,

including its provisions regarding the Task Force, was amended by a voter-approved ordinance (Proposition G, November 1999).

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Task Force is an advisory body.

Sunset: None.

SWEATFREE PROCUREMENT ADVISORY GROUP

Administrative Code § 12U.6

Purpose: The primary purposes of the Sweatfree Procurement Advisory Group (“Advisory Group”) are to evaluate the implementation, administration, and enforcement of the Sweatfree Contracting Ordinance (Administrative Code Chapter 12U), and to evaluate the industries engaged in the manufacture and sale of goods to determine whether City contracts for any goods, including, but not limited to, apparel and garments, should be targeted for enforcement. Also, the Advisory Group determines how the City may maximize its purchase of goods produced in San Francisco and examines how the City may provide preferences and/or incentives to garment industry manufacturers in San Francisco that are in compliance with the ordinance, and explores the expansion of preferences and/or incentives to other industries. The Advisory Group also consults with the Purchaser regarding various aspects of implementation of the ordinance. (Admin. Code §§ 12U.3(j), 12U.9.5(e).)

Members: Eleven members: five appointed by the Mayor, five by the Board of Supervisors, and one by the Controller. At least one mayoral appointee and one Board appointee must have significant experience representing employees in labor matters. At least one mayoral appointee and one Board appointee must have significant experience acquiring goods or services for a public entity. At least one mayoral appointee and one Board appointee must have significant experience as an advocate for human rights or the poor. The Controller’s appointee must have significant experience in finance, financial auditing, or accounting.

Term: Two years. Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause.

Compensation: None.

Health Benefits: None. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Advisory Group is an advisory body.

Sunset: None.

URBAN FORESTRY COUNCIL

Environment Code Chapter 12, §§ 1200-1209, Public Works Code Article 16, §§ 803, 810

Purpose: The Urban Forestry Council (the “Council”) promotes a healthy and sustainable urban forest that benefits all San Franciscans while ensuring public health and safety. (Environment Code § 1200(b).) The Council advises the Mayor, Board of Supervisors, and City departments and commissions on urban forestry concerns. (Environment Code § 1203(a)(1).) The Council also advises and prepares an annual report for the Director of the Department of Public Works on tree management matters and the state of the urban forest, as well as studies and determines the City’s needs concerning street tree planting and maintenance programs. (Public Works Code § 803.) A key duty of the Council is to evaluate trees nominated for landmark status, and recommend to the Board of Supervisors whether it should designate a tree as such. (Public Works Code § 810.)

Members: Fifteen members. (Environment Code § 1202.) The Board of Supervisors appoints seven members: one from an educational organization involved with tree management; two certified by a professional tree management organization; two who are members of non-profit organizations involved in urban forestry or other environmentally-related issues; and two from the community. (Environment Code § 1202(a)(1).) The Mayor appoints two members: one from the tree care industry; and one at-large. (Environment Code § 1202(a)(2).) The Mayor’s appointments are not subject to disapproval by the Board of Supervisors. The Director of the Department of Public Works, Director of the Planning Department, and General Manager of the Recreation and Park Department, or their respective designees, each serve as a member. (Environment Code § 1202(a)(3).) The Public Utilities Commission and the Port of San Francisco each appoint one member. (Environment Code §§ 1202(a)(4), (6).) The Golden Gate National Recreation Area is invited to appoint one member; if it does not make an appointment within 60 days after the seat is vacant, the Presidio Trust may appoint one voting member to serve that term, and if the Presidio Trust fails to make an appointment within 30 days, the Mayor appoints an at-large member to fill the seat for the duration of that term. (Environment Code § 1202(a)(5).)

Term: Two years. (Environment Code § 1202(b).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Environment Code § 1202(b).)

Compensation: Not eligible for compensation. (Environment Code § 1202(g).)

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Council is an advisory body.

Sunset: None.

VETERANS' AFFAIRS COMMISSION

Administrative Code Chapter 5, Article XI, §§ 5.100 *et seq.*

Purpose: The Veterans' Affairs Commission ("Commission") advises the Mayor and the Board of Supervisors on all matters affecting veterans of the Armed Forces of the United States, on the problems, interests, and needs of veterans who are San Francisco residents and on the coordination of economic development, health care, and social services programs as they relate to such veterans. (Admin. Code § 5.101.)

Members: Thirteen members; the Mayor appoints four, and the Board of Supervisors appoints nine. (Admin. Code § 5.102.) The Mayor's appointees are not subject to disapproval by the Board of Supervisors. The appointees must include: (a) at least two women veterans, at least one appointed by the Mayor and at least one appointed by the Board of Supervisors; (b) at least two members who served in the Armed Forces of the United States and who have a physical disability as defined by the Department of Veterans Affairs arising from that service, at least one appointed by the Mayor and at least one appointed by the Board of Supervisors; and (c) at least one member who is a spouse, registered/certified domestic partner, or a widow/widower of a veteran who served in the Armed Forces of the United States, appointed by the Board of Supervisors. (Admin. Code § 5.102(a), (b), (c).)

Term: Four years. (Admin. Code § 5.103.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause.

Compensation: Prohibited. (Admin. Code § 5.103(d).)

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Commission is an advisory body.

Sunset: None.

WORKFORCE DEVELOPMENT ADVISORY COMMITTEE

Administrative Code § 83.8

Purpose: The Workforce Development Advisory Committee advises the City's First Source Hiring Administration on workforce development, employment needs, program policy, design, implementation, oversight, and monitoring. (Admin. Code § 83.8.)

Members: The Mayor appoints the members, who include representatives of community-based organizations, labor, the business community, educational institutions, and City departments. (Admin. Code § 83.8.) The Mayor's appointees are not subject to disapproval by the Board of Supervisors.

Term: One year. (Admin. Code § 83.8.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by the Mayor without cause.

Compensation: None.

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700(c).)

Appointment and Removal of Department Head: Not applicable.

Decisionmaking or Advisory: The Committee is an advisory body.

Sunset: None.

APPENDIX C:
BODIES CREATED UNDER STATE OR FEDERAL LAW

Association of Bay Area Governments (ABAG) Executive Board
Association of Bay Area Governments (ABAG) General Assembly
Bay Area Air Quality Management District Board
Golden Gate Bridge, Highway and Transportation District Board of Directors
Health Authority
Housing Authority Commission
Industrial Development Authority Board
Local Workforce Investment Board (Workforce Investment San Francisco)
Metropolitan Transportation Commission
Oversight Board of the Successor Agency
Parking Authority
Peninsula Corridor Joint Powers Board
Relocation Appeals Board
San Francisco Children and Families First Commission (First 5 San Francisco)
Successor Agency Commission (Commission on Community Investment & Infrastructure)
Transbay Joint Powers Authority Board of Directors
Treasure Island Development Authority Board of Directors
Treasure Island/Yerba Buena Island Citizen Advisory Board

ASSOCIATION OF BAY AREA GOVERNMENTS (ABAG) EXECUTIVE BOARD

Cal. Gov't Code §§ 6500 *et seq.*; ABAG Bylaws Art. VII, VIII, IX

Purpose: ABAG is the official comprehensive planning agency for the San Francisco Bay Area region, which includes the counties of Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano, and Sonoma, and the cities within those counties. The Executive Board makes operating decisions, appoints committee members, authorizes expenditures, and recommends policy to the ABAG General Assembly regarding matters under the Assembly's jurisdiction. ABAG is a separate legal entity from the City.

Members: Consists of 38 voting members, appointed by boards of supervisors, and various city councils and mayors. The City and County of San Francisco appoints five members: two for the City, two for the County, and one alternating appointment. The Mayor serves *ex officio* and appoints one other elective officer or member of the Mayor's staff. The Board of Supervisors appoints the two County of San Francisco representatives. The Mayor and the Board alternately appoint the fifth San Francisco member as follows: in even-numbered years not evenly divisible by four the Board appoints one of its members to a two-year term; in even-numbered years evenly divisible by four the Mayor appoints a member to a two-year term. Each of the appointing authorities may also appoint alternates for the regular members. (ABAG Bylaws, Art. VII.A.1.) The Mayor's appointments are not subject to disapproval by the Board of Supervisors.

Term: Two years. (ABAG Bylaws, Art. VII.A.3.) The term will end early if the member or alternate no longer holds the elective or appointive office required for appointment to the ABAG Board. (ABAG Bylaws, Article IX.G.) Midterm vacancies are filled in the same manner and with the same qualifications as the original appointment. (ABAG Bylaws, Article IX.H.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Appointed members serve at will and may be removed by their respective appointing authorities without cause.

Compensation: \$150 per diem per voting member, with a maximum of 48 meetings per year. (ABAG Bylaws Article, VII.A.7.)

Health Benefits: Not separately eligible for health benefits from the City by virtue of appointment to the ABAG Executive Board.

Appointment and Removal of Agency Head: Appoints and has the authority to remove an Executive Director. (ABAG Bylaws, Art. IX.A.6.) Currently, the Executive Director is the MTC Director per a contractual agreement between ABAG and the Metropolitan Transportation Commission dated May 30, 2017. (ABAG Bylaws, Art. IX.A.4.) In the event that the contract is terminated or not in effect, the Executive Board has the authority to appoint or remove the Executive Director, subject to a majority vote of the Executive Board.

Decisionmaking or Advisory: ABAG is a decisionmaking body.

ASSOCIATION OF BAY AREA GOVERNMENTS (ABAG) GENERAL ASSEMBLY

Cal. Gov't Code §§ 6500 *et seq.*; ABAG Bylaws Art. VI, IX

Purpose: ABAG is the official comprehensive planning agency for the San Francisco Bay Area region, which includes the counties of Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano, and Sonoma, and the cities within those counties. ABAG's mission is to strengthen cooperation and coordination among local governments by addressing social, environmental, and economic issues. The General Assembly determines policy, adopts the annual budget and work program, and reviews policy actions and recommendations of ABAG's Executive Board. The General Assembly meets twice a year, usually in April and October. ABAG is a separate legal entity from the City.

Members: Each member city and member county has one vote in the General Assembly. San Francisco is counted as both a city and county for purposes of membership (*i.e.*, two votes, with the Mayor representing the City and the Board of Supervisors representing the County). (ABAG Bylaws, Art. VI.A.) Delegates from each member city and member county and their alternates must be elected officials in their respective jurisdictions, except that for the City of San Francisco the Mayor may appoint as the Mayor's alternate any officer of the City. For the County of San Francisco, the Board of Supervisors appoints a delegate and an alternate. (ABAG Bylaws, Art. VI.A.)

Term: Not specified, except that the term will end whenever the member or alternate no longer holds the elective or appointive office required for appointment to the ABAG General Assembly. (ABAG Bylaws, Art. IX.H.) Midterm vacancies are filled in the same manner and with the same qualifications as the original appointment. (ABAG Bylaws, Art. IX.G.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Appointed members serve at will and may be removed by their respective appointing authorities without cause.

Compensation: None.

Health Benefits: Not separately eligible for health benefits from the City by virtue of appointment to the ABAG General Assembly.

Appointment and Removal of Agency Head: Not applicable.

Decisionmaking or Advisory: The General Assembly is a decisionmaking body.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT BOARD

Cal. Health & Safety Code §§ 40220 *et seq.*

Purpose: Manages the Bay Area Air Quality Management District. The District prepares and maintains air quality plans, collects air quality data and issues forecasts. The District also issues and tracks air quality permits for equipment producing pollutants, and promotes programs to reduce pollution. The District is a separate legal entity from the City.

Members: Members are appointed to the Board of Directors from each county included, in whole or in part, within the District, based on the population. San Francisco appoints three members. The Mayor appoints one member, either the Mayor or a member of the Board of Supervisors. The Mayor's appointment is not subject to disapproval by the Board of Supervisors. The Board of Supervisors appoints two members: either two of its members, or one of its members and the Mayor. The member appointed by the Mayor may designate a deputy to act on the member's behalf. (Cal. Health & Safety Code §§ 40212, 40221.5(a)(3)-(b).)

Term: Mayor's appointee, two years; Board of Supervisors appointees, four years. (Cal. Health & Safety Code § 40222.) Midterm vacancies are filled by appointment in the same manner as the vacating member was appointed. (Cal. Health & Safety Code § 40223.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. If four-fifths of the Board of Supervisors requests removal of the Mayor's appointee, the Mayor shall consider such removal within 20 days. (Cal. Health & Safety Code § 40223.)

Compensation: None. But, members may receive reimbursement for actual and necessary expenses for attending meetings, not to exceed \$100 per day, or while on official business of the District, not to exceed \$6,000 in any one year, as set by ordinance of the Board of Directors. (Cal. Health & Safety Code § 40227.)

Health Benefits: Not separately eligible for health benefits from the City by virtue of appointment to the Bay Area Quality Management District Board of Directors.

Appointment and Removal of Agency Head: The Board appoints an Air Pollution Control Officer who serves at the pleasure of the board. (Cal. Health & Safety Code § 40229.).

Decisionmaking or Advisory: The Board is a decisionmaking body.

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT BOARD OF DIRECTORS

Cal. Streets & Highways Code §§ 27120 *et seq.*, 27140 *et seq.*, 27160 *et seq.*, 27500 *et seq.*

Purpose: The District is a legally separate governmental entity from the City. (Cal. Streets & Highways Code §§ 27160-27179.) Its mission is to provide safe and reliable operation, maintenance and enhancement of the Golden Gate Bridge and to provide transportation services, as resources allow, for customers within the U.S. Highway 101 Golden Gate Corridor. (Cal. Streets & Highways Code § 27530.)

Members: Consists of 19 members representing the six counties that make up the District. (Cal. Streets & Highways Code § 27510(d).) Nine members represent the City and County of San Francisco. (Cal. Streets & Highways Code § 27510(d).) The Mayor appoints one member. (Cal. Streets & Highways Code § 27510(d).) The Board of Supervisors appoints eight: four members of the Board of Supervisors and four members of the public. (Cal. Streets & Highways Code § 27510(d).) The Mayor's appointee is not subject to disapproval by the Board of Supervisors. (Cal. Streets & Highways Code § 27510(d).) A certified copy of the Mayor's appointment declaration must be forwarded to the Secretary of State. (Cal. Streets & Highways Code § 27510(d).) Certified copies of the Board of Supervisors appointment resolutions must be forwarded to the Department of Transportation. (Cal. Streets & Highways Code § 27123.)

Term: Appointments are subject to review and re-affirmance by the appointing authority in January of each odd-numbered year. (Cal. Streets & Highways Code § 27124.)

The Board of Supervisors must review and affirm any retention of its appointees by resolution, and the Mayor must review and affirm retention of the Mayor's appointee by issuance of a declaration. (Cal. Streets & Highways Code § 27124.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Cal. Streets & Highways Code § 27124.)

Compensation: Currently each member is paid \$50 per meeting, but no member is paid in excess of \$5,000 per year except that the President may not receive in excess of \$7,500 per year. (Cal. Streets & Highways Code § 27149.) Each member receives travel expenses. (Cal. Streets & Highways Code § 27149.)

Health Benefits: Not separately eligible for health benefits from the City by virtue of appointment to the Golden Gate Bridge, Highway, and Transportation District Board of Directors.

Decisionmaking or Advisory: The Board is a decisionmaking body.

HEALTH AUTHORITY

Cal. Welfare & Institutions Code § 14087.36; Admin. Code Chapter 69

Purpose: The Health Authority is not a City department or commission; it is a legally separate public entity. The Health Authority is the local initiative component of the Medi-Cal state plan under regulations adopted by the State Department of Health Services. The Health Authority is responsible for: creating an efficient, integrated health care delivery system to provide, as contracted by the California State Department of Health Services with the Authority, access to comprehensive health care services for Medi-Cal beneficiaries and such other persons as the Health Authority deems appropriate; to provide quality care that is compassionate, respectful and culturally and linguistically appropriate; and to ensure preservation of the safety net. (Admin. Code § 69.2.)

Members: Consists of 18 voting members and one non-voting member. The Board of Supervisors appoints 14 members. The Mayor appoints one member. The following three each serve *ex officio* (or they may each appoint a designee to serve at their respective pleasures): the Director of Public Health, the Director of Mental Health (now called the Director of Behavioral Health Services and Mental Health SF), and the Chancellor of the University of California at San Francisco. (Admin. Code § 69.4.) The Health Commission appoints one non-voting member. (Admin. Code § 69.4.) The Mayoral appointee is not subject to disapproval by the Board of Supervisors. Each member must be either a resident of the City or employed within the geographic boundaries of the City throughout their term. (See Cal. Welfare & Institutions Code § 14087.36 [re-nomination requirements for Board of Supervisor appointments].)

Term: No term for the mayoral appointee or other members not appointed by the Board of Supervisors. (Cal. Welfare and Institutions Code § 14087.36.) A three-year term for Board of Supervisors' appointees. Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: The Mayor may remove the Mayor's appointee without cause. (Admin. Code § 69.4.) Board of Supervisors appointees may be removed under only upon recommendation of the Health Authority for reasons specified in California Welfare & Institutions Code Section 14087.36.

Compensation: Prohibited. But members may be reimbursed for authorized expenses under procedures established by the governing body. (Admin. Code § 69.3(e).)

Health Benefits: Not eligible for health benefits. (Admin. Code § 16.700(c).)

Decisionmaking or Advisory: The Health Authority is a decisionmaking body.

HOUSING AUTHORITY COMMISSION

Cal. Health & Safety Code §§ 34200 *et seq.*

Purpose: The Housing Authority Commission (the “Commission”) oversees the Housing Authority of the City and County of San Francisco. The Authority is a legally separate public entity created under the California Housing Authority Law to provide decent, safe, and sanitary housing for persons of very low income. (Cal. Health & Safety Code §§ 34200 *et seq.*)

Members: Seven members, four appointed by the Mayor and three appointed by the Board of Supervisors by motion. (January 17, 2020 Memorandum of Understanding between the City and the Housing Authority (“2020 MOU”) § 2.2.) Under California Health and Safety Code Section 34270.1, the Mayor technically is the appointing authority for all seven members, so under the 2020 MOU, the Mayor must appoint the Board of Supervisors’ appointees no later than ten days after the Board has adopted its motion. The Mayor’s appointments are not subject to disapproval by the Board of Supervisors. One of the Mayor’s appointees must be a Housing Authority tenant, and one of the Board of Supervisors’ appointees must be a Housing Authority tenant who is at least 62 years of age, if the authority has tenants of such age. All members must be residents of San Francisco. (Cal. Health & Safety Code § 34270.1.)

Term: Four years. State law provides for two-year terms for the tenant members and four-year terms for all other members, but the parties to the 2020 MOU agreed that all members will serve four-year terms. (2020 MOU § 2.2.b; Cal. Health & Safety Code § 34272.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members may be removed for inefficiency, neglect of duty, or misconduct in office, after serving written charges and providing an opportunity for a hearing. Failure to maintain a residence in San Francisco causes that office to be vacant. (Cal. Health & Safety Code §§ 34270.1, 34282.) Following this standard, the Mayor may remove members appointed by the Mayor, and the Mayor must remove members appointed by the Board of Supervisors no later than ten days after the Board adopts a motion to remove. (2020 MOU § 2.2.c.)

Compensation: \$50 per meeting not to exceed four meetings per month. (Cal. Health & Safety Code § 34274.)

Health Benefits: Not eligible for health benefits from the City by virtue of appointment to the Housing Authority Commission.

Appointment and Removal of Agency Head: A City employee serves as the Chief Executive Officer and reports directly to the Mayor or the Mayor’s designee. The Commission confirms the appointment of the Chief Executive Officer but will not terminate or replace the Chief Executive Officer without prior written consent of the Mayor. (2020 MOU § 2.3; Cal. Health & Safety Code § 34278.)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

INDUSTRIAL DEVELOPMENT AUTHORITY BOARD

Cal. Gov't Code §§ 91520 *et seq.*; Admin. Code §§ 42.1 *et seq.*

Purpose: The Industrial Development Authority provides an alternative financing vehicle to acquire, construct or rehabilitate facilities to promote employment and economic growth. (Cal. Gov't Code § 91502.) The Industrial Development Authority is a separate legal entity from the City, and is a public corporation that functions under the provisions of the California Industrial Development Financing Act, Title 10 (Cal. Gov't Code §§ 91500 *et seq.*; Admin. Code § 42.1.)

Members: Five members. (Admin. Code § 42.3.) The Mayor provides one name for each vacancy on the Industrial Development Board to the Board of Supervisors, which “alone” appoints the members. (Admin. Code §§ 42.3, 42.4; *also see*, Cal. Gov't Code § 91522.)

Term: Three years. (Admin. Code § 42.5; Cal. Gov't Code § 91522(d).) Members may be reappointed for an unlimited number of terms. (Admin. Code § 42.5.) Midterm vacancies are filled through the same nomination and appointment process. (Cal. Gov't Code § 91522(g); Admin. Code § 42.4.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: May be removed by the Board of Supervisors for cause after notice and opportunity for hearing. (Cal. Gov't Code § 91522(h).)

Compensation: None. But Directors may be reimbursed for their actual and necessary expenses incurred in the performance of their duties, or at the discretion of the governing body, may receive a reasonable per diem payment and mileage charge as reimbursement for living and traveling expenses incurred in the performance of duties away from the principal office. Also, at the discretion of the governing body, they may receive a reasonable mileage charge as reimbursement for traveling expenses to and from the principal office of the authority or the place of meeting, if other than at the principal office. (Cal. Gov't Code § 91522(e).)

Health Benefits: Not eligible for health benefits from the City by virtue of appointment to the Industrial Development Authority Board.

Appointment and Removal of Agency Head: Not applicable.

Decisionmaking or Advisory: The Board is a decisionmaking body.

LOCAL WORKFORCE INVESTMENT BOARD (WORKFORCE INVESTMENT SAN FRANCISCO)

Workforce Innovation and Opportunity Act, 29 U.S.C. § 3101 *et seq.*, Cal. Unemployment Insurance Code § 14200 *et seq.*, Admin. Code Chapter 30

Purpose: San Francisco’s Local Workforce Development Board (LWDB), also known as Workforce Investment San Francisco (WISF), in partnership with the Mayor, oversees the expenditure of federal funds granted through the state to the local workforce area, the City and County of San Francisco. The Workforce Innovation and Opportunity Act (29 U.S.C. §§ 3101 *et seq.*) (the “WIOA”) requires creation of a LWDB. The WIOA’s purpose is to increase access to and opportunities for employment, education, training, and support services; support the alignment of workforce investment, education, and economic development systems in support of a comprehensive, accessible, and high-quality workforce development system in the United States; improve the quality and labor market relevance of workforce investment, education, and economic development efforts; promote improvement in the structure of and delivery of services through the United States workforce development system to better address the employment and skill needs of workers, jobseekers, and employers; increase the prosperity of workers and employers in the United States, the economic growth of communities, regions, and States, and the global competitiveness of the United States; and provide workforce investment activities, through statewide and local workforce development systems, that increase the employment, retention, and earnings of participants, and increase attainment of recognized postsecondary credentials by participants, and as a result, improve the quality of the workforce, reduce welfare dependency, increase economic self-sufficiency, meet the skill requirements of employers, and enhance the productivity and competitiveness of the nation. The WISF, in partnership with the Mayor, must develop and submit to the Governor a comprehensive four-year local plan. Also, the WISF, with the agreement of the Mayor, must, among other things, select: (1) “one-stop operators,” (2) eligible providers of youth activities by awarding grants or contracts through a competitive process, and (3) eligible providers of job training services by awarding grants or contracts through a competitive process. (29 U.S.C. § 3122(d), Unemployment Insurance Code § 14206.)

Members: The Mayor appoints the members of the WISF. The WIOA does not specify a minimum or maximum membership of an LWDB. But an LWDB must be composed of the following classes of members: (1) a majority of the members must be representatives of business in the local area; (2) not less than 20% must be representatives of the workforce within the local area, including labor organization representatives, and such members may also include representatives of community-based organizations serving individuals with barriers to employment and organizations serving youth; (3) representatives of entities administering education and training activities in the local area; and (4) representatives of governmental and economic and community development entities serving the local area. Also, the WISF may include such other individuals or representatives of entities as the Mayor may determine to be appropriate. (29 U.S.C. § 3122(b); Admin. Code § 30.6.)

Term: The regular term of each member is two years, expiring on January 31 of every other year, or until the Mayor appoints a successor, whichever comes later. Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: By a two-thirds vote, the WISF may recommend the removal of any member. Once the WISF votes to initiate removal of a member, the WISF must notify the member of the proposed action, the reasons for the action, and the date, time, and place of the hearing 15 days before the effective date of the proposed termination of membership. The member proposed for removal has an opportunity to respond at a hearing before the WISF. The hearing must be held no less than five days before the effective date of the proposed termination of membership. Following the hearing, the WISF votes on whether the member should be removed. The decision of the WISF is final.

Compensation: None.

Health Benefits: None.

Appointment and Removal of Agency Head: Not applicable.

Decisionmaking or Advisory: WISF is a decisionmaking body.

METROPOLITAN TRANSPORTATION COMMISSION

Cal. Gov't Code §§ 66500 *et seq.*

Purpose: The Commission is a local area planning agency created by state law, that provides comprehensive transportation planning for the region comprised of the City and County of San Francisco and the counties of Alameda, Contra Costa, Marin, Napa, San Mateo, Santa Clara, Solano, and Sonoma. The Commission is not a part of the executive branch of the state government. (Cal. Gov't Code § 66502.) And the Commission is a separate legal entity from the City.

Members:

Consists of 21 members. (Cal. Gov't Code § 66503.)

(a) Two members each from the City and County of San Francisco and the Counties of Contra Costa and San Mateo, and three members each from the Counties of Alameda and Santa Clara. With respect to the members from the City and County of San Francisco, the Mayor appoints one member and the Board of Supervisors appoints one member. With respect to the members from Alameda, Contra Costa, San Mateo, and Santa Clara Counties, the city selection committee organized in each county under Article 11 (commencing with Section 50270) of Chapter 1 of Part 1 of Division 1 of Title 5, shall appoint one member and the board of supervisors shall appoint one member. The Mayor of the City of Oakland shall be self-appointed or shall appoint a member of the Oakland City Council to serve as the third member from the County of Alameda. The Mayor of the City of San Jose shall be self-appointed or shall appoint a member of the San Jose City Council to serve as the third member from the County of Santa Clara. (Cal. Gov't Code § 66503(a).)

(b) One member each from Marin, Napa, Solano, and Sonoma Counties. The city selection committee of these counties shall furnish to the board of supervisors the names of three nominees and the board of supervisors shall appoint one of the nominees to represent the county. (Cal. Gov't Code § 66503(b).)

(c) One representative each appointed by the Association of Bay Area Governments and the San Francisco Bay Conservation and Development Commission. The representative appointed by the San Francisco Bay Conservation and Development Commission shall be a member of the commission and a resident of the City and County of San Francisco, and shall be approved by the Mayor of San Francisco. (Cal. Gov't Code § 66503(c).)

(d) One representative, who shall be a nonvoting member, appointed by the Secretary of the Business, Transportation and Housing Agency. (Cal. Gov't Code § 66503(d).)

(e) One representative each appointed by the United States Department of Transportation and Department of Housing and Urban Development. However, these representatives shall serve only if the agencies they represent are amenable to these appointments. These representatives shall be nonvoting members. (Cal. Gov't Code § 66503(e).)

(f) Public officers, whether elected or appointed, may be appointed and serve as members of the commission during their terms of public office. (Cal. Gov't Code § 66503(f).)

(g) No more than three members appointed under subdivisions (a), (b), and (c) shall be residents of the same county. (Cal. Gov't Code § 66503(g).)

Commissioners are selected for their special familiarity with the problems and issues in the field of transportation. (Cal. Gov't Code § 66504.) The Mayor's appointment is not subject to disapproval by the Board of Supervisors.

Term: Four years, may be reappointed. (Cal. Gov't Code § 66504.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members may be removed only for cause. (Charter § 15.105(a).) A commissioner appointed as a public officer vacates the seat on the Commission upon ceasing to hold such public office unless the appointing authority consents to completion of the term of office. (Cal. Gov't Code § 66504.)

Compensation: Members receive reimbursement for actual and necessary expenses; or in lieu of reimbursement for attendance at meetings may receive \$100 per diem plus travel expenses for no more than five meetings per month. (Cal. Gov't Code § 66504.1.)

Health Benefits: Not separately eligible for health benefits from the City by virtue of appointment to the Metropolitan Transportation Commission.

Appointment and Removal of Agency Head: The Commission appoints an Executive Director. (Cal. Gov't Code § 66505.)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

OVERSIGHT BOARD OF THE SUCCESSOR AGENCY

Cal. Health & Safety Code § 34179

Background: Assembly Bill No. 1X 26 (Chapter 5, Statutes of 2011-12, First Extraordinary Session) (AB 26), amending the Community Redevelopment Law (“CRL”), California Health and Safety Code Sections 33000 *et. seq.*, dissolved redevelopment agencies as of February 1, 2012 when the California Supreme Court decision, *California Redevelopment Association v. Matosantos*, upheld AB 26’s dissolution of redevelopment agencies. AB 26 vested successor agencies with all authority, rights, powers, duties, and obligations vested with the former redevelopment agencies under the CRL. The successor agency to the San Francisco Redevelopment Agency is the Successor Agency to the Redevelopment Agency of the City and County of San Francisco (the “Successor Agency”), also known as the Office of Community Investment and Infrastructure. Assembly Bill No. 1484 (Chapter 26, Statute of 2011-12, Regular Session), also amending the CRL, established the Successor Agency as a separate legal public body. It declared that a successor agency succeeded to the organizational status of its former redevelopment agency, but without authority to participate in development activity, except to complete work related to approved enforceable obligations (contractual or statutory) of its predecessor redevelopment agency. Successor agencies must wind down the affairs of their former redevelopment agencies, and, in doing so, with few exceptions are unable to enter into new enforceable obligations. By winding down the affairs of redevelopment agencies, the State intends that fewer and fewer property tax revenues will be earmarked for redevelopment activity and, instead, will be redirected to taxing entities, such as school districts, within the territorial boundary of a successor agency. The Successor Agency must terminate its existence within one year of retiring or paying off the debts of the former redevelopment agency. (Cal. Health & Safety Code §§ 34172, 34173, 34187(b).)

Purpose: The CRL requires that each successor agency have an oversight board. (Cal. Health & Safety Code § 34179.) The purpose of the Oversight Board is to direct and approve certain fiscal, contractual, property or project-based decisions of the Successor Agency, including, without limitation, approval of the Recognized Obligation Payment Schedule (“ROPS”) and disposition of agency assets. (Cal. Health & Safety Code §§ 34180, 34181.) The ROPS is a biannual (January-June and July-December) schedule showing payments required to satisfy enforceable obligations. The Successor Agency may not make payments in excess of amounts approved on the ROPS for an enforceable obligation. Each approval of an action by the Oversight Board under the Dissolution Law (AB 26 and AB 1484 as amended) must be by resolution and is subject to approval by the State Department of Finance. (Cal. Health & Safety Code § 34179(e)-(h).) In performing its duties, the Oversight Board owes fiduciary responsibilities to the holders of enforceable obligations and the taxing entities. The Oversight Board will cease to exist when all indebtedness of the former redevelopment agency has been paid. (Cal. Health & Safety Code § 34179(m).)

Members: Consists of seven members. Four members are appointed by the Mayor and subject to confirmation by the Board of Supervisors, one of whom must represent the largest number of former San Francisco Redevelopment Agency employees employed by the Successor Agency. The Bay Area Rapid Transit District, as the largest special district in the territorial jurisdiction of the Successor Agency by property tax share, the County Superintendent of Education, and the

Chancellor of the California Community Colleges each appoint one member. (Cal. Health and Safety Code § 34179(a)(10).) Individuals may be members of the Oversight Board (and members of up to four additional oversight boards) and simultaneously hold an office with the City, the school district, a special district, or the community college district. (Cal. Health & Safety Code § 34179(i).)

Term: The CRL does not specify a term for members. However, Board of Supervisors Motion No. 12-9 states that, except for initial appointments, the term of each member shall be four years. Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (Cal. Health & Safety Code § 34179(g).)

Compensation: Members must serve without compensation or reimbursement. (Cal. Health & Safety Code § 34179(c).)

Health Benefits: Not eligible for health benefits. (*See* Cal. Health & Safety Code § 34179(c).)

Appointment and Removal of Agency Head: Not applicable.

Decisionmaking or Advisory: The Board is a decisionmaking body.

PARKING AUTHORITY

Cal. Streets & Highway Code §§ 32650 *et seq.*, 32801 *et seq.*; Charter § 8A.112;

Admin. Code §§ 17.1 *et seq.*

Purpose: The Parking Authority may acquire land, improvements and other property as necessary and appropriate for use as public off-street parking lots and garages, and may enter into management agreements with respect to its property. (Cal. Streets & Highway Code § 32802). The Parking Authority is a governmental entity established under State law, separate from the City and County of San Francisco. (Cal. Streets & Highway Code § 32650).

Members: Members of the Municipal Transportation Agency's Board of Directors serve *ex officio* as members of the Parking Authority Commission. (Cal. Streets & Highway Code § 32657(c); Charter § 8A.112(a).) The Chair of the SFMTA Board of Directors determines which of its members will also serve on the Parking Authority Commission. (Charter § 8A.112(a).) Currently, all seven members of the SFMTA Board of Directors are assigned to serve on the Parking Authority Commission, but only five members of the SFMTA Board must be named to the Commission. (Cal. Streets & Highway Code § 32656.)

Term: Four years (concurrent with term as SFMTA Board member). (Cal. Streets & Highway Code § 32657(c).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: May be suspended by the Mayor and removed by the Board of Supervisors for official misconduct. (Charter § 15.105.)

Compensation: \$100 per month.

Health Benefits: Members of the SFMTA Board of Directors serve *ex officio* as members of the Parking Authority (Charter § 8A.112), and are eligible for health benefits as MTA Board members under Administrative Code Section 16.700(28). The Parking Authority is separately authorized to opt for participation under Administrative Code Section 16.700(f).

Cessation of Parking and Traffic Commission: Proposition E adopted November 2, 1999, amended the Charter to merge the Department of Parking and Traffic into the Municipal Transportation Agency. (Charter § 8A.101.) On July 1, 2002 the Municipal Transportation Agency Board of Directors assumed the former Parking and Traffic Commission's responsibilities, including serving *ex officio* as the Parking Authority Commission. (Cal. Streets & Highway Code § 32657(c); Charter § 8A.112.)

Appointment and Removal of Agency Head: The Municipal Transportation Agency's Board of Directors, acting in their capacity as the Parking Authority Commission, may appoint a Chairperson of the Parking Authority, who would serve at the pleasure of the Commission. (Cal. Streets & Highway Code § 32658.) However, as authorized under State law, to avoid duplication of work and expenses, the Parking Authority has contracted with the SFMTA to provide administrative services to manage the Parking Authority's four garages. (Cal. Streets & Highway Code § 32812.)

Decisionmaking or Advisory: The Parking Authority is a decisionmaking body.

PENINSULA CORRIDOR JOINT POWERS BOARD

Gov't Code §§ 6500 *et seq.*; Joint Powers Agreement, October 1996

Purpose: The Peninsula Corridor Joint Powers Board (PCJPB) owns and administers commuter rail service (Caltrain) from San Francisco to Gilroy. Three member agencies make up the Board: the Santa Clara Valley Transportation Authority; the San Mateo County Transit District (SamTrans); and the City and County of San Francisco. PCJPB operations are governed by a Board of Directors. (Joint Powers Agreement, October 1996 § 4.) The PCJPB is a separate legal entity from the City.

Members: Nine directors, with three directors appointed by each member agency. For the City and County of San Francisco: the Municipal Transportation Agency, the Board of Supervisors, and the Mayor each appoint one member. The Mayor's and SFMTA's appointments are not subject to disapproval by the Board of Supervisors. (Joint Powers Agreement, October 1996 § 4.)

Term: None unless specified by the appointing authority at the time of appointment. Recent appointment resolutions by the San Francisco Board of Supervisors state an indefinite term. Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause.

Compensation: \$100 per meeting, up to \$400 per month.

Health Benefits: Not separately eligible for health benefits from the City by virtue of appointment to the Peninsula Corridor Joint Powers Board.

Appointment and Removal of Agency Head: Not applicable. Under the 1996 Joint Powers Agreement, the General Manager of the Managing Agency is automatically the Executive Director of the PCJPB. (Joint Powers Agreement, October 1996 § 10(c).)

Decisionmaking or Advisory: The Board is a decisionmaking body.

RELOCATION APPEALS BOARD

Cal. Health & Safety Code § 33417.5; Admin. Code §§ 24.7, 24B.1

Purpose: The Relocation Appeals Board (“Board”) hears all complaints against the Redevelopment Agency, now the Successor Agency (Office of Community Investment and Infrastructure) or any other City agency responsible for providing relocation services due to acts by that agency resulting in the relocation of people from their homes or businesses from a specific address. (Admin. Code §§ 24.7, 24B.1; Cal. Health & Safety Code § 33417.5.) The Board, after a public hearing, transmits its findings and recommendations to the agency. (Admin. Code §§ 24.7, 24B.7.) The displacing agency or agency responsible for providing relocation services must comply with the recommendations to the maximum extent permitted by law or government regulation. (Cal. Health & Safety Code § 33417.5; Admin. Code § 24B.7(d).) The Board also has the power to study, investigate, and hold hearings for disputes between the displacing agency or any agency responsible for relocation services, require agencies to investigate grievances, mediate disputes, and issue rules and regulations governing its own affairs. (Admin. Code § 24B.6.)

Members: Five members, appointed by the Mayor and approved by the Board of Supervisors. (Admin. Code §§ 24.7, 24B.1(a); Cal. Health & Safety Code § 33417.5.)

Term: Three years. (Admin. Code §§ 24.7, 24B.1(b).) A member holds office until a successor has been appointed. (Admin. Code § 24B.1(b).) If a vacancy occurs, a successor is appointed for the unexpired term of the office in the same manner as for initial members. (Admin. Code §§ 24.7, 24B.1(b).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members may be removed by the Mayor only for cause.

Compensation: Members must be reimbursed for necessary expenses incurred in performance of duties, not to exceed \$15 per meeting and \$45 per month. (Admin. Code §§ 24.7, 24B.1(f); Cal. Health & Safety Code § 33417.5.)

Health Benefits: Not eligible for health benefits.

Appointment and Removal of Department Head: Not applicable. The Mayor is responsible for assigning a member of his office or any office under his jurisdiction to the position of Executive Secretary to the Board. (Admin. Code § 24B.1(d).)

Decisionmaking or Advisory: The Board is a decisionmaking body.

**SAN FRANCISCO CHILDREN AND FAMILIES FIRST COMMISSION
(FIRST 5 SAN FRANCISCO)**

Cal. Health & Safety Code §§ 130100 -130155; Charter §§ 16.123.1-16.123-10;

Admin. Code Chapter 86

Purpose: The Board of Supervisors established First 5 San Francisco under the California Children and Families First Act of 1998 (Proposition 10). In 2004, San Francisco voters passed Proposition H, the Public Education Enrichment Fund to enhance K-12 schooling and provide all four-year-old residents with a high-quality preschool education. The purpose of the Commission and its department is to promote, support, and improve the early development of the children from the prenatal stage to five years of age and to carry out the provisions of Proposition 10.

Members: Nine members appointed by the Board of Supervisors as follows:

- One member shall be the Director of Public Health or the Director's designee.
- One member shall be the General Manager of the Department of Human Services or the General Manager's designee.
- One member shall be a member of the Board of Supervisors.
- One member shall be the Director of the Mayor's Office of Children, Youth and Their Families or the Director's designee.
- The Board of Supervisors appoints five additional members from among the following categories: persons responsible for management of the following County functions: children services, public health services; behavioral health services, social services and tobacco and other substance abuse prevention and treatment services; recipients of project services included in the County strategic plan; educators specializing in early childhood development; representatives of a local child care resource or referral agency, the Child Care Planning and Advisory Council or another local child care coordinating group; representatives of a local organization for prevention or early intervention for families at risk; representatives of community-based organizations that have the goal of promoting and nurturing early childhood development; representatives of local school districts; and representatives of local medical, pediatric, or obstetric associations or societies. To the extent feasible, members shall be selected from existing committees, councils or coalitions promoting early childhood development to facilitate planning and coordination of services.

Term: The term of each non-city official Commission member is four years. Commission members are subject to Charter Section 4.101.5, which allows commission members to serve as hold-over commission members for up to 60 days after their term expires, unless they are re-appointed. Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Appointed members serve at will and may be removed by the Board of Supervisors without cause.

Compensation: Members may receive a reimbursement of reasonable expenses for attending meetings and discharging other official responsibilities as authorized by the Commission.

Health Benefits: Eligible for health benefits. (Admin. Code § 16.700.)

Appointment and Removal of Agency Head: The Department of Early Childhood provides staffing support for the Commission.

Decisionmaking or Advisory: The Commission is a decisionmaking body.

SUCCESSOR AGENCY COMMISSION (COMMISSION ON COMMUNITY INVESTMENT AND INFRASTRUCTURE)

Cal. Health and Safety Code § 34173(g); Ordinance No. 215-12

Purpose: By operation of law, the Successor Agency of the City and County of San Francisco (the Office of Community Investment and Infrastructure, or OCII) is subject to the governance of the City acting through its legislative capacity. The Board of Supervisors, acting as the governing body of the Successor Agency, adopted Ordinance No. 215-12, creating the Successor Agency Commission. The Successor Agency Commission is also known as the Commission on Community Investment and Infrastructure, or CCII. The Successor Agency Commission has the authority to act in place of the former San Francisco Redevelopment Agency to implement, modify, enforce, and complete surviving redevelopment projects, approve contracts and actions related to assets transferred to or retained by the Successor Agency, and take any action on behalf of the Successor Agency that the Redevelopment Dissolution Law (AB 26 and AB 1484, as amended) requires or authorizes, and any other action the Commission deems appropriate that is consistent with the Redevelopment Dissolution Law. Surviving redevelopment projects include, without limitation, three major integrated, multi-phase revitalization projects: (1) the Mission Bay North and South Projects; (2) the Hunters Point Shipyard/Candlestick Project; and (3) the Transbay Transit Center Project (collectively, the “Major Approved Development Projects”). (See also, the Oversight Board of the Successor Agency description included as part of Appendix C.)

Members: Five members, appointed by the Mayor and subject to confirmation by the Board of Supervisors. One member must be a resident of the supervisorial district with the largest amount of cumulative area of the Major Approved Development Projects. One member must be a resident of the supervisorial district with the second largest amount of cumulative area of the Major Approved Development Projects. The remaining three members are not required to reside in any particular supervisorial district. Each member must be a resident of San Francisco. (Ordinance No. 215-12, § 6(b).)

Term: Except for initial appointments, four years. (Ordinance No. 215-12, § 6(d).) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by the Mayor without cause. (Ordinance No. 215-12, § 6(b).)

Compensation: Members serve without compensation or reimbursement. (Ordinance No. 215-12, § 6(b).)

Health Benefits: Not eligible for health benefits.

Appointment and Removal of Agency Head: The Commission appoints an Executive Director of the Successor Agency, who serves at the pleasure of the Commission. (Ordinance No. 215-12, § 6(f).)

Decisionmaking or Advisory: The Commission is a decisionmaking body.

TRANSBAY JOINT POWERS AUTHORITY BOARD OF DIRECTORS

Gov't Code §§ 6500 et seq.; Transbay Joint Powers Agreement;

Transbay Joint Powers Bylaws

Purpose: The Transbay Joint Powers Authority (TJPA) will develop, construct and operate the new Transbay Terminal, which will provide regional intermodal transit connections through its expanded bus and rail service, including the downtown extension of Caltrain. (JPA Agreement, § 3.) There are three members of the TJPA: the City and County of San Francisco, the Caltrain Joint Powers Board (JPB), and Alameda County (AC) Transit. (Joint Powers Agreement, Introduction.) The TJPA governs its operations through a Board of Directors. (Joint Powers Agreement, §§ 1, 2.)

Members: Seven members. (Joint Powers Agreement § 8(a); TJPA Bylaws § 7.) The City and County of San Francisco appoints four Directors: one appointed by the Mayor (which is not subject to Board of Supervisors approval), one by the City's Municipal Transportation Agency (which is subject to affirmative Board of Supervisors approval), and two by the Board of Supervisors. (Joint Powers Agreement § 8(a), S.F. Res. No. 393-17, Amend. I.) The Board of Supervisors appointee must be a member of the Board of Supervisors. (San Francisco Board of Supervisors Resolution No. 104-01.) Caltrain JPB and AC Transit appoint the other two members. (Joint Powers Agreement § 8(a); TJPA Bylaws § 7.2.) Appointing authorities may also appoint alternates for the Directors whom they appoint. (Joint Powers Agreement § 8(a); TJPA Bylaws § 7.2.)

Term: None specified in the Joint Powers Agreement. Under the TJPA Bylaws, a vacancy exists following: the death of a director, the removal, dismissal or resignation of a director from the position the director held with the member at the time the director became a director, a resolution of the Board of a vacancy of an office of a director who has been declared of unsound mind by an order of the court or convicted of a felony after having been appointed, or written notice to the Secretary from the appointing member stating that the designation of the director or alternate director has been revoked. (TJPA Bylaws § 7.3(a).) No director or alternate may resign if the Authority would then be without at least two directors or their alternates in charge of its affairs. (TJPA Bylaws § 7.3(b).)

Removal: Members serve at will and may be removed by their respective appointing authorities without cause. (TJPA Bylaws § 7.3(a)(iv).)

Compensation: Directors may be reimbursed for expenses. (Joint Powers Agreement § 8(b); TJPA Bylaws § 7.8.)

Health Benefits: Not separately eligible for health benefits from the City by virtue of appointment to the Transbay Joint Powers Authority Board.

Appointment and Removal of Agency Head: The Board appoints the Executive Director, and serves at the pleasure of the Board. (TJPA Bylaws § 9.1.)

Decisionmaking or Advisory: The Board is a decisionmaking body.

TREASURE ISLAND DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

Treasure Island Conversion Act of 1997 (AB 699, Amending Health & Safety Code § 33492.5 and Adding Section 2.1 to Chapter 1333 of the Statutes of 1968); Third Amended and Fully restated Bylaws of the Treasure Island Development Authority

Purpose: The Treasure Island Development Authority (TIDA) is a City agency and a non-profit corporation that was created by the City and governed by a Board of Directors. It is controlled by the City with many actions expressly subject to the review and approval of the Board of Supervisors. TIDA promotes planning, redevelopment, reconstruction, rehabilitation, reuse and conversion of the former Naval Station Treasure Island, including Treasure Island and Yerba Buena Island, and all related tide and submerged lands and rights of access, for the public interest, convenience, welfare and common benefit of the inhabitants of the City. (TIDA Bylaws Article III, §1.) TIDA administers the Tidelands Trust as to those portions of Treasure Island and Yerba Buena Island that are subject to the Tidelands Trust. In 1998, the Board of Supervisors designated TIDA as a redevelopment agency under California Community Redevelopment Law. The Board of Supervisors rescinded the designation of TIDA as a redevelopment agency in response to the State's dissolution of redevelopment agencies. Under Assembly Bill No. X1 26 (Chapter 5, Statutes of 2011-12, First Extraordinary Session) ("AB 26") and the California Supreme Court's decision in *California Redevelopment Association v. Matosantos*, No. S194861, all redevelopment agencies in the State of California were dissolved by operation of law on February 1, 2012. On January 24, 2012, the Board of Supervisors rescinded designation of TIDA as the redevelopment agency for Treasure Island under California Community Redevelopment Law in Resolution No. 11-12. However, the rescission did not affect TIDA's status as the Local Reuse Authority for Treasure Island or the Tidelands Trust trustee for the portions of Treasure Island subject to the Tidelands Trust, or any of the other powers or authority of TIDA. Therefore, TIDA is not subject to the California Community Redevelopment Law but to the provisions of the Charter and the Administrative Code applicable to City departments.

Members: The Board of Directors consists of one non-voting *ex officio* director and at least five voting directors but no more than seven voting directors. (TIDA Bylaws Article V, § 4.) The non-voting director is the member of the Board of Supervisors who represents Treasure Island and Yerba Buena Island. (TIDA Bylaws Article V, § 4.) If that person cannot attend a meeting, a designee selected by the Board of Supervisors may attend as an alternate member. The voting directors are appointed by the Mayor. (TIDA Bylaws Article V, § 7.) Directors must be selected based on their expertise in the areas of real estate development, urban planning, environmental protection and resource conservation, homeless assistance, financing, and other disciplines relevant to the reuse of Treasure Island and Yerba Buena Island. (TIDA Bylaws Article V, § 6.) Appointments of directors who are City officers are effective immediately and remain in effect, unless rejected by a two-thirds vote of the Board of Supervisors within 30 days following the transmittal of written notice to the Board of Supervisors of such appointments. (TIDA Bylaws Article V, § 7.) Appointments of directors who are not City officers are effective only upon approval by a majority of the Board of Supervisors. (TIDA Bylaws Article V, § 7.)

Term: Four years, except for the *ex officio* Board of Supervisors member, which is a standing position. There are no limits on the number of consecutive terms a director may hold office.

(TIDA Bylaws Article V, § 8.) Any vacancies other than the *ex officio* director are filled by appointment by the Mayor. (TIDA Bylaws Article V, § 8.) Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by the Mayor without cause. (TIDA Bylaws Article V, § 9.)

Compensation: None. (TIDA Bylaws Article V, § 15.)

Health Benefits: Eligible for health benefits. (Admin. Code § 16.700(f); TIDA Bylaws Article V, § 15.)

Appointment and Removal of Agency Head: Under a Memorandum of Understanding between the City and TIDA, the City currently provides TIDA's staff, including the Director of Island Operations and the Director of Project Development. Absent such Memorandum of Understanding, the TIDA Board would appoint its Director.

Decisionmaking or Advisory: The Board is a decisionmaking body.

TREASURE ISLAND/YERBA BUENA ISLAND CITIZEN ADVISORY BOARD

Resolution Nos. 89-99 and 145-05; AB 1496

Purpose: The Treasure Island/Yerba Buena Island Citizens Advisory Board (TIDA CAB) gathers public input and opinions from the diverse communities in San Francisco and provide expertise to TIDA. Specifically, TIDA CAB provides recommendations to TIDA concerning the implementation of the Reuse Plan for the Treasure Island Naval Station, including policies and objectives for interim reuses, and other matters of importance to the future of Treasure Island and all citizens of San Francisco. When providing advice and recommendations, the TIDA CAB must strive to reflect the values and interests of the various communities throughout the City. (CAB Bylaws, Art. I)

Members: The Citizens Advisory Board shall consist of up to 25 members, 12 of whom are appointed by the Mayor and 9 of whom are appointed by the Board of Supervisors. Also, two seats must be held by residents of Treasure Island or Yerba Buena Island, and two seats by residents of Treasure Island or Yerba Buena Island with low-or-moderate income. The Board of Supervisors appoints one of each from these categories, and the Mayor appoints the others.

Term: None. Charter Section 4.101.5, regarding limits on holdover service by Commissioners, does not apply.

Removal: Members serve at will and may be removed by their respective appointing authorities without cause.

Compensation: None.

Health Benefits: Not eligible for health benefits.

Appointment and Renewal of Department Head: Not applicable.

Decisionmaking or Advisory: The Board is an advisory body.